

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, May 9, 2022 at 9:00 a.m. The following members were present: Eddie Stackhouse, Chairman, Melissa Dennis and Randy Thomas, Members, (Mr. Thomas didn't arrive until 9:39 a.m. on item #17) Raeshel Flewallen, County Clerk.

**GUESTS-** Robin Ueltzen, Pott County 911, Tom Smith and Danny Thomas, Marine Corp. League, Walter Baker, Shawnee Forward, Kim Wehha, Meshek, Seth Barkhimer, City of Shawnee, Suzie Campbell, Countywide & Sun, Scott Hawkins, PCSO, Carolyn Parks, Citizen, and Thad Campbell, Maintenance.

**UPDATE FROM PUBLIC SAFETY CENTER-** The current number of inmates is 293. There are 243 males and 50 females. Sixty-one were booked-in and seventy-seven were released. Nine inmates were placed on safety observations.

**UPDATE FROM ENVIRONMENTAL DEPUTY-** One location was identified in District 2.

**UPDATE FROM POTT COUNTY EM DIRECTOR-** There were four confirmed tornadoes in Pottawatomie County. There were no injuries reported but 13 structures were damaged. District 3 and 1 had roads washed out. Three grow farms were hit and if any product is found it needs to be reported to the sheriff's office.

**HOMELAND SECURITY GRANT- (SHERIFF)-** Mrs. Dennis made a motion to approve again, a previously approved grant because of documentation not being located, for the sheriff's department to purchase portable radios from Stolz Telecom (\$48,728.75 off state contract SW0142). Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

**MINUTES-** No action was taken regarding minutes of May 2, 2022.

**PAYROLL-** Mrs. Dennis made a motion to approve payroll as presented for April 16 thru April 30, 2022. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse.

**MONTHLY REPORTS-** A motion was made by Mr. Stackhouse to approve the monthly reports of the health department, sheriff, treasurer, county clerk, court clerk, and election board. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

**CASH FUND ESTIMATE OF NEEDS-** Mr. Stackhouse made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Hwg Unrest- \$365,868.34; Senior Cit ST- \$16,554.99; School ST- \$403,863.60; Rural Fire ST- \$58,076.73; Emerg Mgmt ST- \$35,085.19; ARPA- \$2,553.89; Eco Dev ST- \$16,726.72; Rental County Prop- \$2,000.00; Jail ST- \$164,212.47; 911 Phone Fees- \$35,735.04; County Clerk Rec Mgmt/Presv- \$18,377.69; Extension ST- \$22,821.32; DA Just Cnt- \$4,139.30; Reward Fund- \$100.00; Assessor Rev Fee- \$156.42; CBRI- \$58,059.20; Child Abuse Prev- \$102.52; Emerg Mgmt- \$1.53; Drug Court- \$23,568.04; Road & Bridges ST- \$493,241.66; Soil Consv- \$8,221.26; Sheriff Serv Fee- \$38,522.87; Treas Mtg Cert- \$1,309.41; County Clerk Lien Fee- \$6,076.47; Fair Main ST- \$8,253.52; Use Tax ST- \$207,401.95. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis.

**TRANSFERS OF APPROPRIATIONS-** No transfers were submitted for approval.

**BLANKET PURCHASE ORDERS-** A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve the blanket purchase orders. The motion carried with the following vote: AYE- Dennis, Stackhouse.

**ENGAGEMENT LETTER-** Mr. Stackhouse made a motion to approve an engagement letter for audit ending June 30, 2020. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

A motion was made by Mr. Stackhouse to approve an engagement letter for audit ending June 30, 2021. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Stackhouse.

**TOYS FOR TOTS-** There was a brief discussion about locating a distribution building for toys for tots. No action was taken on this item.

**CONSENT OF OWNERS RIGHT OF ENTRY-** A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve a Consent of Owners Right of Entry giving the City of Shawnee entry rights to a tract of land lying in Block A and Block B, Northridge 6<sup>th</sup> Addition for the purpose of MacArthur sidewalk project, parcels 6 & 7. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

**PURCHASE OF EASEMENT-** Mrs. Dennis made a motion to approve the purchase of an easement by the City of Shawnee from Pottawatomie County for the purpose of the MacArthur Street sidewalk improvement project located in Block A & B, Northridge 6<sup>th</sup> Addition. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**AGREEMENT-** No action was taken regarding Garratt Callahan renewal agreement amended to include the Election Board.

**CHANGE ORDER-** Mrs. Dennis made a motion to approve change order #7 for the county administration building to replace and rework existing security cameras at the courthouse and DA building (\$44,741.00). Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

Mr. Stackhouse made a motion to approve change order #8 for the county administration building for door access controls cards and card printer supplies (\$1,368.04). Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

**INDIGENT POLICY-** No action was taken regarding Pottawatomie County indigent policy to cremate remains.

**PAYMENT METHOD-** No action was taken regarding method of payment for awarded contract for document imaging for the county clerk's office.

**COUNTY OWNED PROPERTY-** Mr. Stackhouse made a motion to approve setting a price of \$350 minimum for county owned property, parcel #0720-00-005-001-0-000-00 (25 E Dexter). Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mr. Stackhouse to set a price of \$350 minimum for county owned property, parcel #0720-00-005-009-0-000-00 (19 E Dexter). Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

Mr. Stackhouse made a motion to approve setting a price of \$1500 minimum for all, for county owned property, parcel #0945-00-009-011-0-001-00 (812 N Beard). Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**PURCHASE ORDERS/CLAIMS-** Mr. Thomas made a motion to approve the following Purchase Orders/Claims: 275, 278, 279, OCS, 14995.07, ADMIN FEE/PROGRAM/REIMBURSEMENT; 276, Peters Law, 300.00, Attny Fee's; 277, Reconnect, 600.00, Technology; 62, BISON FEDERAL CREDIT UNION, 905.77, Travel Allowance; 63, APCO, 96.00, MEMBERSHIP DUES; 64, National Emergency Number Association, 142.00, MEMBERSHIP DUES; 65, 345, Cochran's Tire & Automotive, 725.24, CAR/BRAKE REPAIR; 166, 2562, 2564, 2573, 211, 220, ONG, 12302.75, gas; 167, 2566, OG&E, 1018.45, electric; 168, Smith, C, 358.74, TRAVEL; 169, McDaniel, S, 501.48, TRAVEL; 170, Trammell, M, 203.40, TRAVEL; 171, Trammell, L, 80.00, Contractual services; 2560, 2567, Garratt-Callahan, 5694.00, Water Treatment; 2561, 196, 352, PCRW Dist. 3, 97.14, WATER; 2563, 2389, 2399, ROD'S PEST CONTROL, 310.00, Pest control; 2565, 2400, Vyve Broadband, 3140.93, PHONE/INTERNET/EQUIPMENT; 2568, Kone, Inc, 746.00, Elevator Repairs; 2569, 6L Mechanical, 8500.00, Repairs; 2570, 2576, 353, 357, LOWES, 2592.22, Supplies; 2571, Countywide News, 108.95, ADVERTISING; 2572, 238, Central Disposal, 534.00, DUMPSTER RENT/TRASH; 2574, L.E. Marshall Consulting, 1000.00, Fees; 2575, PRESORT FIRST CLASS, 3000.00, POSTAGE; 2577, QUILL, 361.06, SUPPLIES; 209, Abbott Rapid DX North America, 1999.00, Equipment; 210, 2401, AT&T, 768.84, Fiber Service/Phone; 212, Amazon Capital Services, 462.37, SUPPLIES; 213, Sowder Heating & Air, 492.50, Repair; 2390, Stewarts Wholesale, 205.13, Parts; 2391, Waste Disposal Services, 115.00, TRASH; 2392, Fusion, 57.51, Phone; 2393, 2402, CL Boyd, 5994.84, PARTS, LABOR & SERVICES; 2394, Atwoods Distribution, 269.91, Parts And Supplies; 2395, American Sentinel Products, 128.34, NUTS & BOLTS; 2396, UNIFIRST HOLDINGS, 498.65, UNIFORM CHARGES; 2397, 2398, 2405, Shawnee Dumpsters, 5200.00, DUMPSTER RENT; 2403, Rinkers Automotive Products, 165.70, Parts And Supplies; 2404, Jones Truck Repair, 6998.52, Repairs; 2406, Hampel Oil Distributors, 582.00, DEF Fluid; 2407, Cooper Auto Group, 1147.31, Parts; 2408, 2411, 2412, SNB Bank, 4449.97, LEASES; 2409, 2414, 2415, 2416, 2417, 2418, 2419, 2421, 2422, 2423, 2424, Prosperity Bank, 30121.53, LEASES; 2410, WELCH STATE BANK, 1298.97, LEASE; 2413, Deere Credit, 1334.98, LEASE; 2420, Oklahoma State Bank, 2273.15, LEASE; 287, Core & Main, 4029.00, PIPE; 288, 289, HOOTEN OIL, 10261.70, FUEL; 290, Mansfield Oil, 8167.83, FUEL; 291, DUB ROSS, 3564.00, Tin Horn; 32, Shred-It USA, 115.35, Shredding; 195, VERIZON WIRELESS, 240.06, PHONE; 197, Windstream, 212.11, INTERNET; 198, Critical Comm, 185.80, PAGERS; 214, First United Bank, 31323.66, LEASE PAYMENT; 215, DONS COPIERS, 2723.20, Maintenance; 216, UMB Bank, 9750.00, LEASE; 217, Wanette Public Works Authority, 480.31, WATER; 218, Dobson Telephone, 3243.11, Phone; 219, McLoud Water Department, 4642.30, WATER; 346, Triton Training Group, 800.00, Training; 236, John Deere Financial, 176.54, Parts And Supplies; 237, CITY OF TECUMSEH, 51.16, WATER; 239, Comdata, 1376.96, FUEL; 347, Buddy's Hardware, 125.90, 348, SHAWNEE OFFICE SYSTEMS, 14.63, COPIER SUPPLIES; 349, Braums, 80.49, Milk; 350, 354, 355, Firelake Foods, 655.23, Groceries; 351, Potelco Lockbox, 60.01, TELEPHONE; 356, PC Office Supply, 160.04, Copier; 216, Lippert Bros, 470846.60, Building; 217, US Fleet Tracking, 8387.00, Equipment; 218, Hill, M, 1600.00, CONTRACT LABOR; 219, Grant, J, 640.00, CONTRACT LABOR. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

**ADJOURN-** There being no further business Mr. Thomas made a motion to adjourn the meeting. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse. The meeting adjourned at 10:14 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

By: Eddie Stackhouse, Chairman

ATTEST:

Raeshel Flewallen, County Clerk