

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, January 9, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Randy Thomas and Abby Thompson, Members, Raeshel Flewallen, County Clerk.

GUESTS- Carla Bonner, EST, Malissa Hubbard, PCPSC, Suzie Campbell, Countywide & Sun, Robin Ueltzen and Braquel Stephens, Pott Co 911, Angela Williams, Pott Co Admin, Greg Rush, Steven Sample and Scott Hawkins, PCSO, Buddy Anderson, Treasurer, Leona Satterfield, Assessor, Michael Booth, Sheriff, and Valerie Ueltzen, Court Clerk, were all welcomed to today's meeting.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 367. There are 322 males and 45 females. Ninety-three were booked-in and 71 released. Five were placed on safety observations.

UPDATE FROM POTT COUNTY EM DIRECTOR- They did one response with a light tower request for the sheriff's office. They will be interviewing four people next week for the admin/assistant position. They will be hosting the public information officer all-hazards training course. They are continuing work with the Town of Pink on their floodplain program. Goodard hopes to get the remaining sirens in the ground by the end of this week and also on the CommanderOne software.

OMMA RENEWAL- Mrs. Dennis made a motion to approve the OMMA renewal for Trousdale, LLC. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

MINUTES- A motion was made by Mr. Thomas and seconded by Mrs. Thompson to approve the minutes of January 4, 2023. The motion carried with the following vote: AYE- Thomas, Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the county clerk, court clerk, treasurer, and election board. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

PAYROLL- Mr. Thomas made a motion to approve payroll for December 16 thru December 31, 2022 with one raise in District 1. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Soil Conserv ST- \$8,924.61; Safe Ok AG- \$10,800.00; DA Justice Cnt- \$4,801.06; Jail ST- \$176,060.27; Drug Court- \$31,131.33; County Clerk Mgmt/Presv- \$13,740.53; County Clerk Lien Fee- \$6,629.28; Sheriff Serv Fee- \$9,720.10; Treas Mtg Cert- \$950.15; Assessor Rev Fee- \$118.53; Eco Dev ST- \$19,270.01; Fair Maint ST- \$9,076.94; Extension ST- \$25,662.69; Road & Bridges ST- \$537,351.14; Use Tax ST- \$229,119.14; Emerg Mgmt- \$1,606.79; Phone Fees- \$39,514.64; Rental of County Prop- \$2,000.00; ARPA- \$21,141.14; CBRI- \$40,897.51; County Hgwy Unrest- \$352,904.20; Rural Fire ST- \$92,593.66; Emerg Mgmt ST- \$38,517.36; School ST- \$444,742.82; Sr Cit ST- \$18,416.31. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: County Clerk- \$43,000 from salaries to benefits; Use Tax- \$40,000 from capital outlay to Courthouse Sec salaries. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thomas, Thompson, Dennis.

RESOLUTION- No action was taken regarding a resolution for the use tax sales tax.

FREE FAIR BOARD- Mrs. Dennis made a motion to approve the Free Fair Board resolution. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

RESOLUTION- A motion was made by Mrs. Dennis to approve the resolution to recommend MKEC to ODOT for project bridge and approach plans for BR209 Trib. To Pond Cr. in District 2. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

DEDUCTIBLE FUND- No action was taken regarding using the deductible fund to repair sheriff's vehicle damaged on November 1, 2022.

No action was taken regarding using the deductible fund to repair sheriff's vehicle damaged on November 11, 2022.

ARPA FUNDING- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve ARPA funding approval for a digital forensic lab for the sheriff's office in the amount of \$212,00.00 for a 3-yr period. This was previously approved on December 12th and needed to be approved by the new commissioner. The motion carried with the following vote: AYE- Thompson, Dennis. Thomas abstained.

MCINTOSH GROUP- No action was taken regarding the McIntosh Group report regarding ADA compliance at the courthouse.

CIRB PROJECT FOR ONG UTILITY RELOCATION- Mrs. Dennis made a motion to approve a CIRB project for ONG proposal for utility relocation on Garrett's Lake Road for District 1. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Thomas abstained.

EXECUTIVE SESSION- No action was taken regarding Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between Board and its attorney concerning Boards' consideration of selecting the law firms of Fulmer Sill, PLLC and Frantz Law Group, APLC to serve as counsel for the county in litigation involving E-Cigarettes for the marketing, sales practices, consulting & products liability which has caused harm to the county, where the public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly assess any potential litigation.

At 2:02 p.m., a motion was made Mrs. Thompson to enter Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between Board and its attorney concerning Boards' consideration of Johnson and Johnson Opioid Settlement, where the public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly address potential legal issues. As such, the communications in this Executive Session are confidential. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis. Mr. Thomas left for the rest of the meeting at this time.

At 2:10 p.m., Mrs. Dennis made a motion to exit executive session and re-enter open session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

Mrs. Dennis made a motion to be the signor on the contract for the opioid settlement case. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 258, John Vance Motors, 35632.40, Purchase Equipment; 165, REDWOOD TOXICOLOGY LAB, 72.37, DRUG TESTING; 166, 104, 1591, 211, Vyve Broadband, 1316.52, INTERNET/PHONE/RENTAL; 167, 100, 210, SOS, 522.00, COPIER LEASE/COPIES; 65, Define Boutique, LLC, 1672.00, Gear; 66, Oklahoma Turnpike Authority, 16.30, Toll Roads; 67, Unmanned Vehicle Technologies, 4000.00, Software; 68, Glass Action, 219.00, WINDSHIELD; 97, 263, Firelake, 1547.74, SUPPLIES/GROCERIES; 98, 1585, Central Disposal, 595.00, TRASH; 99, 127, OG&E, 3754.57, electric; 101, Stone, F, 100.00, CLEANING; 102, Office Depot, 198.98, SUPPLIES; 103, 1592, 128, ONG, 6097.77, gas; 105, Smith, C, 165.63, TRAVEL; 106, Trammell, M, 74.19, TRAVEL; 1581, LOCKE SUPPLY, 515.05, Supplies; 1582, RODS PEST CONTROL, 215.00, Pest control; 1583, 6L Mechanical, 475.00, HVAC Service; 1584, City Of Shawnee, 748.39, Utilities; 1586, Countywide News, 749.70, Countywide News; 1587, Finish Line Fleet, 3877.26, FUEL; 1588, Kone, 731.19, Elevator Repairs; 1589, 1590, 124, 1332, AT&T, 810.23, Phone/Fiber; 1593, QUILL, 630.82, SUPPLIES; 1594, OPERS, 1549.18, PAYMENT; 123, Brandons Lawn Care & Landscaping, 400.00, LAWN MAINTENANCE; 125, 126, 213, Amazon Capital Services, 1130.99, SUPPLIES; 1331, Michaels Truck Repair, 14074.92, Repairs; 106, Lowes Home Center, 325.02, Refrigerator; 44, Dell Marketing, 1838.12, COMPUTER; 123, Windstream, 216.79, PHONE; 124, Critical Comm, 185.80, PAGERS; 125, Comdata, 86.50, FUEL; 129, Exterior Solutions Group, 39900.00, Roof Repair; 130, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 131, UMB Bank, 9750.00, LEASE PAYMENT; 132, Dobson Telephone, 2696.97, PHONE; 133, McCloud Water Department, 3795.50, WATER; 212, AutoZone, 72.20, Auto Supplies; 264, Sparks Heat & Air, 592.34, Repairs/Maintenance; 265, U.S. FOODSERVICE, 476.63, Groceries; 163, Ace Transfer & Storage, 4999.00, Moving Expense. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn the meeting. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis. The meeting adjourned at 2:15 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk