

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday April 10, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson, Member, Raeshel Flewallen, County Clerk.

**GUESTS**- Angela Williams, Pott Co Admin, Daniel Clements, CED, Taylor Williams, Terry Gregory, Stacey Trout, John Stanley, Greg Rush, Rob Morris, Avry Fergason, Residents, Joe Brummett, Pott County D2, Will Jones, Dale School, Chad Larman, Pott Co EM, Robin Ueltzen, Pott Co 911, Leona Satterfield, Assessor, Jennifer Baker, Travis Dinwiddie, Scott Hawkins, PCSO, Mike Booth, Sheriff, Terra Allred, Comm Office, Aaron Esport and Cory Sauser, Shawnee School, Suzie Campbell, Countywide, and David Floyd, Floyd & Driver, PLLC, were all welcomed to today's meeting.

**PUBLIC COMMENTS**- Stacey Trout wanted to publicly thank Melissa Dennis and Scott Hawkins for reaching out to her concerning her road. After she attended the last meeting, when she got home her road had been graded. She stated it wasn't great but it did make the road where she could drive on it.

**UPDATE PUBLIC SAFETY CENTER**- No update was given at today's meeting.

**UPDATE POTT CO 911**- Robin Ueltzen stated they did 135 addresses, 130 edits, and 14 road center lines last week.

**UPDATE POTT COUNTY EM DIRECTOR**- Chad Larman stated they responded on two manhunts last week. They are currently working on the parking area at their building to handle large fire equipment as they are now a staging office for wildland fire task force.

**OMMA RENEWAL**- Mrs. Dennis made a motion to approve OMMA renewal for Candor Ventures, LLC. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**SURPLUS ITEMS**- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to award the following surplus items for sale from Pott County Dist 3, Bid 22-23-5 to the highlighted individuals:

|                                                              | Steve O'Daniel | Buck Day   | Paul Jordan |
|--------------------------------------------------------------|----------------|------------|-------------|
| 2007 Chevrolet Pickup<br>Serial #1GCEK19B37E133410           | \$1,462.00     | \$306.00   | No Bid      |
| 2007 Chevrolet Pickup<br>Serial #1GCEK19B77E130073           | \$ 502.00      | \$306.00   | No Bid      |
| 2005 GMC six-wheeler<br>Serial #1GDJ6C1C45F518920            | No Bid         | \$1,200.00 | \$3,000.00  |
| 2003 Chevrolet 1-ton w/dump bed<br>Serial #1GBJC34U63E274437 | \$2,201.00     | \$1,200.00 | No Bid      |
| Frontier Box Blade<br>Serial #WDBB2284X400846                | \$ 351.51      | \$ 150.00  | \$200.00    |
| John Deere Brush Hog Mower<br>Serial #W0HX10E004706          | \$2,901.00     | \$1,200.00 | No Bid      |

The motion carried with the following vote: AYE- Thompson, Dennis.

**SHAWNEE SCHOOL**- Three quotes were received as follows: Buoy Brothers Construction- \$31,122.00; Bryce Holland Construction- \$32,600.00; Barrett Construction- \$33,500.00. Mrs. Dennis made a motion to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay for new siding and a roof at the softball press box and concession stand for \$31,122.00, to low bid, Buoy Brothers Construction. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**DALE SCHOOL**- Mrs. Dennis made a motion to approve Dale Public Schools to utilize a portion of their sales tax funds to purchase 13 chromebook charging carts via SW-1020L for \$12,980.00. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**MINUTES**- Mrs. Dennis made a motion to approve the minutes of April 3, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**MONTHLY REPORTS**- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the monthly reports of the court clerk, health department, treasurer, election board, and county clerk. The motion carried with the following vote: AYE- Thompson, Dennis.

**PAYROLL**- Mrs. Dennis made a motion to approve payroll for March 16 thru March 31, 2023 with one raise in District 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.



**CASH FUND ESTIMATE OF NEEDS-** Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Rental of County Prop- \$56,780.00; LATCF- \$123.69; Sheriff Serv Fee- \$13,819.34; Em Mangmt- \$4,415.09; Soil Conserv- \$8,017.01; ARPA- \$29,842.94; DA Just Cnt- \$4,568.76; Eco Dev ST- \$18,263.30; Road & Bridges ST- \$485,390.12; Use Tax ST- \$193,940.30; Treas Mtg Cert- \$1,124.22; CBRI- \$47,573.98; Assessor Rev Fee- \$222.21; Fair Maint ST- \$8,246.68; Jail ST- \$156,504.87; Extension ST- \$23,794.90; Phone Fees- \$45,159.72; County Clerk Lien Fee- \$6,737.65; County Clerk Rec Mgmt/Presv- \$12,629.74; Em Mgmt ST- \$35,024.04; Senior Citizen ST- \$16,910.55; Rural Fire ST- \$60,702.38; County Hgw Unrest- \$357,165.69; School ST- \$404,781.35. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**TRANSFERS OF APPROPRIATIONS-** Mrs. Dennis made a motion to approve the following Transfers of Appropriation: ARPA- \$479,520.00 from capital outlay to salaries and \$200,000.00 from capital outlay to benefits. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**BLANKET PURCHASE ORDERS-** A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders.

**GRANT EXPENDITURES-** Mrs. Dennis made a motion to make a notification that the county clerk and assessor had no grant expenditures from July 1, 2022- February 28, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**PERSONNEL POLICY-** Mrs. Dennis made a motion to approve going back to the original personnel policy for drugs and alcohol use, previously changed on March 13, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**ARPA MONEY-** Mrs. Dennis made a motion to approve the purchase of six vehicles from the ARPA money for the sheriff's office for a total of \$67,835.70 per vehicle, which includes vehicle price of \$43,806.00, upfitting for \$22,063.18, and radios for \$1,966.52. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**PROJECT AGREEMENT-** A motion was made by Mrs. Dennis to approve a project agreement for Federal-Aid program project #HSIPG-299S(315) Part 11 TR, Job Piece #35964(15) for installation of advance school warning signs with flashing beacons for Macomb School. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**WOLF CREEK PROJECT-** An update was given on the Wolf Creek project in District 2 and no action was needed.

**EASEMENTS-** Mrs. Dennis made a motion to approve the easements for Nicolas Pybas, Loralyn Pybas, Donald W. Pybas, (\$4,592.36), Beverly J. Vonhof Mullian, John J. Vonhof (\$2,000.00). Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**ARPA AGREEMENT-** Mrs. Dennis made a motion to approve the executed ARPA agreement for the City of Tecumseh (\$800,000.00). Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis to approve the executed ARPA agreement for the Town of Asher (\$800,000.00). Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**REQUESTING OFFICER-** Mrs. Dennis made a motion to approve Terra Allred replacing Eddie Stackhouse as requesting officer for the DA Justice Center Fund. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**RECEIVING OFFICER-** A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Melissa Dennis replacing Thad Campbell for the DA Justice Center Fund. The motion carried with the following vote: AYE- Thompson, Dennis.

**ENGINEERING PLANS-** Mrs. Dennis made a motion to approve engineering plans for State Job piece No. 35002(04) bridge and approaches for NBI No. 33127 over Wolf Creek. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**WANETTE FIRE DEPARTMENT-** Mrs. Dennis made a motion to approve Wanette Rural Fire Department to utilize a portion of their sales tax funds for roof repair at Wanette Fire Station #1 for \$19,950.00, low bid, to Ground Zero Roofing and Construction. This bid was recently awarded but the awarded vendor couldn't produce a W9 so it was rebid. Three bids were received as follows: Ground Zero Roofing & Construction- \$19,950.00; Kennedy Roofing & Construction- \$23,756.00; Central Weatherproofing- \$28,809.31.

**AGREEMENT-** A motion was made by Mrs. Dennis to approve a project agreement between Pottawatomie County Board of County Commissioners and Lippert Brothers, Inc. for HVAC replacement at the Pottawatomie County Courthouse (\$12,500.00) and Election Board (\$5,000.00). Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.



**REQUESTING OFFICER-** Mrs. Dennis made a motion to approve Chad Larman replacing Angela Williams on the rural fire department accounts. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**RECEIVING OFFICER-** A motion was made by Mrs. Dennis to approve Shane Colley replacing Debbie Allison on the rural fire department accounts. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**TORT CLAIM-** A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a tort claim for Jimi Vazquez in the amount of \$2,815.47. The motion carried with the following vote: AYE- Thompson, Dennis.

**PURCHASE ORDERS/CLAIMS-** Mrs. Dennis made a motion to approve the Purchase Orders/Claims: 2946, EST, 960.00, Road Project; 93, Define Boutique, 912.00, T-SHIRTS; 151, Trammell, L, 240.00, Service; 152, 339, SHAWNEE OFFICE SYSTEMS, 578.18, Copies; 153, 197, 202, Central Disposal, 341.00, TRASH; 154, 2026, Vyve Broadband, 124.43, INTERNET/PHONE; 155, 195, OG&E, 250.94, electric; 156, Jasper, K, 195.98, TRAVEL; 157, MCDANIEL, S, 440.27, TRAVEL; 158, Trammell, M, 95.70, TRAVEL; 159, Smith, C, 195.58, TRAVEL; 160, Citizen Potawatomi Nation, 69.83, SUPPLIES; 161, Brady Industries Of Kansas, 90.58, PAPER TOWELS; 2411, 2416, 2425, DONS COPIERS, 1486.66, COPIER MAINTENANCE; 2412, Avenu Insight & Analytics, 150.00, Search Stations; 2413, Total Assessment Solutions, 7500.00, Quarterly Appraisal; 2414, Davison Fuels & Oil, 88.16, FUEL; 2415, Alcom Security Systems, 135.00, ALARM MONITORING; 2417, RODS PEST CONTROL, 215.00, Pest control; 2418, LOWES, 913.35, Supplies; 2419, Countywide News, 369.35, Countywide News; 2420, 205, 343, VERIZON WIRELESS, 1734.80, WIRELESS/INTERNET; 2421, Hobby Lobby Stores, 77.28, Decorations; 2422, 2023, EUREKA, 25.88, WATER; 2423, DEMCO PRINTING, 8.00, PAPER; 2424, 205, QUILL, 579.48, SUPPLIES; 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2030, 2031, 2032, 168, 104, Oklahoma Employment Security Commission, 11575.38, UNEMPLOYMENT; 193, 194, Oklahoma State Department Of Health, 121618.79, Payroll; 196, 202, AT&T, 561.32, PHONE/FIBER; 198, 201, 204, ONG, 5281.95, gas; 199, Brandons Lawn Care & Landscaping, 400.00, LAWN MAINTENANCE; 200, Quadiant Leasing, 109.61, Mailing System Lease; 201, 204, PCRW Dist. 3, 114.40, WATER & SEWER; 203, 204, 205, 206, Amazon Capital Services, 2341.81, SUPPLIES; 2015, Jones Truck Repair, 793.27, Repair; 2016, Atwoods Distribution, 406.11, Blanket; 2017, O Reilly Automotive Stores, 403.27, Parts/Tools/Supplies; 2018, RUSH TRUCK CENTER, 285.00, PARTS, LABOR & SERVICES; 2019, CH&W Commercial Tire, 1980.70, Blanket; 2020, Fusion, 31.63, Equipment Rental; 2021, 2022, Windstream, 726.38, Phone; 2024, Stewarts Wholesale, 947.21, Parts And Supplies; 2025, Edwards Canvas, 1540.00, Service; 2027, Direct Discount Tire Of Stillwater, 1531.00, Blanket; 2028, Southwest Trailers & Equipment, 2529.54, Parts; 2029, Pattillo, S, 1500.00, Welding; 218, Ada Aggregates, 8535.92, Rock; 219, HOOTEN OIL, 4430.03, diesel; 201, Bullseye Precision Design And Fabrication, 6860.00, Repair/Replacement; 202, Critical Comm, 185.80, PAGERS; 203, 207, Comdata, 842.83, FUEL; 206, DH Farm Equipment, 1525.00, Parts; 207, Banner Fire Equipment, 2202.00, FIREMEN GEAR; 198, Silver Star Construction, 271500.00, PAVING PROJECT; 199, 347, Joe Cooper Chevrolet, 30096.99, Vehicle/Inspections/Repairs; 200, Wanette Public Works Authority, 517.90, WATER; 202, Tri County RWD #2, 243.98, WATER; 203, De Lage Landen Public Finance, 1260.04, COPIER LEASE PAYMENT; 204, McCloud Water Department, 2806.54, WATER; 334, SHAWNEE ANIMAL HOSPITAL, 368.18, Care For K-9; 335, Stolz Telecom, 28.00, RADIO REPAIRS; 336, 341, TransUnion Risk & Alternative, 330.00, SERVICE/TLO Searches; 337, 201, Quality Lube Center, 578.76, OIL & LUBE; 338, AutoZone, 230.15, Supplies; 340, Freds Tire & Battery, 757.05, Tires/Repairs/Batteries; 342, OTA-Plate Pay, 13.50, Monthly Fee; 344, Pike Pass, Government Account Services, 29.20, Monthly pikepass fee; 345, Lynn Peavey, 641.04, SUPPLIES; 346, LAW ENFORCEMENT SYSTEMS, 1352.00, SUPPLIES; 348, Eastside Waste Systems, 100.00, TRASH; 349, Cochrans Tire & Automotive, 607.16, Auto Supplies; 200, 210, Great Plains, 632.50, Parts And Supplies; 203, CITY OF TECUMSEH, 51.16, WATER; 206, John Deere Financial, 194.34, Parts And Supplies; 208, KPWA, 109.50, Utilities; 209, Culligan Water Conditioning, 43.53, WATER; 211, Kelley Plant Farms, 331.00, vegetables; 395, 396, Firelake Foods, 928.34, Groceries; 246, Ashley Home Store Shawnee, 194.99, bench. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

**EXECUTIVE SESSION-** At 2:31 p.m., Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(1) for confidential communications between Board and its attorney to discuss the employment, hiring, appointment, promotion, demotion, discipling, or resignation of Angela Williams. As such, the communications in this Executive Session are confidential. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

At 3:32 p.m., Mrs. Dennis made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. No action was taken on this item.

At 3:33 p.m., Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between Board and its attorney concerning Board's consideration to purchase properties located at 131 N Bell and 231 N Bell, Shawnee, Oklahoma 74801. Where public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly address potential legal issues. As such, the communications in this Executive Session are confidential. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

At 3:43 p.m., Mrs. Dennis made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.



A motion was made by Mrs. Dennis to approve herself to enter negotiations. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

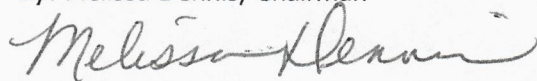
**ADJOURN**- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. The meeting adjourned at 3:44 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk

A handwritten signature in cursive script, appearing to read "Melissa Dennis", written in dark ink.