The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, July 8, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk, Stacy Bateman-Woods, ADA.

GUESTS- Bill Rooth, Countywide News, C Brewer, PCSO, Robin Ueltzen, Pott Co 911, Lesley Shedeck, SRLS, Aaron Scott, Pott Co EM, Nickie Skaggs, Pott Co Admin, Kurt Schultz, Maintenance, and Rob Morris were all welcomed to today's meeting.

PUBLIC COMMENTS- Mrs. Dennis encouraged everyone to attend the rodeo.

The Board acknowledged the work of Director Thompson at the Public Safety Center and presented her a plaque for her hard work and dedication.

UPDATE FACILITIES MAINTENANCE- There were 33 maintenance tasks completed. Kurt attended the pre-bid meeting for continued work on the courthouse and election board.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 323. There are 271 males and 52 females. Fifty-seven were booked-in and 45 released. Five inmates were placed on safety observations.

UPDATE POTT CO 911- There were 21 address points created/edited and 2 centerlines edited. The online address form is being utilized and saving on field work.

UPDATE POTT CO EM- There was one drone response and they are continuing to help with the rodeo.

UPDATE POTT CO SHERIFF'S OFFICE- An update was not given at today's meeting.

MINUTES- Mrs. Dennis made a motion to approve the minutes of July 1, 2025. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve payroll for June 16 thru June 30, 2025. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Clerk Lien Fee- $8,249.39; County Clerk Rec/Mgmt/Preserv- $13,325.49; Em Mgmt- $114.09; Road & Bridges ST- $568,241.89; DA Justice Cnt- $5,912.84; Sheriff Serv Fee- $17,202.54; VOCA- $2,917.34; STOP VAWA- $4,354.02; Eco Dev ST- $21,660.41; Use Tax ST- $299,125.91; 911 Phone Fees- $48,977.71; Extension ST- $27,745.45; Treas Mtg Cert- $1,141.69; Soil Conserv ST- $8,820.49; Court Clerk Payroll- $3,300.00; Fair Maint ST- $9,259.06; Flood Plain- $100.00; Assessor Rev Fee- $59.98; Child Abuse- $327.78; Jail ST- $171,583.02; CBRI- $52,066.28; LATCF- $422.71; Rental of County Prop- $2,500.00; School ST- $465,065.99; Rural Fire ST- $74,643.86; EM Mgmt ST- $39,678.66; County Hgwy Unrest- $356,208.27; Sr Citizens ST- $19,550.16. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the treasurer, health department, and county clerk. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Sheriff- $313,599.48 from salaries to benefits; Election Board- $75,000.00 from salaries to benefits; Assessor- $40,000.00 from salaries to benefits; Visual Inspection- $40,000.00 from salaries to benefits; County Clerk- $30,000.00 from salaries to benefits; Excise Board- $300.00 from salaries to benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

SURPLUS- Mr. Rush made a motion to approve declaring surplus roller shelving units, F-111-32 thru F-111-38 and F-111-20 thru F-111-31 for the county clerk's office. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

DISPOSAL RESOLUTIONS- A motion was made by Mrs. Dennis to approve the following Disposal Resolutions:

ITEM DISPOSED: Roller shelving units F-111-32 through F-111-38; S/N: NA; DATE ACQUIRED: 8/29/2006; ACQUIRED FROM: Midwest Printing; COST PRICE: $9,778.00; DATE DISPOSED: 7/8/2025; TRANSFERRED TO: Pott County Historical Society; PRICE RECEIVED: Donated.

ITEM DISPOSED: Roller shelving units F-111-20 through F-111-31; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: Unknown; COST PRICE: Unknown; DATE DISPOSED: 7/8/2025; TRANSFERRED TO: Pott County Historical Society; PRICE RECEIVED: Donated.

Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 99, 3583, Davison Fuels & Oil, 5708.67, FUEL/VISUAL INSPECTION; 209, CareerTech, 160.00, ENVELOPES; 210, 3579, 388, 405, 406, 1, Central Disposal, 1843.00, TRASH; 211, King S, 62.93, TRAVEL; 212, Mother Natures, 100.00, SPRAY FOR BUGS; 213, OG&E, 323.38, ELECTRIC; 214, SHAWNEE OFFICE SYSTEMS, 799.79, Copier; 215, Smith, C, 584.94, TRAVEL; 3574, Alcom Security Systems, 135.00, ALARM MONITORING; 3575, 404, 244, AT&T, 2121.24, PHONE; 3576, 2301, Atwoods Distribution, 536.44, SUPPLIES; 3577, 3578, Bateman-Woods, Stacy, 195.00, Service; 3580, 3581, 2303, 499, 500, Cintas Corporation, 1658.72, FIRST AID SUPPLIES/RUGS; 3582, Countywide News, 1035.90, PUBLICATIONS; 3584, 3585, 3586, District Attorneys Council, 32175.60, SALARY; 3587, Droffats, Inc, 475.00, Catering Service; 3588, Hometown Promotional Products, 1249.00, SUPPLIES; 3589, Integrated Network Solutions, 600.00, SUBCRIPTION; 3590, LDS Building Specialties, 774.00, BACK DOOR REPLACEMENT; 3591, LeadsOnline, 3762.54, License Fee; 3592, Lexipol, 36180.75, Annual Fee; 3593, 396, 409, 246, 247, ONG, 2463.69, Utilities; 3594, Pat's Trophy, 60.00, Plaque; 3595, 873, 505, 248, QUILL, 1654.18, SUPPLIES; 3596, 2311, 875, RODS PEST CONTROL, 535.00, Pest control; 3597, Springhill Suites Stillwater, 1320.00, Hotel stay; 3598, Sunset Law Enforcement,; 17546.28, AMMUNITION; 385, 386, 387, Amazon Capital Services, 3729.92, SUPPLIES; 389, EUREKA, 73.14, WATER; 390, Fletcher, E, 900.00, BILL/PAY/RATE; 391, GRUBBS J, 2955.40, Service; 392, Harris, T, 960.00, BILL/PAY/RATE; 393, 2307, 871, Higginbotham Bros & Company, 1211.18, SUPPLIES; 394, Mckesson Medical-Surgical, 498.60, SUPPLIES; 395, Oklahoma State Department Of Health, 62924.07, SALARIES; 397, 249, 250, 456, PCRW Dist. 3, 302.86, WATER & SEWER; 398, Special Cleaning Services, 2500.00, CLEANING; 399, Streater, M, 2860.00, Service; 400, The University Of Oklahoma Health Sciences Center, 295.00, Conference Registration; 2302, Bruckner Truck & Equipment, 1162.21, PARTS, LABOR & SERVICES; 2304, Earlsboro Tag Agency, 102.00, Tag/Title; 2305, 502, First Choice Services, 186.10, COFFEE AND SUPPLIES; 2306, 453, GFL Environmental/WCA Of Oklahoma, 315.90, trash pickup; 2308, 872, HOOTEN OIL, 3656.54, DEF Fluid/Fuel; 2309, O Reilly Automotive Stores, 108.07, Parts And Supplies; 2310, Quality Lube Center, 59.75, OIL CHANGE; 2312, Warren Cat, 163.62, PARTS, LABOR & SERVICES; 865, Ada Aggregates, 4343.64, 1 1/2 CRUSHER RUN; 866, Blessings Gravel, 8399.96, GRANITE; 867, Chris Foster Trucking, 17501.51, Hauling; 868, CL Boyd, 1503.47, PARTS AND LABOR; 869, Direct Discount Tire Of Stillwater, 1536.84, Tires; 870, DUB ROSS, 14619.00, Tin Horn; 874, Robinett Construction, 5000.00, CONTRACT LABOR; 876, 877, 878, 879, Smith, K, 4485.00, DIRT; 880, 881, WYCHE QUARRY, 22400.00, SHALE; 251, Tri-County Air Solutions, 880.00, Repair; 252, Windstream, 240.81, Utilities; 3, GeoSafe, 2000.00, Mobile Ticketing Citations; 407, CVEC, 3891.86, electric; 408, Joe Cooper Chevrolet Of Shawnee, 58504.00, Vehicle; 501, Cover 6 Counseling, 200.00, COUNSELING SERVICES; 503, Main Street Window Tinting, 250.00, Window Tint; 504, OTA-Plate Pay, 11.36, Toll Fees; 506, Randy's Tire, Alignment & Autocare, 880.73, Auto Repairs; 507, Shawnee Feed Center, 120.96, K9 Supplies; 508, 509, Shawnee Pittstop, 1584.68, OIL & LUBE/REPAIRS; 510, SHAWNEE TAG AGENCY, 97.00, Tag; 245, KPWA, 109.50, WATER & SEWER; 450, Braums, 441.66, supplies/groceries; 451, 452, Firelake Foods, 1857.86, supplies/groceries; 454, Guderian Foods, 422.20, Groceries; 455, Hardin, S, 140.00, Mowing; 1, Anderson, B, 800.00, Travel Allowance; 2, Flewallen, R, 800.00, Travel Allowance; 3, Satterfield, L, 900.00, Travel Claim; 4, TM CONSULTING, 273.00, Service; 5, Ueltzen, V, 800.00, Travel Allowance; 1, Rush, G, 1000.00, Travel Allowance; 2, Thompson, A, 1000.00, Travel Allowance; 1, Kellpro, 38070.00, Software; 1, Midwest Bus Leasing, 19662.00, LEASE PAYMENT; 2, OSIG, 262081.00, insurance premium; 3, 4, UMB Bank, 613833.60, Lease payments. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 9:20 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk