

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, February 13, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Randy Thomas, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Isiah Osborne and Chad Larman, Pott County EM, Aaron Espolt, Shawnee Schools, Rob Morris and Greg Rush, Residents, Patricia Carter, Election Board, Suzie Campbell, Countywide & Sun, Leona Satterfield, Assessor, Jennifer Freeman, PCPSC, Robin Ueltzen, Pott Co 911, Carla Bonner, EST, and Rap Ronck, P & K Equipment, were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under public comments.

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 365. There are 304 males and 61 females. Eighty-seven were booked-in and 71 were released. Two inmates were placed on safety observations.

UPDATE FROM POTT COUNTY EM DIRECTOR- Chad Larman stated the County Emergency Operations Plan is being updated. They will be doing the annual safety and health inspections at the barns and county offices.

OMMA RENEWAL- Mrs. Dennis made a motion to approve the OMMA renewal for The Resilient Group, LLC. Seconded by Mr. Thomas the vote was: AYE- Thomas, Thompson, Dennis.

SHAWNEE PUBLIC SCHOOLS- A motion was made by Mrs. Dennis to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay for a portion of a new district wide phone system for \$30,496.40. Seconded by Mrs. Thompson the vote was: AYE- Dennis, Thompson. Thomas abstained.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the minutes of February 6, 2023. The motion carried with the following vote: AYE- Thompson, Dennis. Thomas abstained.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports for the assessor and election board. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Hgwy Unrest- \$393,870.32; CBRI- \$108,120.22; Phone Fees- \$31,719.12; Assessor Rev Fee- \$124.48; County Clerk Lien Fee- \$5,942.36; County Clerk Rec Mangmt & Presv- \$12,205.80; Em Mangmt- \$409.85; Sheriff Serv Fee- \$12,684.27; Treas Mtg Cert- \$916.72; Drug Court- \$15,925.33; Rental of County Prop- \$221,120.00; Use Tax ST- \$294,595.57; Emg Mangmt ST- \$38,929.76; Extension ST- \$25,968.82; Fair Maint ST- \$9,183.17; Road & Bridges ST- \$574,938.48; Jail ST- \$177,656.78; Rural Fire ST- \$66,240.62; Senior Cit ST- \$18,634.20; School ST- \$449,172.06; Eco Dev ST- \$19,529.46; Soil Consv ST- \$9,013.44; DA Just Cnt- \$4,866.68; ARPA- \$22,007.86; LATCF- \$50,000.00. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Thomas abstained.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Sheriff Service Fee- \$1,080.84 from M & O to salaries; Court Clerk- \$35,000.00 from salaries to benefits; Court Clerk- \$4,196.87 from benefits to salaries. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Thomas abstained.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: Thompson, Dennis. Thomas abstained.

HR COORDINATOR POSITION- Mrs. Dennis made a motion to approve the hiring of a HR coordinator position. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Thomas abstained.

CED 4 BOARD APPOINTMENT- Mr. Thomas made a motion to approve appointing Melissa Dennis to the CED 4 Board. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis.

SEFA REPORT- Mrs. Dennis made a motion to approve the 2022 SEFA report. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Thomas abstained.

COUNTY OWNED PROPERTY- No action was taken regarding setting a price for county owned property, parcel #2430-00-025-034-0-000-00 (Lot 34, Blk 25, Seminole Addition).

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 8, Joe Goddard Enterprises, 145000.00, Sirens; 9, 10, Citizen Potawatomi Nation, 39514.64, 911 fees; 14, Cellebrite, 35809.70, ARPA Project; 196, SOS, 117.00, COPIER LEASE; 197, 198, 199, OCS, Inc, 13314.75, ADMIN FEES; 200, Reconnect, Inc, 600.00, TECH SERVICE; 201, 1883, 22, Shred-It USA, 627.24, Shredding; 202, Pottawatomie Co. Sheriff's Reserve Organization, 650.00, Home Visit; 203, Peters Law, 300.00, Attorney fees; 77, CustomX, 1488.00, Installation; 78, Cochran's Tire & Automotive,

424.72, Auto Repairs; 79, Stuart & Clover, 541.67, Legal Services; 80, 258, Mission Critical Upfit, 12416.48, Equipment; 81, Bank Of America, 2926.43, P-Card; 113, 114, 112, 116, Office Of The Bursar, OSU, 6544.86, Projector/Monitor/Computer/Keys; 115, OSU Coop. Ext. Service, 588.00, Software; 117, 1887, 155, 155, OG&E, 12546.34, electric; 118, Stone, F, 100.00, Office Cleaning; 1873, 154, LOCKE SUPPLY, 229.89, Supplies; 1874, South Central Industries, 1035.93, Supplies; 1875, EUREKA WATER, 4.94, WATER; 1876, American Self Storage, 150.00, Storage Rental; 1877, 147, City Of Shawnee, 1152.70, Utilities; 1878, 320, LOWES, 1043.73, Supplies; 1879, Countywide News, 979.45, Countywide News; 1880, Finish Line, 86.33, FUEL; 1881, Embassy Suites Hotel, 196.00, Hotel stay; 1882, Satterfield, L, 76.61, Travel Expense; 1884, 1889, 148, 1566, 1568, 148, AT&T, 4107.07, PHONE; 1885, RODS PEST CONTROL, 215.00, Pest control; 1886, 149, 1578, 314, PCRW Dist. 3, 236.78, WATER & SEWER; 1888, 1572, 143, QUILL, 5303.85, SUPPLIES; 1890, 6L Mechanical, 4244.00, Repairs/Maintenance; 1891, Goddard Enterprises, 1941.24, Equipment; 1892, BCW, Inc., 8494.00, CLEANING; 1893, Vyve Broadband, 6944.07, PHONE/INTERNET; 1894, Garratt-Callahan 652.08, Water Treatment; 1895, Apple, 808.00, Ipads; 1896, 147, 146, Central Disposal, 320.00, TRASH; 1897, Alcom Security Systems, 59.95, ALARM; 1898, Quality Lube Center, 45.45, OIL CHANGE; 1899, 1570, O'REILLY'S AUTO PARTS, 504.46, Auto Supplies; 1900, State Auditor & Inspector, 1153.75, Audit Expenses; 1901, 145, 154, 156, 145, 149, ONG, 14332.49, Utilities; 1902, 1903, Communityworks, 2677.40, HOUSING OF JUVENILES; 146, JUST-RITE CLEANING, 2450.00, CLEANING; 150, Brandon's Lawn Care & Landscaping, 400.00, LAWN MAINTENANCE; 151, 255, 259, Amazon Capital Services, 1893.98, SUPPLIES; 1565, 142, JAMES SUPPLIES, 371.00, Supplies; 1567, CED 4, 238.00, Signs; 1569, Bruckner Truck Sales, 1821.71, PARTS AND LABOR; 1571, Michaels Truck Repair, 600.00, PARTS, LABOR & SERVICES; 1573, Hayes Canteen, 203.34, COFFEE AND SUPPLIES; 1574, 1576, 144, CH&W Commercial Tire, 3106.90, PARTS AND LABOR; 1575, Fusion, 58.22, Phone; 1577, Direct Discount Tire Of Stillwater, 533.50, Tires; 1578, 149, PCRW Dist. 3, 90.00, WATER; 169, EST, 6000.00, Survey; 170, WYCHE QUARRY, 16000.00, BLUE SHALE; 171, Ada Aggregates, 8716.46, Rock; 172, DUB ROSS, 11376.00, Tin Horn; 173, HOOTEN OIL, 5566.68, FUEL; 144, 254, Stolz Telecom, 6791.27, RADIO/ACCESSORIES/REPAIRS; 145, 150, 152, VERIZON WIRELESS, 812.20, PHONE/INTERNET; 146, RUSH PROPANE, 513.85, PROPANE; 147, Critical Comm, 185.80, PAGERS; 148, Circle B, 462.63, FUEL; 151, 151, Comdata, 456.02, FUEL; 157, DONS COPIERS, 2993.77, Copier Service; 158, 318, Dobson Telephone, 2719.12, PHONE; 159, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 160, McCloud Water Department, 3389.30, WATER S; 161, Tri County RWD #2, 502.24, WATER; 253, Stalker Radar, 4384.00, radar system; 256, 261, 262, Higginbotham Bros & Company, 206.57, Keys/Supplies; 257, State Of Oklahoma, Board Of Est For Alcohol And Drug Influence, 62.00, Registration; 260, T-mobile USA, 50.00, Search warrant; 150, CITY OF TECUMSEH, 51.16, WATER; 152, Plank Auto Supply, 60.13, Parts And Supplies; 153, John Deere Financial, 47.56, Parts And Supplies; 156, Pig Brig Trap Systems, 2558.76, System; 313, Wanette Public Works Authority, 73.65, WATER; 315, Potelco Lockbox, 66.56, Phone; 316, First Choice Services, 120.10, COFFEE; 317, 321, Steves Propane, 600.00, PROPANE; 319, Firelake Foods, 1440.64, Groceries; 322, Kelly, A, 598.00, exercise class; 323, Guderian Foods, 558.90, Groceries; 191, Orion Security Solutions, 1188.00, SECURITY; 192, Walters Painting, 7500.00, Painting. Seconded by Mrs. Thompson the vote was: AYE- Dennis, Thompson. Thomas abstained.

ADJOURN- There being no further business Mr. Thomas made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thomas, Thompson, Dennis. The meeting adjourned at 1:44 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk

Melissa Dennis