

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, March 6, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson, Member, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Chad Larman, Pott County EM, Wolf Gugler, McCloud EM, Rachelle Erickson, Shawnee EM, Braquel Stephens and Robin Ueltzen, Pott County 911, Joe Brummett, Pott County D2, Greg Rush, Resident, Angela Williams, Pott County Admin, Suzie Campbell, Countywide & Sun, Pat Rouck, P & K Equipment, Glenna McElhany, Terra Allred, Shannon Adams, and Kayla Jarrett, Pott County Health Dept. were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under public comments.

UPDATE PUBLIC SAFETY CENTER- No update was given at today's meeting.

UPDATE POTT COUNTY 911- Robin Ueltzen stated they have done 150 new addresses and edited 105 in the last two weeks. They are currently working on several new additions.

UPDATE FROM POTT COUNTY EM DIRECTOR- Chad Larman stated we were hit with an EF1 and EF2 tornado. Forty-eight homes were damaged, six with major damage. DRC will be working on debris removal.

MINUTES- A motion was made by Mrs. Dennis to approve the minutes of February 21, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

Mrs. Dennis made a motion to approve the special meeting minutes of February 24, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve payroll for February 16 thru February 28, 2023 with raises for all but 2 in District 2. The motion carried with the following vote: AYE- Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports for the court clerk, county clerk, election board, health department, and treasurer. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: General Gov- \$100,000.00 from programs to benefits; Shawnee Sr. Citizens- \$8,000.00 from M & O to capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thompson, Dennis.

STATE OF EMERGENCY DECLARATION- Mrs. Dennis made a motion to approve declaring a state of emergency for Pottawatomie County due to the February 26th 2023 tornadoes. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Mrs. Dennis stated there is not a set time that debris will get cleaned up. It may take 6-8 weeks. Mrs. Satterfield also stated that those effected with structural damage needed to contact the assessor's office.

CHANGE ORDER- Mrs. Dennis made a motion to approve a change order for the Pottawatomie County Admin. Building. Changes included panic buttons, breezeway work, and door pulls. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

AGREEMENT- A motion was made by Mrs. Dennis to approve state contract SW-1048F, monitoring agreement with Firetrol Protection Systems for the Pott County Health Department. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

WANETTE FIRE DEPARTMENT- The Wanette Fire Department received the following bids for roof repair at the fire station: Central Weather Roofing- \$28,809.31; Kennedy Roofing & Construction- \$18,756.00; Aduddell Roofing- \$15,000.00; Heritage Roofing- \$19,950.00. Mrs. Dennis made a motion to go with best bid, Heritage Roofing, due to type of material and warranty. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

LETTER/RESOLUTION- Mrs. Dennis made a motion to approve a letter and resolution for federal grants, procedures, and documentation submissions required for the annual SEFA report. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

RESOLUTION- Mrs. Dennis made a motion to approve the resolution for the transfer of a 2009 Ranco Belly dump trailer, VIN 1UNSD40289R097803, from District 2 to District 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

GRADER LEASE- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the new grader lease for District 3. The motion carried with the following vote: AYE- Thompson, Dennis.

RESOLUTION- Mrs. Dennis made a motion to approve a resolution for a project agreement for resurfacing of Old Highway 18 beginning at SH 59 Ext N approx. 7 miles near Pearson Phase II, Project #J3-5006(008) RB, State job piece #35006(08) between Pottawatomie County and the Oklahoma Department of Transportation. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

UTILITY PERMIT- A motion was made by Mrs. Dennis to approve a utility permit for OGP Operating, Inc. in the NWNE/4 of Section 4-T5N-R3E crossing EW 143 Road (Neal Road) into the SWSE/4 of Section 33-T6N-R3E in District 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

DRILLING REQUEST- No action was taken regarding a drilling request for Cochran Land Service, LLC for lots in the Pickfair Addition to McCloud in the W/2 SW/4 of Section 32-T11N-R2E located in District 1.

UTILITY PERMIT- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a utility permit for ONG located at the NENE/4 of Section 10-T9N-R3E for District 2, per Joe Brummett recommendation. The motion carried with the following vote: AYE- Thompson, Dennis.

REQUESTING OFFICER- Mrs. Dennis made a motion to approve Shannon Adams replacing Glenna McElhany as requesting officer for the Pott County Health Department. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis to approve Terra Allred replacing Randy Thomas as requesting officer for all senior citizen accounts. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

Mrs. Dennis made a motion to approve Abby Thompson replacing Eddie Stackhouse as requesting officer for all highway accounts. The motion carried with the following vote: AYE- Thompson, Dennis.

RECEIVING OFFICER- Mrs. Dennis made a motion to approve Angela Williams replacing Mike Bussey as receiving officer for the CBRIF account. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

REQUESTING OFFICER- A motion was made by Mrs. Thompson to approve Melissa Dennis replacing Randy Thomas as requesting officer for the CBRIF account. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus an Apple iMac for the county clerk's office. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: Apple iMac; S/N: COZG627DHJF; DATE ACQUIRED: 9/20/2011; ACQUIRED FROM: Apple, Inc.; COST PRICE: \$1348.95; DATE DISPOSED: 3/6/2023; TRANSFERRED TO: Junked.

SURPLUS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a disposal resolution for two salt/sand hoppers for District 3. The motion carried with the following vote: AYE- Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- A motion was made by Mrs. Dennis to approve the following Purchase Orders/Claims: 15, Floyd & Driver, 13428.71, Service; 16, Grayshift, 148431.45, ARPA Project; 221, REDWOOD TOXICOLOGY LAB, 153.12, DRUG TESTING; 222, OCS, Inc, 800.00, Rent; 83, 2123, Finish Line, 9337.90, FUEL; 84, 2114, Fred's Tire & Battery, 819.44, Tires/Repairs/Batteries; 85, Mission Critical Upfit, 156.00, Equipment; 125, Office Depot, 276.80, SUPPLIES; 126, 1741, EUREKA, 79.48, WATER; 127, 2112, 2133, 294, 163, 347, AT&T, 2362.91, PHONE; 128, Citizen Potawatomi Nation, 73.06, SUPPLIES; 129, 133, Oklahoma Correctional Industries, 1884.00, MISC EXPENSE/TABLE; 130, 161, 162, 172, 160, 169, OG&E, 8599.90, electric; 131, OSU Coop. Ext. Service, 15000.00, Contractual services; 132, 2118, 173, 176, 166, ONG, 11173.25, gas; 134, Mity-lite, 2749.00, Table; 135, Jasper, K, 148.67, TRAVEL; 136, MCDANIEL, S, 193.43, TRAVEL; 137, Trammell, M, 235.54, TRAVEL; 138, COMMUNICATION SERVICES, 80.00, Repair; 32, Sparkle And Spur Designs, 1860.00, PRIZES AND AWARDS; 33, TS&H Advertising Specialties, 5188.99, Appreciation Cards; 34, Signworks, 1800.00, PRIZES AND AWARDS; 35, Shawnee Trophy Company, 1134.00, PRIZES AND AWARDS; 2103, Ueltzen, V, 500.00, Travel Allowance; 2104, Anderson, B, 500.00, Travel Allowance; 2105, Avenu Insight & Analytics, 3112.20, System; 2106, Flewallen, R, 500.00, Travel Allowance; 2107, 287, BFCU, 3193.77, Travel Expenses; 2108, GreatAmerica Financial, 130.00, COPIER LEASE; 2109, 2125, American Self Storage, 248.00, Storage Rental; 2110, 2122, Satterfield, L, 799.55, Travel Allowance/Coda Conference; 2111, 165, City Of Shawnee, 842.80, Utilities; 2113, Wilson, Dotson And Associates, 750.00, ACCOUNTING; 2115, Booth, M, 700.00, Travel Allowance; 2116, 162, 164, Central Disposal, 654.00, DUMPSTER RENT; 2117, 1754, HBC Whites Ace Shawnee, 757.92, Supplies; 2119, Kone, Inc, 2307.95, Elevator Maintenance; 2120, 1755, South Central Industries, 1199.12, Supplies; 2121, Alcom Security Systems, 49.95, Security system; 2124, 1751, 296, VERIZON WIRELESS, 1877.25, MONTHLY

SERVICE; 2126, RODS PEST CONTROL, 215.00, Pest control; 2127, Seminole Ford-Mercury, 55.95, OIL CHANGE; 2128, EMS Success, 275.00, EMT Course; 2129, 1732, 147, 23, 161, QUILL, 2053.54, SUPPLIES; 2130, University Of Oklahoma, 195.00, MAPS; 2131, O Reilly Automotive Stores, 45.46, Supplies; 2132, DEMCO PRINTING, 60.00, Service; 2134, 342, PC Office Supply, 390.25, COPY PAPER/COPIER CONTRACT; 160, Citizen Potawatomi Nation Cultural Heritage Center, 150.00, Rental; 163, 168, JUST-RITE CLEANING, 4900.00, CLEANING; 164, AVI-SPL, 12447.80, Equipment; 165, 344, 346, 350, Firelake, 642.12, Food & Supplies; 166, 169, Amazon Capital Services, 1594.76, SUPPLIES; 167, Dale Rogers Training Center, 1160.65, SUPPLIES; 1733, Carls Sanitation, 108.82, TRASH; 1734, 1756, 173, Stewarts Wholesale, 4612.61, Parts/Repair; 1735, 1762, CL Boyd, 3286.40, Parts; 1736, Bruckner Truck Sales, 951.96, PARTS, LABOR & SERVICES; 1737, Cooper Auto Group, 32.62, PARTS AND LABOR; 1738, PCRW Dist. 3, 58.56, 1739, 179, 182, 183, 185, 186, HOOTEN OIL, 25952.05, OIL/FUEL/SUPPLIES; 1740, CH&W Commercial Tire, 363.00, TIRES AND REPAIRS; 1742, CITY OF MAUD, 153.50, TRASH; 1743, OLG, 999.87, PROPANE; 1744, Ritz Safety, 1185.00, 1745, 1749, 1760, CED 4, 1187.00, Signs; 1746, Plank Auto Supply, 325.23, Auto Supplies; 1747, Unifirst Corporation, 988.37, Uniforms/Supplies; 1748, Define Boutique, 45.00, Shirts; 1750, Jitterbug Real Estate Holdings, 47.50, Storage Rental; 1752, Michaels Truck Repair, 500.00, PARTS, LABOR & SERVICES; 1753, Liberty Flags, 123.98, FLAGS; 1757, 177, Hampel Oil Distributors, 5974.45, DEF Fluid/Fuel; 1758, Paris Fire Extinguisher, 1201.00, Service; 1759, Webber, Matthew, 175.00, LOCKS; 1761, RUSH TRUCK CENTER, 5072.90, PARTS, LABOR & SERVICES; 1763, Jones Truck Repair, 1797.50, Repair; 1764, 1766, 1771, SNB Bank, 4449.97, LEASES; 1765, 1768, 1769, 1770, 1772, 1773, 1775, 1776, 1777, 1778, 1779, Prosperity Bank, 27121.53, LEASES; 1767, Deere & Co., 1334.98, LEASE; 1774, RCB BANK, 2273.15, LEASE; 1780, DENNIS, M, 700.00, TRAVEL; 1781, Thompson, A, 700.00, TRAVEL; 178, 184, Mansfield Oil, 16177.28, diesel; 180, Ada Aggregates, 8571.64, Rock; 181, Warren Cat, 5667.65, Equipment Rental; 84, Kofile Technologies, 3000.00, Preservation Services; 163, 166, Wex Bank, 253.00, FUEL; 164, 165, CASCO INDUSTRIES, 3299.50, Equipment/Parts; 167, 170, RUSH PROPANE, 1338.40, PROPANE; 168, 169, CVEC, 452.18, Utilities; 171, Inmar Marine Group, 8345.95, Equipment; 172, 349, Windstream, 167.86, PHONE; 174, Critical Comm, 185.80, PAGERS; 170, Wanette Public Works Authority, 508.48, WATER; 171, Twisted S Containers, 4900.00, Storage Containers; 174, Summit Utilities Oklahoma, 4459.19, gas; 175, UMB Bank, 9750.00, LEASE PAYMENT; 178, Tri County RWD #2, 99.90, WATER; 179, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 286, Top Tier Tactical, 126.00, Uniforms; 288, 341, 345, Vyve Broadband, 446.08, Equipment Rental/Phone; 289, SHAWNEE OFFICE SYSTEMS, 162.57, Copies; 290, First Choice Services, 239.01, COFFEE AND SUPPLIES; 291, EUREKA, 54.69, WATER; 292, Pike Pass, 45.45, Pike Pass; 293, SHAWNEE FEED CENTER, 101.90, Canine Supplies; 295, SHAWNEE TAG AGENCY, 46.05, Tag; 297, Shawnee Dumpsters, 400.00, ROLL OFF DUMPSTER; 158, Bortner, J, 21.00, TRAVEL; 159, Great Plains, 78.79, Equipment; 162, ODP Business Solutions, 174.23, SUPPLIES; 167, KPWA, 71.10, Utilities; 168, Kelly Plant Farm, 301.00, Seeds; 340, Braums, 153.52, Milk; 343, Collaborative Generators & Power Solutions, 2800.00, Generator; 348, Kelly, A, 624.00, exercise class; 351, CURTIS RESTAURANT & SUPPLY, 7652.11, Oven; 213, LOWES, 1036.51, SHELVING; 214, Lippert Bros, 8744.00, Construction. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

EXECUTIVE SESSION- At 1:47 p.m., a motion was made by Mrs. Dennis to enter Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between the Board and its attorney concerning Board's consideration of a pending tort claim from Fredia Garris and Josh Medford. Where the public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly assess the claims and any potential litigation. As such, the communications in this Executive Session are confidential. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

At 2:07 p.m., Mrs. Dennis made a motion to exit executive session and re-enter open session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

No action was taken on either pending tort claim for Fredia Garris or Josh Medford.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. The meeting adjourned at 2:08 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk