

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, October 2, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Scott Hawkins, PCSO, Rob Morris, Resident, Terra Allred, Pott Co Admin, Braquel Stephens and Robin Ueltzen, Pott Co 911, Matt Posey, Bethel School, Suzie Campbell, Countywide & Sun, Brad Baney, PCPSC, Leona Satterfield, Assessor, Chad Larman, PCEM, Angela Williams, District 2, Patricia Carter, Election Board, and Valerie Ueltzen, Court Clerk, were all welcomed to today's meeting.

PUBLIC COMMENTS- Mrs. Dennis stated they were working on the budget and should have figures soon.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 373. There are 305 males and 68 females. Seventy-four were booked-in and 55 released. There were three that were placed on safety observations.

UPDATE POTT COUNTY 911- There were 96 addresses created/edited and four center line corrections.

UPDATE POTT COUNTY EM- Chad Larman stated they assisted on two responses. They continue to work on Q4 EMPG quarterly grant report. His goal when hired, was to get all past disaster match money dating back to 2015. They received the last two payments and have closed all of those. Still working on getting a letter from state fire marshall's office so they don't have to hire a structural engineer for the sheriff's office.

MINUTES- A motion was made by Mrs. Dennis to approve the minutes of September 25, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

MONTHLY REPORTS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the monthly reports of the health department and election board. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- There were no transfers submitted for approval.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DEQ GRANT FOR SHERIFF'S OFFICE- Mrs. Dennis made a motion to approve the sheriff's office DEQ grant contract for salaries. If they use it for anything else they will need to come back to the board. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BETHEL PUBLIC SCHOOL- No action was taken regarding funds from Bethel Public Schools for school resource deputy.

FILING OF DEED- No action was taken regarding paying for the warranty deed filing fee and documentary stamp fee for county property purchased at 19435 Industrial Park Drive, Tecumseh, to be paid out of general government fund.

OFFICE AND STORAGE SPACE DESIGNATIONS- Mr. Rush made a motion to approve assigning of courthouse, admin, maintenance and housekeeping departments, their office and storage space designations. Housekeeping will be assigned courthouse room B-24, maintenance will be assigned courthouse rooms B-08 storage space and B-09, office space. Moves need to be done by October 27, 2023. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

DISTRICT 2 NEGOTIATIONS FOR PROPERTY- Mrs. Dennis made a motion to approve District 2 entering negotiations with Hudson Family Realty on property at Waco Road and 102 Highway to be purchased for the purpose of equipment and stockpile/gravel storage. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

TORT CLAIM FOR KIMBERLY PAULEY- Mrs. Dennis made a motion to approve a tort claim for Kimberly Pauley at CH&W Tire, low quote, for \$501.42. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

CONTRACT RENEWAL- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a contract renewal with the Oklahoma Office of Juvenile Affairs. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

VEHICLE LOAN FOR MAINTENANCE- A motion was made by Mrs. Dennis to approve the loaning of a 2009 Chevy half ton Silverado pickup, Vin #1GCEK29JX9Z113499, from District 2 for Kurt Schultz to use as a temporary maintenance vehicle which will remain on District Two's inventory. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

DISTRICT 3 SALT BARN- Mrs. Dennis made a motion to approve the low quote, OklahomaBuilding.Com, for \$67,830.00, for District 3 salt barn. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

SOLID WASTE GRANT- Mrs. Dennis made a motion to approve District 3 Solid Waste Grant in the amount of \$3,000.00 for FY 23/24, with an addition \$1,500.00 for equipment. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

COMMISSIONERS' SECRETARY/CLERK POSITION- A motion was made by Mrs. Dennis to approve creating a commissioner's aid position. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

EXECUTIVE SESSION- At 1:52 p.m., Mrs. Dennis made a motion to enter Executive Session pursuant to O.S. § 307 (B)(1) for confidential communications between Board and its attorney to discuss the position and duties of Terra Allred and Debbie Allison. As such, the communications in this Executive Session are confidential. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

At 3:28 p.m., Mrs. Dennis made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis and seconded by Mr. Rush to move Terra Allred to commissioner's aid with the same pay and leave Debbie Allison and administrative assistant with the same pay. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

At 3:31, p.m. Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(1) for confidential communications between Board and its attorney to discuss the position and duties of Kurt Schultz and Thad Campbell. As such, the communications in this Executive Session are confidential.

At 4:52 p.m. Mrs. Dennis made a motion to exit Executive Session and re-enter open session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

No action was taken regarding this item in Executive Session.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 2950, EST, 5817.00, Road Project; 194, Guernsey, 6810.00, ARPA Project; 3348, LOWES HOME CENTER, 805.96, Window Shades; 303, United Systems, 23177.3 8, Technology; 324, KB Electric, 61000.00, Equipment; 7, 8, Citizen Potawatomi Nation, 44330.59, 911 fees; 39, Cintas Corporation, 39.79, Monthly Fee; 40, Mother Natures, 75.00, SPRAY FOR BUGS; 41, 791, 40, 50, ONG, 1225.96, Gas; 42, Trammell, L, 80.00, Clerical service; 779, Alcom Security Systems, 49.95, SECURITY; 780, Anderson, B, 800.00, Travel Allowance; 781, 782, 44, AT&T, 1630.22, Phone/Internet; 783, Booth, M, 1000.00, Travel Allowance; 784, Central Disposal, 530.00, DUMPSTER RENT; 785, 45, City Of Shawnee, 2148.53, Utilities; 786, 98, Davison Fuels & Oil, 6250.23, FUEL; 787, Embassy Suites Hotel, 267.54, Hotel stay; 788, EUREKA, 38.89, WATER; 789, Flewallen, R, 800.00, Travel Allowance; 790, Mow Money, 420.00, LAWN MAINTENANCE; 792, PRESORT FIRST CLASS, 2000.00, POSTAGE 793, RoJen Company, 676.76, Parts And Supplies; 794, Satterfield, L, 900.00, Travel Allowance; 795, Ueltzen, V, 800.00, Travel Allowance; 796, 91, Vyve Broadband, 8262.19, PHONE/INTERNET; 52, Amazon Capital Services, 495.39, SUPPLIES; 53, Noodle Soup, 317.63, SUPPLIES; 54, Oklahoma State Department Of Health, 46936.25, Payroll; 590, Buddys Hardware, 355.49, SUPPLIES; 591, 592, 49, CH&W Commercial Tire, 1941.30, Tires/Repairs; 593, CED 4, 630.00, SIGNS; 594, CITY OF MAUD, 92.50, TRASH; 595, 596, CL Boyd, 1317.33, Parts/Tools/Supplies; 597, D&R Body Shop, 5410.82, Parts; 598, GRAINGER, 286.73, Parts; 599, 37, Hampel Oil Distributors, 6514.94, Fuel; 600, Harbor Freight Tools, 74.99, Supplies; 601, JAMES SUPPLIES, 244.80, Supplies; 602, Jones Truck Repair, 790.15, Repairs/Maintenance; 603, Jordan, M, 400.00, CLEANING; 604, Moyers Factory-Warehouse, 194.97, Nuts/Bolts; 605, New Ideas Screenprinting, 140.00, Shirts; 606, 55, P & K Equipment, 62868.93, Labor/Parts/Lease Payoff; 607, QUILL, 298.39, Supplies; 608, Renaissance Tulsa Convention Hotel, 96.82, Hotel stay; 609, Safety Kleen, 289.57, Parts; 610, 56, Shawnee Dumpsters, 2700.00, ROLL OFF DUMPSTERS; 48, Ada Aggregates, 13036.81, CRUSHER RUN; 50, 51, 52, 38, HOOTEN OIL, 21699.86, Fuel/Diesel/Tanks; 53, 54, Mansfield Oil, 14276.31, Diesel; 57, Stewarts Wholesale, 1111.60, Parts; 58, 59, WYCHE QUARRY, 32000.00, SHALE; 45, J&I Manufacturing, 3875.00, Bed W/LED & Receiver; 46, 47, PCRW Dist. 3, 80.00, Utilities; 48, 49, Wex Bank, 1165.79, FUEL; 1, Department Of Public Safety, 2160.00, OLETS FEE; 39, 49, OG&E, 14741.47, electric; 97, American Self Storage, 174.00, MONTHLY STORAGE FEE; 99, ROCIC, 225.00, MEMBERSHIP DUES; 46, Dixons Brake And Alignment, 387.49, Repairs; 47, Great Plains, 142.29, Parts And Supplies; 48, KPWA, 109.50, Utilities; 73, Auto-chlor Services, 259.95, RENTAL; 74, 75, Braums, 305.69, supplies/groceries; 76, 77, Dollar General, 268.15, supplies/groceries; 78, 79, 80, 81, 82, 83, Firelake Foods, 3611.34, supplies/groceries; 84, 85, First Choice Services, 374.60, supplies/groceries; 86, GFL Environmental/WCA Of Oklahoma, 121.00, TRASH; 87, 88, Guderian Foods, 32.20, SUPPLIES/GROCERIES; 89, Sparks Heat & Air, 1854.60, Repair; 90, U.S. FOODSERVICE, 421.42, supplies/groceries; 92, Windstream, 216.06, Phone; 59, Metro Emergency Upfitters, 22267.68, LIGHTS. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 4:53 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk