

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, July 5, 2022 at 9:17 a.m. The following members were present: Eddie Stackhouse, Chairman, Randy Thomas and Melissa Dennis, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

Mr. Stackhouse read Title 25, Chapter 8, Section 311 A & B, to clarify they were compliant on posting agenda as the statute stated. Agenda is posted on website and at the Pott County Courthouse.

GUESTS- Robin Ueltzen, Pott County 911, Rob Morris, Resident, Greg Rush, Monty Taylor, P & K, Don Russell, Jake Moriarty, and Luke Major, EST, Angela Williams, Pott County, and Scott Hawkins, PCSO, were all welcomed to today's meeting.

UPDATE FROM PUBLIC SAFETY CENTER- Chad Larman stated they responded to a hazardous materials incident, natural gas leak, structure fire and multiple grass fires. He also stated they paid for Lt. Strand to attend the ALICE Instructor Certification School in San Antonio. They had a demo on the new drone and the new features will greatly benefit the county.

GRANT- Mr. Stackhouse made a motion to approve Emergency Management to apply for a Firehouse Subs grant that is a no match or upfront grant. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve Emergency Management to apply for a CVEC Operations Roundup Grant that is a no match or money upfront grant. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

SHAWNEE SCHOOL SALES TAX- Mrs. Dennis made a motion to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay a yearly lease payment of \$604,083.60 to UMB Bank for the Stucker Remodel and paving project at Will Rogers and Jefferson Elementary. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

EARLSBORO SCHOOL SALES TAX- Mrs. Dennis made a motion to approve Earlsboro Public Schools to utilize a portion of their sales tax funds to pay a monthly lease of \$1,990.89 to First United Bank for a 2020 Saf-T-Liner school bus, SW 110. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

NORTH ROCK CREEK SCHOOL SALES TAX- A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve North Rock Creek Public Schools to utilize a portion of their sales tax funds to pay a monthly lease payment of \$9,750.00 to UMB Bank for the FEMA Safe Room Project. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

TECUMSEH SCHOOL SALES TAX- Mrs. Dennis made a motion to approve Tecumseh Public Schools to utilize a portion of their sales tax funds to pay a semi-annual lease payment of \$9,992.70 to Empire Finance for a 2020 IC ADA school bus, Bid #18-19-5. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

A motion was made by Mrs. Dennis to approve Tecumseh Public Schools to utilize a portion of their sales tax funds to pay a semi-annual lease payment for \$41,264.15 to Empire Finance for five 2020 IC school buses, Bid #18-19-5. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

EARLSBORO SCHOOL SALES TAX- Mrs. Dennis made a motion to approve Earlsboro Public Schools to utilize a portion of their sales tax funds to continue paying monthly utilities to CenterPoint Energy and OG & E. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

GROVE SCHOOL SALES TAX- A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve Grove Public Schools to utilize a portion of their sales tax funds to continue paying monthly utilities to OG&E and ONG. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

MACOMB SCHOOL SALES TAX- Mrs. Dennis made a motion to approve Macomb Public Schools to utilize a portion of their sales tax funds to continue paying monthly electric services to OG&E. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

MCLLOUD SCHOOL SALES TAX- A motion was made by Mr. Thomas to approve McCloud Public Schools to utilize a portion of their sales tax funds to continue paying monthly utilities to OG&E, ONG, McCloud Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

SOUTH ROCK CREEK SCHOOL SALES TAX- Mrs. Dennis made a motion to approve South Rock Creek Public Schools to utilize a portion of their sales tax funds to continue paying monthly utilities to ONG, Tri County Rural Water District #2 and CVEC contingent on approval of SRC board. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

MINUTES- Mrs. Dennis made a motion to approve the minutes of June 21, 2022 with correction on District 1 seal bid item to read, items already surplus. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse. Thomas abstained.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Treasurer- \$29,000.00 from salaries to benefits; Treasurer School- \$4,500.00 from salaries to benefits; Cash Fund carryovers for the 2022-2023 FY. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

BLANKET PURCHASE ORDERS- A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

WHISTLEBLOWER POLICY- Mr. Thomas made a motion to approve a compliance with 41 U.S.C. 4712 Whistleblower policy for employees. This is required by VAWA and will be discussed at a quarterly meeting to be added to county policy. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

PROCEDURES- Mr. Thomas made a motion to approve procedures for responding to discrimination complaints from clients, customers, program participants, or consumers of Pottawatomie County. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse. This will be discussed further at a quarterly meeting.

RESOLUTION- A motion was made by Mr. Thomas to approve a resolution designating official places for the safekeeping of securities pledged to Pottawatomie County, Oklahoma. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

Mr. Thomas made a motion to approve a resolution to give responsibility for investing surplus county funds to the Pottawatomie County Treasurer. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

COUNTY DEPOSITORIES- A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve designated banks as official county depositories. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

RESOLUTION- Mr. Thomas made a motion to approve a resolution to permit a temporary transfer of funds pursuant to 68 O.S. 2011 Section 3021. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

CONTRACTS- A motion was made by Mrs. Dennis to approve the following contracts for the Pott County Health Department: Clifford Power Systems- generator maintenance agreement, Citizen Potawatomi Nation- x-ray contract, Just-Rite Cleaning Services- janitorial service. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

AGREEMENTS- Mr. Thomas made a motion to approve the following continuation agreements for the Pott County Health Department: AT&T Bus Bot 700II Rate Plan, AT&T Long Distance Service, AT&T Wireless, Standley Systems LLC, and Quadient Leasing USA. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

REQUESTING OFFICERS- Mrs. Dennis made a motion to approve Kayla Jarrett replacing Shantel Allen and Glenna McElhany as requesting officers for the Pott County Health Department. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

RECEIVING OFFICERS- A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve Lisa Faulk-Gifford and Pam Kendrick as receiving officers for the Pott County Health Department. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

RESALE PROPERTY- Mrs. Dennis made a motion to accept the resale property that was returned and not sold to the county for June 2022 resale. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

CHANGE ORDER #5- Mrs. Dennis made a motion to approve change order #5 from Lippert Brothers, Inc. to replace and rework existing security cameras at the courthouse and DA building. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

INTERLOCAL AGREEMENTS- A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve the interlocal agreements with the following area schools: Asher, Bethel, Dale, Earlsboro, Grove, Macomb, Maud, McCloud, North Rock Creek, Pleasant Grove, South Rock Creek, Tecumseh and Wanette. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

Mrs. Dennis made a motion to approve the interlocal agreements with the following area towns: Asher, Bethel Acres, Earlsboro, Macomb, Pink, Tribbey, and Wanette. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

A motion was made by Mr. Thomas to approve the interlocal agreements with the following area cities: Maud, McLoud, Shawnee, and Tecumseh. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

Mr. Thomas made a motion to approve the interlocal agreements with the following area counties: Cleveland, Hughes, Lincoln, and Seminole. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve the interlocal agreements with the following area tribes: Absentee Shawnee and Citizen Potawatomi Nation. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

TORT CLAIM- Mrs. Dennis made a motion to approve a tort claim for Michele Passarelli to cover the \$500 deductible. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

OMMA CERTIFICATES- Mr. Thomas made a motion to approve the new OMMA Certificates of Compliance for LM Agricultural, LLC, Medical Insight, LLC, (Transporter), Medical Insight, LLC, (Dispensary), Medical Insight, LLC, (Processor), Oklahoma Grown Organics, LLC, Cannabaxter Farms, LLC, Cali Grand, LLC, Ivory Nation Farm, Inc, Hypocanna Shawnee, LLC, The Hazy Cupboard, LLC, and D & H On the Water, LLC. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

PURCHASE ORDERS/CLAIMS- A motion was made by Mrs. Dennis to approve the following Purchase Orders/Claims except for P.O. 1186: 3, 2863, 2884, 2896, CED, #4, 22344.28, Repairs/Signs ; 328, REDWOOD TOXICOLOGY LAB, 67.37, DRUG TESTING; 329, 3084, Vyve Broadband, 1130.18, INTERNET/PHONE; 79, Navigate 360, LLC, 749.00, Training; 196, Stone, F, 100.00, Cleaning Office; 197, 275, ONG, 69.76, gas; 198, DEARINGER PRINTING, 66.50, name badges; 199, White, C, 125.00, LAWN MAINTENANCE; 200, OK Dept Of Career & Tech Ed, 125.00, ENVELOPES; 201, Trammell, L, 240.00, Contractual services; 202, Bryce, N, 120.00, Contractual services; 203, Office Of The Bursar, 431.90, PRINTER INK; 3082, 2878, LOWES, 243.87, Supplies; 3083, 277, City Of Shawnee, 691.59, WATER; 3085, REYNOLDS, S, 32.76, TRAVEL; 3086, SWARB, H, 305.96, TRAVEL; 3087, FUELMAN, 31.70, FUEL; 3088, McElyea & Owens Funeral Group, 400.00, Cremation; 3089, 259, Amazon Capital Services, 408.86, Technology/Supplies; 3090, 252, 281, OG&E, 4878.88, Utilities; 3091, Countywide News, 528.67, Countywide News; 3092, 2887, QUILL, 559.07, SUPPLIES; 3093, 258, 2886, JUST-RITE CLEANING, 8020.00, CLEANING; 3094, Peltier Lawn Service, 376.00, LAWN MAINTENANCE; 3095, Staples Advantage, 730.48, SUPPLIES; 3096, Carter, S, 93.60, TRAVEL; 3097, Shawnee News-Star, 202.80, Renewal; 3098, Pottawatomie County Election Board, 965.84, Travel expenses; 256, 2866, 273, AT&T, 677.16, PHONE; 257, Central Disposal, 108.00, TRASH; 260, TheCompetitiveEdge.com, 2242.12, SUPPLIES; 2860, EST, 4953.00, OVERLAY; 2861, Fastenal Company, 479.73, NUTS & BOLTS; 2862, Premier Truck Group, 96.76, Parts; 2864, Alert 360, 60.95, ALARM; 2865, 2868, CL Boyd, 1660.34, PARTS, LABOR & SERVICES; 2867, HBC Whites, 258.05, Parts; 2869, 2882, Atwoods Distribution, 1397.05, SUPPLIES; 2870, Warren Cat, 576.14, Parts And Supplies; 2871, 2873, 2875, 2876, CH&W Commercial Tire, 8238.60, TIRES AND REPAIRS; 2872, JAMES SUPPLIES, 164.09, Supplies; 2874, Stewarts Wholesale, 424.08, Parts; 2877, VERIZON WIRELESS, 169.62, Phone; 2879, Shawnee Lube, 62.87, PARTS, LABOR & SERVICES; 2880, 2891, I-COM Battery Supply, 477.95, BATTERIES; 2881, O Reilly Automotive Stores, 624.04, Parts; 2883, Plank Auto Supply, 415.21, Parts; 2885, Yearwood Design Works, 725.00, Decals; 2888, 2889, Bruckner Truck Sales, 931.50, Parts/Tools/Supplies; 2890, Jones Truck Repair, 675.00, Repair; 2892, Hayes Canteen, 1712.80, Gatorade; 2893, BOB LOWE, 1881.98, Parts; 2894, G & G Services, 3800.00, 2895, Core & Main, 4188.00, Tin Horn; 2897, RUSH TRUCK CENTER, 3828.80, Parts; 333, WYCHE QUARRY, 7200.00, SHALE; 334, 335, 337, 339, 342, Ada Aggregates, 63318.15, Crusher; 336, DUB ROSS, 39727.68, Tin Horn; 338, HASKELL LEMON, 31158.25, ASPHALT; 340, 341, 343, 344, HOOTEN OIL, 27635.96, FUEL; 153, Hutchcraft, S, 53.82, TRAVEL; 251, PERSONAL PLUMBING, 10498.00, AC Units; 253, First Priority Bank, 33611.01, LEASE PAYMENT; 431, Beckham, O, 178.26, Meals; 274, County Records, 159.00, PLAT BOOKS; 276, Culligan Water Conditioning, 15.00, WATER; 278, Big Creek Nursery And Landscape, 4999.90, greenhouse; 279, KPWA, 85.80, Utilities; 280, Herriman Oilfield, 800.00, Service And Supplies; 282, Bermuda King, 438.77, Equipment; 439, Buddys Hardware, 77.37, SUPPLIES; 440, ProGuard Service And Solutions, 108.69, Rent; 441, Firelake Foods, 272.49, Groceries; 442, Guderian Foods, 195.75, Groceries; 233, Lippert Bros, 543665.05, Building; 234, Hill, M, 1600.00, CONTRACT LABOR; 235, 236, Grant, J, 1120.00, CONTRACT LABOR; 237, Rand Elliott Architects, 6331.60, Architecture. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse. The meeting adjourned at 10:14 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk

