

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, May 8, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson, Member, Raeshel Flewallen, County Clerk.

GUESTS- Suzie Campbell, Countywide & Sun, John Stanley, Terry Gregory, Greg Rush, Stacey Trout, Residents, Scott Hawkins, PCSO, Patricia Carter, Election Board, David Hendricks, CED4, Braquel Stephens and Robin Ueltzen, Pott Co 911, Mike Hedge, Asher Schools, and Terra Allred, Pott County Admin, were all welcomed to today's meeting.

PUBLIC COMMENTS- Mrs. Dennis stated on item #14 that the word brides should read bridges.

UPDATE PUBLIC SAFETY CENTER- An update was not given at today's meeting.

UPDATE POTT COUNTY 911- There were a total of 72 new and edited addresses. The total number of edited roads was 78.

UPDATE POTT COUNTY EM DIRECTOR- Chad Larman stated they are continuing work on the tornado response (DR-4706). The also assisted on a large water outage in Pittsburg County. There were 326 families that received assistance. They are continuing monitoring the debris to make sure it meets FEMA requirements. They will continue to assist the City of Shawnee EM and the Absentee Shawnee Tribe. They are needing to raise the antennae to keep sirens from going into communications failure.

OMMA RENEWALS- Mrs. Dennis made a motion to approve the OMMA renewals for Candor Ventures, LLC, and Cannaba Tech. Great Harvest Biotech, LLC, is approved contingent on bringing in no back tax certificate. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

SALES TAX ASHER SCHOOLS- Mrs. Dennis made a motion to approve Asher Public Schools using sales tax money to purchase a mower on state contract SW0190 for \$12,545.15. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

SIX-MONTH BIDS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve going out on six-month bids. The motion carried with the following vote: AYE- Thompson, Dennis.

Mrs. Dennis made a motion to approve going out on six-month hauling and miscellaneous services bid. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

BIDS- Mrs. Dennis made a motion to accepting the bids for surplus items for District 1. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve going out on bid for two bridges in District 1. The motion carried with the following vote: AYE- Thompson, Dennis.

MINUTES- Mrs. Dennis made a motion to approve the minutes of the regular meeting on April 17, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the emergency meeting on April 18, 2023. The motion carried with the following vote: AYE- Thompson, Dennis.

Mrs. Dennis made a motion to approve the emergency meeting on April 25, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis to approve the special meeting minutes of April 26, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the Election Board, Treasurer, Court Clerk, Health Department, Sheriff, and County Clerk. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for April 16 thru April 30, 2023 with one raise in District 1 and two raises in general fund. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- A motion was made by Mrs. Dennis to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Hgwy Unrest- \$442,018.71; CBRI- \$71,731.89; Phone Fees- \$32,419.53; Assessor Rev Fund- \$180.36; County Clerk Lien Fee- \$6,115.39; County Clerk Rec Mgmt/Presv- \$16,671.79; Em Mgmt- \$31.09; Sheriff Serv Fee- \$18,598.53; Treas Mtg Cert- \$1,006.17; Rental of County Prop- \$56,780.00; Use Tax ST- \$291,749.58; Em Mgmt ST- \$37,713.33; Ext ST- \$25,764.27; Fair Maint ST- \$8,870.78; Road & Bridges ST- \$523,016.16; Jail ST- \$167,108.24; Rural Fire ST- \$65,759.10; Senior Cit ST- \$18,247.58; School ST \$437,498.83; Eco Dev ST- \$19,950.81; Soil Conserv ST- \$8,609.81; DA Just Cnt- \$4,996.32; ARPA- \$35,268.82; LATCF- \$148.33; Child Abuse Prev- \$340.14. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: Court Clerk- \$12,000 from salaries to benefits; Sheriff SV Fee- \$4,372.78 from capital outlay to M & O. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thompson, Dennis.

BRIDGE INSPECTION REPORT- Mrs. Dennis made a motion to approve the bridge inspection report for District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

HIRING OF ADDITIONAL MAINTENANCE TECH- A motion was made by Mrs. Dennis to approve the posting and solicitation for hiring an additional maintenance technician. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

FINANCIAL REPORTS- Mrs. Dennis made a motion to approve the financials for the month of April 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

OSAI FORM 313 REIMBURSEMENT- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve OSAI form 313 to general fund account for reimbursement of Isiah Osborne's salary. The motion carried with the following vote: AYE- Thompson, Dennis.

AGREEMENT- No action was taken regarding lease purchase agreement for a caterpillar grader 140 GC all-wheel drive for District 1.

CHECK DEPOSIT- Mrs. Dennis made a motion to approve the deposit of check #1530 from Graham Auctioneers, LLC (\$94,369.00) for District 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

CIRB ALLOCATION PLAN FOR FY 2024-2029- Mrs. Dennis made a motion to approve Pottawatomie County's six-year CIRB allocation plan for FY 2024-2029, final. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

RESOLUTION- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a resolution for the SFY 2024 CIRB plan. The motion carried with the following vote; AYE- Thompson, Dennis.

SEFA REPORT DOCUMENTATION- No action was taken regarding letter for federal grants and documentation submissions required for annual SEFA report for March 1- February 28, 2023.

TORT CLAIM- Mrs. Dennis made a motion to approve a tort claim for Gerald E. Rivest, \$212.00, in District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

DESIGNATED RESPONSIBLE PARTY- Mrs. Dennis made a motion to approve the designated responsible parties for the following: District 1- Michael Bussey; District 2- Rob Milburn; District 3- Paul Jordan. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

APPLICATION- A motion was made by Mrs. Dennis to approve application and referral for assistance (indigent burial) for Zella Mae Richmond. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

TORT CLAIM- Mrs. Dennis made a motion to approve part of a tort claim for Stacey Trout. She approved \$120 for a tire only. The remaining claims will be discussed next week. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a Volvo double drum roller. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

DISPOSAL RESOLUTION- No action was taken regarding a disposal resolution for a Volvo double drum roller.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 265, 2761, 275, South Central Industries, 101866.53, Furniture/Supplies; 183, 184, 185, Floyd & Driver, 40286.13, Legal Services; 1, DEMCO PRINTING, 296.80, printing; 1, Ford Audio-Video Systems, 61700.00, Service And Supplies; 1, 2745, McElyea & Owens Funeral Group, 100350.00, Economic Development/Cremation; 94, Cochran's Tire & Automotive, 504.15, Service And Supplies; 168, MCDANIEL, S, 820.75, TRAVEL; 169, CPN, 76.30, SUPPLIES; 170, 2758, 2769, 219, 222, 2249, 2259, 225, 406, AT&T, 2913.29, PHONE/INTERNET/FIBER; 171, 2749, 2780, 2275, EUREKA, 99.65, WATER; 172, Oklahoma Cooperative Extension Services, 15000.00, Contractual services; 173, 2244, 2256, 2245, 211, 217, 220, 227, 224, 424, OG&E, 12626.95, electric; 174, 2748, 2754, 221, 212, 214, 222, 226, 423, ONG, 8569.48, gas; 175, 176, Stone, F, 200.00, CLEANING; 177, Smith, C, 558.79, TRAVEL; 178, Trammell, M, 261.80, TRAVEL; 179, Jasper, K, 239.42, TRAVEL; 180, Office Of The Bursar, Oklahoma State University, 269.98,

Ink cartridge; 181, Lawn Magic, 890.00, LAWN MAINTENANCE; 182, White, C, 125.00, Mowing Service; 42, A Cut Above Buckles, 160.00, Buckles; 43, 44, Heart Of Oklahoma Expo Center, 1678.00, Pipe And Drape/Shavings; 45, Droffats, 6120.00, Jr Livestock Magazine; 2744, Ueltzen, V, 500.00, Travel Allowance; 2746, Anderson, B, 500.00, Travel Allowance; 2747, 2786, Flewallen, R, 629.60, Travel Allowance; 2750, Satterfield, L, 600.00, Travel Allowance; 2751, 2752, 384, Davison Fuels & Oil, 5179.87, FUEL; 2753, Booth, M, 700.00, Travel Allowance; 2755, American Self Storage, 92.00, MONTHLY STORAGE FEE; 2756, 2757, GreatAmerica Financial, 490.00, MONTHLY COPIER LEASE; 2759, Wilson, Dotson And Associates, 750.00, ACCOUNTING; 2760, ElectionSource, 216.20, SUPPLIES; 2762, 227, City Of Shawnee, 1241.13, Utilities; 2763, 2265, ROD'S PEST CONTROL, 245.00, Pest control; 2764, GRAINGER, 192.51, Supplies; 2765, 2257, 429, Vyve Broadband, 7059.11, PHONE/INTERNET; 2766, Garratt-Callahan Company, 652.08, Water Treatment; 2767, 2269, 2304, Allred, T, 205.42, TRAVEL; 2768, Quest Diagnostics, 292.80, DRUG TESTING; 2770, 2787, 418, LOWES, 449.76, Supplies; 2771, Hobby Lobby Stores, 137.98, SUPPLIES; 2772, Countywide News, 927.20, Countywide News; 2773, 6L Mechanical, 4678.67, Repair/service; 2774, 2791, PRESORT FIRST CLASS, 3687.02, Postage; 2775, 2776, 2784, Central Disposal, 668.00, DUMPSTER RENT; 2777, 2239, 386, VERIZON WIRELESS, 1615.82, WIRELESS; 2778, Alcom Security Systems, 49.95, ALARM; 2779, Neals Home Furnishings, 228.00, Seating; 2781, 2789, 2792, QUILL, 1448.93, SUPPLIES; 2782, BCW, 15999.75, CLEANING; 2783, Firestorm, 150.00, Repairs/Maintenance; 2785, 2793, KELLPRO COMPUTER SOLUTIONS, 432.00, KELLPRO INVENTORY CONTROL SYSTEM/LICENSE FEE; 2788, 2236, 2267, O'REILLY'S AUTO PARTS, 960.67, Labor/Services; 2790, Oklahoma Employment Security Commission, 36.00, 1st Quarter Unemployment; 2794, DISTRICT ATTORNEYS COUNCIL, 29190.45, SALARY/BENEFITS; 215, 216, 224, Citizen Potawatomi Nation Health Services, 1078.00, X-Ray Services; 217, Oklahoma State Department Of Health, 63913.43, Payroll; 218, JUST-RITE CLEANING, 2450.00, CLEANING; 220, 409, 410, 412, 416, 417, 420, 427, 431, Firelake, 5130.55, Food & Supplies; 223, 2258, 430, PCRW Dist. 3, 219.97, WATER & SEWER; 225, Amazon Capital Services, 517.72, SUPPLIES; 226, SSM Health St Anthony Hospital, 147.76, SUPPLIES; 2234, Zyzer, 2090.00, Tree Trimming; 2235, 2268, 2270, 2281, 2302, 222, 231, CH&W Commercial Tire, 8616.37, TIRES AND REPAIRS; 2237, 247, CL Boyd, 10483.32, PARTS, LABOR & SERVICES; 2238, 2240, 2241, Premier Truck Group, 2016.55, Repair/Parts; 2242, Alert 360, 55.00, ALARM MONITORING; 2243, 407, Buddy's Hardware, 492.91, Tools/Supplies; 2246, Great Plains Kubota, 24.69, Parts And Supplies; 2247, 2252, Southwest Trailers & Equipment, 3248.82, Parts; 2248, Cooper Auto Group, 312.31, Parts; 2250, 2262, CED 4, 2322.00, Sign post; 2251, Unifirst Corporation, 634.99, UNIFORM CHARGES; 2253, 2274, Plank Auto Supply, 798.24, PARTS AND LABOR; 2254, 2260, Atwoods Distribution, 363.07, Parts And Supplies; 2255, Jitterbug Real Estate Holdings, 47.50, Storage Rental; 2261, 240, Bruckner Truck Sales, 3397.47, PARTS, LABOR & SERVICES; 2263, Carls Sanitation, 108.82, trash pickup; 2264, 232, Crafc0, 2520.00, PATCH ASPHALT; 2266, I-COM Battery Supply, 109.99, Parts And Supplies; 2271, 2299, 2301, 245, 246, Shawnee Dumpsters, 17600.00, ROLL OFF DUMPSTER/TRASH; 2272, 2306, 241, Direct Discount Tire Of Stillwater, 3805.24, Tires/Repairs; 2273, Stewarts Wholesale, 783.26, PARTS, LABOR & SERVICES; 2276, Jones Truck Repair, 3171.85, Repair; 2277, 2279, 2280, OK CORPORATION COMMISSION, 100.00, Registration; 2278, J&A Traffic Products, 1175.00, Sign post; 2282, 2285, 2286, SNB Bank, 4449.97, LEASES; 2283, Deere & Co., 1334.98, LEASE; 2284, 2288, 2287, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2297, Prosperity Bank, 27121.53, LEASES; 2296, RCB BANK, 2273.15, LEASE; 2298, 2303, Warren Cat, 661.59, Parts; 2300, Pattillo, S, 1500.00, Welding; 2303, Warren Cat, 430.83, Parts; 2305, Vazquez, J, 2815.47, Tort Claim; 2307, DENNIS, M, 700.00, Travel Allowance; 2308, Thompson, A, 700.00, Travel Allowance; 226, 227, 238, HASKELL LEMON, 404195.87, ASPHALT; 228, 231, 233, Ada Aggregates, 25953.67, Rock; 229, Wylie & Son, 22562.00, Equipment; 230, DRC Emergency Services, 18621.49, Emergency Cleanup; 234, 236, MHC Kenworth, 21094.43, Repair/Replacement; 235, 242, DUB ROSS, 4309.20, Tin Horn; 237, 248, Mansfield Oil, 11430.68, Fuel; 239, 243, 244, HOOTEN OIL, 16835.28, diesel; 189, Shred-It USA, 127.77, Shredding; 190, Wolverine Storage, 166.00, Storage Rental; 114, Independence Street Storage, 300.00, Storage Rental; 217, CASCO INDUSTRIES, 33020.00, FIREMEN GEAR; 218, Coaxsher, 1379.75, FIREMEN GEAR; 210, AC Owen Construction, 22141.34, Construction Management; 213, 215, CVEC, 3585.95, electric; 216, Tiger Natural Gas, 297.38, gas; 218, Twotrees Technology, 6345.00, Chromebooks; 219, Summit Utilities Oklahoma, 2202.45, gas; 221, Wanette Public Works Authority, 475.59, WATER; 223, Tri County RWD #2, 438.78, WATER; 224, UMB Bank, 9750.00, LEASE PAYMENT; 225, Trafera, 104700.00, Chromebooks; 226, Holt Truck Centers, 60000.00, Bus; 228, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 229, Hampel Oil Distributors, 4921.61, FUEL; 230, First United Bank, 31323.68, LEASE PAYMENT; 231, Mid-Plains Construction, 476195.60, Construction Management; 385, Pack Track, 140.00, Subscription; 387, TransUnion Risk & Alternative, 165.00, MONTHLY SERVICE; 388, Pike Pass, 22.60, Pike Pass; 223, Bortner, J, 28.69, TRAVEL; 228, KPWA, 109.50, Utilities; 229, TS&H Advertising Specialties, 594.36, SUPPLIES; 230, Kelley Plant Farms, 135.50, plants/vegetables; 232, Culligan Water Conditioning, 16.50, WATER; 405, City Green Lawn Care, 100.00, lawn care; 408, 415, Potelco Lockbox, 132.44, Phone; 411, 413, Braums, 363.25, Milk; 414, First Choice Services, 238.32, COFFEE; 419, Amundsen Commercial Kitchens, 7041.45, Ice Machine; 421, Guderian Foods, 526.48, Groceries; 422, Kelly, A, 650.00, exercise class; 425, U.S. FOODSERVICE, 426.42, Groceries; 426, Hagar Restaurant Service, 240.81, Repairs/Maintenance; 428, ProGuard Service And Solutions, 124.89, Equipment Rental; 431, Firelake Foods, 733.53, supplies/groceries; 277, Dallas Childrens Advocacy Center, 2475.00, Registration; 278, Shawnee Honda, Polaris, Kawasaki & Slingshot, 5999.00, Equipment. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

EXECUTIVE SESSION- At 2:00 p.m., Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(4) for confidential communications between Board and its attorney concerning Board's consideration of a pending tort claim from Randy Horn. Where the public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly assess the claim

and any potential litigation. As such, the communications in this Executive Session are confidential. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

At 2:16, Mrs. Dennis made a motion to exit Executive Session and re-enter open session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

No action was taken on Executive Session.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. The meeting adjourned at 2:17 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

BY: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk

