

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, September 12, 2022 at 9:04 a.m. The following members were present: Eddie Stackhouse, Chairman, Randy Thomas and Melissa Dennis, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Jennifer Baker, Steven Sample, Travis Dinwiddie, and Mike Booth, PCSO, Buck Day, City of McCloud, Kim Morava, Shawnee News Star, Buddy and Diane Anders, Pott County Treasurer's office, Walter Baker, Shawnee Forward, Rob Morris, Resident, Suzie Campbell, Countywide & Sun, Glenna McElheany, Pott Co Health Dept., and S. Corey Stone, DA's office, were all welcomed to today's meeting.

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 324. There are 284 males and 40 females. Ninety-one were booked-in and 81 released. Six inmates were placed on safety observations.

UPDATE FROM POTT CO EM DIRECTOR- Chad Larman stated they assisted the sheriff with a light tower and Shawnee FD with drone support. They are continuing to work with the Town of Pink to become NFIP members so residents can get flood insurance. Single audit paperwork for the Oklahoma Dept. of EM and Homeland Security was completed.

BID- No action was taken regarding opening and awarding of one used 2015 or newer truck for Pott County Emergency Management due to not receiving any bids.

MINUTES- Mrs. Dennis made a motion to approve the minutes of September 6, 2022. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Stackhouse. Thomas abstained.

MONTHLY REPORTS- A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve the monthly reports for the sheriff, assessor, and court clerk. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

PAYROLL- Mr. Thomas made a motion to approve payroll for August 16 thru August 31, 2002 with one raise in District 1. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Highway Unrestricted- \$424,309.36; Emergency Mgmt ST- \$37,311.98; Senior Citizens ST- \$17,637.18; School Sales Tax- \$428,520.03; Rural Fire ST- \$62,024.84; Treasurer Mtg Cert- \$1,650.20; Assessor Rev Fee- \$8.27; CBRI- \$68,064.75; Jail ST- \$173,025.35; Sheriff Serv Fee- \$10,994.03; County Clerk Rec Mgmt & Presv- \$13,271.73; County Clerk Lien Fee- \$7,046.83; Emerg Mgmt- \$802.54; ARPA- \$4,794.24; Extension ST- \$24,366.79; Fair Maintenance ST- \$8,766.81; Phone Fees- \$36,894.94; Soil Conserv ST- \$8,702.69; Drug Court- \$48,756.60; DA Just Cnt- \$4,452.18; Rental of County Prop- \$56,780.00; Use Tax ST- \$207,935.33; Eco Dev ST- \$17,940.52; Road and Bridges ST- \$527,732.31. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

TRANSFERS OF APPROPRIATIONS- No transfers were submitted for approval.

BLANKET PURCHASE ORDERS- Mr. Thomas made a motion to approve the blanket purchase orders. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

INTERIM TREASURER- A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve Buddy Anderson as interim treasurer. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

LATERAL FILE CABINETS PURCHASE- Mr. Thomas made a motion to purchase 39 lateral file cabinets for offices located in the County Administration Building. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

CONTRACT- Mr. Thomas made a motion to approve a contract with South Central Industries for trash pickup on all county roads in Pott County District 1. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

WINDING CREEK III- Mr. Thomas made a motion to approve the roads of Winding Creek III, surface only, no drainage or signage. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

VILLA ROSE- A motion was made by Mr. Thomas to approve the roads of Villa Rose, surface only, no drainage or signage. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

ZONING LETTER- A motion was made by Mr. Thomas to approve a zoning letter request from Phase 1 Consulting for cell tower equipment upgrade at 32798 Highway 39. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

RELOCATION OF SHERIFF'S OFFICE- A motion was made by Mr. Thomas to approve relocating the Pottawatomie County sheriff's office to 14101 Acme Road to create more space at the county courthouse. The sheriff will continue to occupy his office space behind keyed entry door and all other deputies will move. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

RELOCATION OF POTT CO EM- Mr. Thomas made a motion to approve relocating Pottawatomie County Emergency Management to 13502 Acme Road. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

RECEIVING OFFICER- A motion was made by Mrs. Dennis to approve Lisa White replacing Lisa Faulk-Gifford as receiving officer for the Pott County Health Department. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

CONTRACT- Mrs. Dennis made a motion to not approve a contract between Western Plains Youth & Family Services, Inc. and Pott County Board of County Commissioners. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

COUNTY OWNED PROPERTY- Mr. Stackhouse made a motion to approve setting a price of \$350 minimum for county owned property, parcel #2570-00-008-029-0-000-01 (E ½ Lt 31 Blk 8 Whittaker AP). Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

A motion was made by Mr. Stackhouse to approve setting a price of \$350 minimum for county owned property, parcel #3570-00-008-031-0-000-00 (W ½ Lt 31 Blk 8 Whittaker AP). Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

No action was taken regarding setting a price for county owned property, parcel #0000-13-009-003-0-130-00 (614 S 9th, Tecumseh).

No action was taken regarding setting a price for county owned property, parcel #1800-00-001-047-0-000-00 (1204 E Chandler, Shawnee).

No action was taken regarding setting a price for county owned property, parcel #0000-30-009-002-0-015-00 (SW & W ½ SE, Sec. 30-T9N-R2E).

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 3170, 6L Mechanical, 7445.00, Repair/service; 268, 526, 53, 54, DONS COPIERS, 3725.72, COPIER MAINTENANCE/LEASE/OVERAGE; 461, Graves Foods, 267.20, Groceries; 46, 47, OCS, Inc, 3520.75, ADMIN FEE/RENT; 48, Peters Law, 300.00, Attorney fees; 49, Pottawatomie County Sheriff Reserve, 650.00, SERVICES; 50, Reconnect, 600.00, TECH; 51, 52, Shred-It USA, 252.48, Shredding; 54, SOS, 117.00, COPIER LEASE; 9, 53, May, M, 509.79, Hotel stay/meals; 27, Office Depot, 186.88, SUPPLIES; 12, Countywide News, 1800.00, ADVERTISING; 13, Kidney, Jr., C, 1050.00, SECURITY; 14, 37, Shawnee Trophy, 2684.00, PRIZES AND AWARDS; 522, 523, 35, AT&T, 662.26, PHONE/INTERNET; 524, 36, City Of Shawnee, 516.00, Water/Sewer; 525, DEMCO PRINTING, 750.75, ENVELOPES; 527, 528, Finish Line, 5454.19, FUEL; 529, HBC Whites Ace Shawnee, 107.88, Supplies; 530, J.P. Cooke, 559.65, STAMPS; 531, L.E. Marshall Consulting, 1000.00, MONTHLY SERVICE; 532, 533, McElyea & Owens Funeral Group, 800.00, Cremation; 534, 37, OG&E, 15214.42, Utilities; 535, 32, 85, PCRW Dist. 3, 109.64, WATER & SEWER; 536, 38, QUILL, 1941.00, SUPPLIES; 537, 413, RODS PEST CONTROL, 525.00, Pest control; 538, TULSA MARRIOTT SOUTHERN HILLS, 1632.00, Hotel stay; 34, Amazon Capital Services, 789.13, SUPPLIES; 37, Quadient Leasing USA, 109.61, Mailing System Lease; 411, American Sentinel Products, 121.66, NUTS & BOLTS; 412, PCDA, 115.59, WATER; 414, 57, Vyve Broadband, 190.26, PHONE; 415, Windstream, 290.38, Phone; 43, Core & Main, 4344.00, Tin Horn; 44, HOOTEN OIL, 5506.96, FUEL; 45, Smith, K, 4935.00, Clay; 29, AtLink Services, 68.90, PAGERS; 30, Critical Comm, 185.90, PAGERS; 31, OMES Risk Management, 2890.47, INSURANCE; 33, VERIZON WIRELESS, 240.06, PHONE/INTERNET; 34, De Lage Landen Public Finance, 1260.04, COPIER LEASE PAYMENT; 35, Dobson Telephone, 2272.95, PHONE; 36, Hampel Oil Distributors, 6299.57, FUEL; 38, 35, ONG, 1764.35, gas; 30, CH&W Commercial Tire, 354.16, PARTS, LABOR & SERVICES; 31, CITY OF TECUMSEH, 51.16, WATER; 32, Comdata, 883.44, FUEL; 33, Great Plains, 710.84, Parts; 34, KPWA, 79.00, Utilities; 36, Plank Auto Supply, 9.58, Parts And Supplies; 82, Boomarang Diner, 325.00, Meals; 83, CENTERPOINT ENERGY, 90.40, GAS; 84, MaMa Tinas Mexican Kitchen, 1302.25, Meals; 86, Wanette Public Works Authority, 75.90, WATER; 55, Grant, J, 640.00, CONTRACT LABOR; 56, Hill, M, 1540.00, CONTRACT LABOR. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse. The meeting adjourned at 9:56 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk