

The Pottawatomie County Board of County Commissioners met in a special meeting on Monday, July 10, 2023 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Terra Allred, Pott Co Admin, Aaron Espolt, Shawnee Public School, Suzie Campbell, Countywide & Sun, Patricia Carter, Election Board, Robin Ueltzen and Braquel Stephens, Pott Co 911, were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

UPDATE FROM PUBLIC SAFETY CENTER- There were 68 booked-in and 72 released. One inmate was placed on a safety observation.

UPDATE FROM POTT CO 911- Robin Ueltzen stated they did 20 new and 20 corrections on addresses. They will be doing mapping training in August for the Election Board. They also will be holding an OBI blood drive on August 24th from 11:00 a.m- 2:00 p.m. in front of the courthouse.

UPDATE FROM POTT COUNTY EM DIRECTOR- Chad Larman stated they made two drone responses last week and are having weekly meetings with FEMA on tornado disaster.

SHAWNEE PUBLIC SCHOOLS- Mr. Rush made a motion to approve Shawnee Public Schools to use a portion of their sales tax funds to remodel/renovate at the Wilson School building utilizing a TIPS contract with Burggraf Disaster Restoration, TIPS #2110001-3132 for \$237,433.45. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BID- Three bids were received as follows: Nomad GCS Co- rejected due to not having original signature on affidavit; LDV Inc- Option #3, \$804,830.00; Blackstone Tower Partners- Option #1, \$471,312.00. Mrs. Dennis made a motion to accept the two bids above. No action was taken on awarding of bid. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the monthly report of the Treasurer, Assessor, Health Department, Court Clerk, County Clerk, and Election Board. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for June 16 thru June 30, 2023 with one raise in the sheriff's office. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

CASH FUND ESTIMATE OF NEEDS- A motion was made by Mrs. Thompson to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Emg Mgmt ST- \$35,554.56; Rural Fire ST- \$63,130.78; County Hgwy Unrest- \$341,858.58; Sr Citizens ST- \$17,327.56; School ST- \$409,122.71; ARPA 2021- \$39,167.00; Eco Dev ST- \$19,354.80; Use Tax ST- \$265,170.20; Rental of Cnty Prop- \$56,780.00; Road & Bridg ST- \$486,577.66; Jail ST- \$152,238.59; CBRI- \$36,778.86; Assessor Fee- \$152.25; Treas Mtg Cert- \$1,235.60; County Clerk Rec Mgmt/ Presv- \$16,409.44; County Clerk Lien Fee- \$10,213.77; DA Just Cnt- \$4,968.04; LATCF- \$201.45; Ext ST- \$24,726.02; Fair Maint ST- \$8,287.21; Sheriff Serv Fee- \$15,022.09; Soil Consv ST- \$7,859.89; Emg Mgmt- \$24,442.22; Phone Fees- \$39,063.82; Child Abuse- \$124.62. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mr. Rush made a motion to approve the following Transfers of Appropriations: County Clerk- \$40,000 from salaries to benefits; Excise Board- \$400 from salaries to benefits; Assessor- \$40,000 from salaries to benefits; Visual Inspection- \$30,000 from salaries to benefits; Sheriff- \$250,000 from salaries to benefits; Court Clerk- \$35,000 from salaries to benefits; General Government- \$120,000 from salaries to benefits; Election Board- \$75,000 from salaries to benefits; Emerg Management- \$19,000 from capital outlay to Earlsboro FD capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders except for po 281 to Rush Propane that needs to be canceled. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

KELLPRO SYSTEM- Mrs. Dennis made a motion to approve paying for a county wide Kellpro system for all offices except the county clerk. A policy will be put in place. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

CONTRACT- Mrs. Dennis made a motion to approve the FY2024 contract regional secure detention contract including two one-year options to renew for FY2025 and FY 2026. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a Henderson salt/sand spreader, 1998 Case excavator 9040 B, Lowboy trailer w/drop deck trailer, John Deere flex wing mower, MTM air compressor (30 gal), air compressor (80 gal), Military truck machinest tool box van body, shop press frame,

and cherry picker lift for District 2. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 218, SHAWNEE OFFICE SYSTEMS, 543.47, Copier Service; 219, Central Disposal, 141.00, TRASH 220, OK Dept Of Career & Tech Ed, 70.00, Business cards; 221, OG&E, 545.01, electric; 222, Pitney Bowes, 182.58, INK CARTRIDGES; 223, Office Of The Bursar, 294.99, PRINTER INK; 3304, 3305, Davison Fuels & Oil, 313.58, FUEL; 3306, 37, Shred-It, 311.64, Shredding; 3307, 3308, SWARB, H, 398.24, TRAVEL; 3309, Larrison Electrical Services, 10978.62, Generator; 3310, QUILL, 1177.20, OFFICE; 3311, 36, EUREKA, 18.98, WATER; 3312, AF3 Technical Solutions, 3860.15, COMPUTER; 304, Shuterra, 400.00, Spraying; 267, Casco Industries, 1729.00, Supplies; 271, McCloud Water Department, 2803.15, WATER; 1, County Treasurer's Association, 450.00, Annual Dues; 2, Anderson, B, 800.00, Travel Allowance; 3, Ueltzen, V, 800.00, Travel Allowance; 4, Booth, M, 1000.00, Travel Allowance; 5, Satterfield, L, 900.00, Travel Allowance; 6, TM CONSULTING, 273.00, Annual license/maintenance; 7, Wolverine Storage, 166.00, Storage Rental; 8, KELLPRO COMPUTER SOLUTIONS, 10740.00, License Fee; 9, Flewallen, R, 800.00, Travel Allowance; 1, DENNIS, M, 1000.00, Travel Allowance; 2, Thompson, A, 1000.00, Travel Allowance; 3, Rush, G, 1000.00, Travel Allowance; 1, Bancfirst, 65.00, SAFETY DEPOSIT BOX RENT; 1, Independence Street Storage, 300.00, Storage Rental; 1, 4, OSIG, 309831.00, INSURANCE; 2, 3, UMB Bank, 613833.60, LEASE PAYMENTS; 5, Midwest Bus Sales, 19662.00, LEASE PAYMENT. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

EXECUTIVE SESSION- Mr. Rush made a motion to enter Executive Session at 9:54 a.m., pursuant to 25 O.S. § 307 (B)(1) in order to conduct an interview with Kurt Schultz for the facilities maintenance technician position. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

At 11:29 a.m., Mr. Rush made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

Mrs. Dennis made a motion to hire Kurt Schultz as the facilities maintenance technician, effective 7/27/2023. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 11:31 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk