

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, August 7, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Shawn Howard, CPN, Valerie Scott, Countywide & Sun, Rachelle Erickson, Shawnee EM, Angela Williams, Jim Patten, Coleton Patten, Terry Gregory, John Stanley, Residents, Whitney Bryan, Journalist, Braquel Stephens and Robin Ueltzen, Pott Co 911, Brad Baney, PCPSC, Terra Allred, Pott Co Admin, Chad Larman, Pott Co EM, and Patricia Carter, Election Board, were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 347. There were 295 males and 52 females. Seventy-eight were booked-in and 87 released. Two were placed on safety observations.

UPDATE FROM POTT COUNTY 911- There were 116 created/ edited addresses. Twenty-three center lines were created/edited. Ms. Ueltzen reminded everyone about the blood drive on August 24th from 11-2 in front of the county administration building.

UPDATE FROM POTT COUNTY EM DIRECTOR- Chad Larman stated they had one drone response for Wagoner County EM to assist finding a water leak. They should have the final dollar figure from FEMA for DR-4706 for them by Monday on each district reimbursement amount. Stacy Bateman has secured a meeting with the Oklahoma Medical Marijuana Association and Lincoln County to discuss do's and don'ts on county resolutions. They will also be hosting the Oklahoma Public Safety Drone and Training Day on August 29th from 9am to 2pm in conjunction with Unmanned Vehicle Technologies.

RESOLUTION- Mrs. Dennis made a motion to approve a resolution to adopt and approve the City of Shawnee High-Hazard Potential Dam amendment to the Pottawatomie County Hazard Mitigation Plan. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

BID- A motion was made by Mrs. Dennis and seconded by Mr. Rush to award the re-bid for weed & vegetation spraying to low bid, Shuterra, LLC, for \$45 per square yard. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MINUTES- A motion was made by Mr. Rush to approve the minutes of July 31, 2023 contingent on wording to change on item 12 to read facility maintenance technician. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for July 16 thru July 31, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the health department, treasurer, court clerk, election board, and county clerk. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Highway Unrest- \$229,142.52; CBRI- \$53,547.38; ARPA- \$37,171.84; LATCF- \$193.04; Phone Fees- \$37,948.99; Assessor Rev Fee- \$109.90; County Clerk Lien Fee- \$7,067.90; County Clerk Records Mgmt/Pres- \$15,529.36; Emerg Mgmt- \$133.25; Sheriff Serv Fee- \$17,835.34; Treas Mtg Cert- \$1,231.13; Rental of County Prop- \$56,780.00; Use Tax- \$257,477.92; Emerg Mgmt ST- \$40,662.19; Extension ST- \$27,914.48; Fair Maint ST- \$9,502.26; Road & Bridges ST- \$556,111.97; Jail ST- \$177,103.25; Rural Fire ST- \$71,382.17; Sr Citizens ST- \$19,673.45; School ST- \$467,359.63; Eco Dev ST- \$21,563.69; Soil Conserv ST- \$9,079.53; DA Justice Cnt- \$5,532.99. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfer of Appropriation: Use Tax- \$40,000 from capital outlay to Courthouse Security salaries. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

MACOMB TOWN MEETING- Mr. Rush made a motion to approve the process and procedure (including approving the notice and agenda) for the Macomb town meeting being held by the Board of County Commissioners (including BOCC special meeting agenda) for the purpose of electing board members. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

2023 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the partnership with the City of Shawnee and Pottawatomie County for the 2023 Edward Byrne Memorial Justice Assistance Grant #0-BJA-2023-171790. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

HIGHWAY SAFETY GRANT- A motion was made by Mrs. Dennis to approve the sheriff's office applying for a Highway Safety Grant. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

QUOTE FOR DISTRICT 2- Mrs. Dennis made a motion to approve a quote for District 2 to purchase a Cat hydraulic excavator via Sourcewell contract #032019-CAT, used for \$182,000.00 Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TORT CLAIM- Mrs. Dennis made a motion to amend her motion to take off the sales tax for a tort claim (District 3) to Dickie Ninness to low quote, Downtown Auto Body for \$1562.49. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis to approve a tort claim (District 2) for Lorna M Scarberry for low quote, Lonnie's Body Shop, \$956.16. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

REQUESTING OFFICER- A motion was made by Mr. Rush to approve Debbie Allison replacing Paul Jordan on District 3 highway accounts. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve Stephanie Hutchcraft replacing Alana Coon on all County Clerk accounts. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

RECEIVING OFFICER- Mrs. Dennis made a motion to approve Carlee Shrum replacing Stephanie Hutchcraft as receiving officer for all County Clerk accounts. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

UTILITY PERMIT- Mrs. Thompson made a motion to approve the utility permit for Tri-County RWD2 in the SESE/4 of Section 35-T10N-R4E crossing Benson Park Rd into the NENE/4 of Section 2-T9N-R4E for District 3. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims except for new year PO's 1023 and 7149: 115, Unmanned Vehicle Technologies, 1575.00, Certificate of Authorization; 231, 287, 297, 10, 7, OG&E, 19027.11, electric; 3338, 230, LOWES HOME CENTER, 4116.68, BLINDS; 3339, 251, Countywide News, 1151.34, Countywide News; 3340, City Of Shawnee, 2573.58, Utilities; 2787, 4, QUILL, 265.83, SUPPLIES; 2788, 525, First Choice Services, 107.42, COFFEE AND SUPPLIES; 317, Ada Aggregates, 9746.77, CRUSHER RUN; 229, 316, 244, South Central Industries, 7482.05, OFFICE FURNITURE/CABINETS/SUPPLIES; 284, O'REILLY'S AUTO PARTS, 1068.12, BATTERIES; 285, Stolz Telecom, 2285.52, BATTERIES; 286, Wex Bank, 456.90, FUEL; 287, Shawnee Honda Motorsports & Marine, 22358.01, Honda Pioneer; 288, Banner Fire Equipment, 3663.00, Supplies; 286, 288, 6, ONG, 2405.60, gas; 296, KPWA, 116.26, WATER; 513, Graves Foods, 93.49, Groceries; 514, 519, Dollar General, 129.35, Groceries; 515, Wanette Public Works Authority, 115.83, WATER; 516, 517, 520, 522, 526, 527, Firelake Foods, 2068.79, Groceries; 518, Braums, 73.87, Groceries; 521, 523, Guderian Foods, 708.45, supplies/groceries; 524, U.S. FOODSERVICE, 454.14, supplies/groceries; 317, PC Office Supply, 4599.00, Cabinet; 1, McCord, J, 198.40, Travel Expense; 2, 261, Bank Of America, 1897.77, Service; 7, Jasper, K, 574.64, TRAVEL; 8, Smith, C, 717.36, TRAVEL; 9, Trammell, M, 541.83, TRAVEL; 10, MCDANIEL, S, 521.02, TRAVEL; 11, Stone, F, 100.00, Office Cleaning; 12, White, C, 125.00, LAWN MAINTENANCE; 238, Satterfield, L, 900.00, Travel Allowance; 239, Booth, M, 1000.00, Travel Allowance; 240, Ueltzen, V, 800.00, Travel Allowance; 241, Anderson, B, 800.00, Travel Allowance; 242, Flewallen, R, 800.00, Travel Allowance; 243, Alcom Security Systems, 59.95, ALARM; 245, BCW, 16062.00, CLEANING; 246, DONS COPIERS, 477.24, COPIER LEASE; 247, RODS PEST CONTROL, 480.00, Pest control; 248, 256, 257, Garratt-Callahan, 4990.17, Water Treatments; 249, 250, 254, Data Scout, 30725.00, Annual Fee/Contract; 252, 4, 6, Central Disposal, 370.00, TRASH; 253, KELLPRO COMPUTER SOLUTIONS, 224.00, BATTERY BACKUP; 255, Oklahoma Department Of Labor, 225.00, INSPECTION; 258, Mow Money, 300.00, LAWN MAINTENANCE; 259, 260, Communityworks, 2166.26, HOUSING OF JUVENILES; 4, Central Disposal, 124.00, Service; 5, 9, AT&T, 627.96, Fiber/Phone; 7, JUST-RITE CLEANING, 2450.00, CLEANING; 8, Amazon Capital Services, 683.19, SUPPLIES; 9, Quadient Leasing USA, 309.70, Ink cartridge; 10, Sowder Heating & Air, 427.00, Repair; 161, Mission Critical Upfit, 2586.97, LIGHTS; 162, Detco Industries, 260.34, SUPPLIES; 163, Crafco, 1260.00, PATCH ASPHALT; 164, ACCO, 660.00, Registration; 165, Direct Discount Tire Of Stillwater, 1860.72, Tires; 166, Define Boutique, 579.50, Shirts; 167, Rush, G, 1000.00, Travel Allowance; 168, Thompson, A, 1000.00, Travel Allowance; 169, DENNIS, M, 1000.00, Travel Allowance; 8, CL Boyd, 8290.00, Equipment Rental; 9, 10, HOOTEN OIL, 4975.25, FUEL; 11, Oklahoma Aztec, 153.10, SAND; 2, Shred-It USA, LLC/Stericycle, 127.57, Shredding; 2, Windstream, 224.63, Utilities; 3, VERIZON WIRELESS, 286.07, Utilities; 4, The Burrows Agency, 10423.00, INSURANCE; 5, MHC Kenworth, 3412.41, Supplies; 8, Dobson Telephone, 2883.81, PHONE; 9, De Lage Landen Public Finance, 1260.04, Copier Service; 11, Oklahoma Trucks Direct, 23500.00, Vehicle; 3, CH&W Commercial Tire, 183.65, Supplies/Repair; 5, John Deere Financial, 93.33, Parts And Supplies; 6, Central Disposal, 108.00, TRASH; 7, Culligan Water Conditioning, 16.50, WATER; 6, Vyve Broadband, 101.75, INTERNET; 8, GFL Environmental/WCA Of Oklahoma, 121.50, TRASH; 9, AT & T, 461.48, Phone; 10, USDA-Aphis Wildlife Services Division, 2400.00, Pest control; 11, Stuart & Clover Title, 503945.00, land purchase. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 1:58 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

By: Melissa Dennis, Chairman

ATTEST:

Raeshel Flewallen, County Clerk