

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, November 20, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Greg Rush and Abby Thompson, Members, Raeshel Flewallen, County Clerk.

GUESTS- Steve Kelly, Seed Corp, Shawn Howard, CPN, Robert Kinsey, Tecumseh Schools, Alicia Warner, PCPSC, Jordan Palmer, Suzie Campbell, Countywide & Sun, Robin Ueltzen, Pott Co 911, Terra Allred, Pott County Admin, Kurt Schultz, Maintenance, Angela Williams, District 2, Leona Satterfield, Assessor, and Patricia Carter, Election Board, were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

UPDATE FACILITIES MAINTENANCE- Kurt Schultz stated they had 39 calls and are working on HVAC plan review.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 327. There are 275 males and 52 females. Fifty-three were booked-in and 57 released. Eight were placed on safety observations.

UPDATE POTT CO 911- There were 9 new address points created last week. There is a new addition going in across from North Rock Creek Schools.

UPDATE POTT COUNTY EM DIRECTOR- Chad Larman stated they had two responses. They are doing the final review of the new safety policy manual.

BID- Mrs. Dennis made a motion to approve awarding one used 2008 or newer 35 passenger shuttle bus to Highland Church of Christ, sole bid, \$35,000.00, for Tecumseh Public Schools. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis to approve awarding the strength & condition equipment for Tecumseh Public Schools to best bid, Roque Fitness, \$108,418.62, due to warranty and safety. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

DIGITIZING COURT RECORDS- No action was taken regarding going out on bid for digitizing of court records.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the minutes of November 13, 2023. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MONTHLY REPORT- Mrs. Dennis made a motion to approve the monthly report of the county assessor. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

SUPPORT OF THE SEED CORP- Mrs. Dennis made a motion to not support an application for The Seed (Social Ecological Economical Development) Corp, a community development corporation who wants support for an application for USDA-RD-CFTAT-2023 Disaster Grant. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Maud Sr Citizens- \$5,000.00 from M & O to capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the blanket purchase orders. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

PURCHASE OF SALT SPREADERS- A motion was made by Mr. Rush to approve the purchase of two salt spreaders for Pott County District 1. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE OF TRUCKS FOR DISTRICT 1- Mr. Rush made a motion to approve the purchase of three ½ ton pick-ups, one ¾ ton pick-up, and one 1-ton pick-up for Pott County District 1. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE OF SKID STEER- Mr. Rush made a motion to approve the purchase of one skid steer for Pott County District 1. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE AGREEMENT- Mr. Rush made a motion to approve a purchase agreement for John Deere grader in the amount of \$354,000.00, for District 1. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MEMORANDUM- Mrs. Dennis made a motion to approve the 2024 Memorandum of Understanding between Pottawatomie County and Citizen Potawatomi Nation which would add route 8254 and bridge and

route 9372 and bridge to Citizen Potawatomi Nations inventory. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DISTRICT 2 PURCHASES- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Pott County District 2 purchasing a 2024 Chevrolet 3500 Silverado crew cab pickup for \$53,219.00, Kubota skid steer model SVL75-3 for \$66,347.37 with skid steer accessory implements of a Land Pride HD bucket (\$1,785.75), Land Pride skid cutter (\$12,708.25), and Land Pride pallet forks (\$1,270.00) through Sourcewell state contract with ARPA funds. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

DISTRICT 3 PURCHASES- Mrs. Dennis made a motion to approve District 3 purchasing (1) Belshe DT255-2EP trailer in the amount of \$16,450.00 from Belshe Industries, one 2024 Ford F350 super crew cab from state contract SW0035 for \$61,010.00, one 2024 Chevy 3500 4wd crew cab from state contract SW0035 for \$60,526.00, both from Joe Cooper Ford, with the approved ARPA funds. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

COUNTY FINANCIALS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the county financials for the month of October. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

BURIAL APPLICATION FOR M SMITH- Mr. Rush made a motion to approve the indigent burial application for M. Smith. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 3350, Action Target, 205.28, SUPPLIES; 299, Casco Industries, 6175.00, FIREMEN GEAR; 306, Tiger Natural Gas, 93.73, gas; 1, 33, Unmanned Vehicle Technologies, 7276.97, Equipment/License Fee; 30, Citizen Potawatomi Nation, 8400.00, CONTRACT; 31 Davison Fuels & Oil, 5045.35, FUEL; 32, Bob Howard Parts Distribution Center, 1500.00, Auto parts; 73, Citizen Potawatomi Nation, 62.66, SUPPLIES; 74, 115, City Of Shawnee, 103.82, WATER & SEWER; 75, Oklahoma Cooperative Extension Services, 15000.00, Contractual services; 76, 1204, 87, 89, 82, 90, 160, AT&T, 3114.15, PHONE/INTERNET; 77, Office Of The Bursar, Oklahoma State University, 680.40, Service; 26, KIRC RADIO, 1000.00, ADVERTISING; 1200, 161, EUREKA, 88.18, WATER; 1201, 6L Mechanical, 2245.00, Service; 1202, All Hours Locksmith, 2803.00, DOORS; 1203, 1209, GreatAmerica Financial, 464.00, COPIER LEASE; 1205, 151, Vyve Broadband, 9200.98, PHONE/INTERNET; 1206, 89, District Attorneys Council, 132602.91, ASSIST. D.A. SALARY/IT FEES; 1207, LOWE'S, 869.99, Supplies; 1208, Hampton Inn & Suites, 749.00, Hotel stay; 1210, Greenshade Trees, 500.00, Repairs; 1211, 1212, 1214, 984, 6, QUILL, 3093.51, SUPPLIES; 1213, LANDMARK GSI, 10404.00, Imagery; 1215, Loy, R, 250.00, Safety Award; 1216, HASBELL, T, 250.00, Safety Award; 1217, Carter, S, 250.00, Safety Award; 1218, Communityworks, 1533.42, HOUSING OF JUVENILES; 1219, 985, 90, CH&W Commercial Tire, 1677.60, Tires/repairs; 1220, AE Funeral Services, 450.00, Creamation; 113, 975, 986, 88, 94, 85, 86, 91, 91, 155, OG&E, 22483.38, electric; 114, PCRW Dist. 3, 105.70, WATER & SEWER; 116, Sowder Heating & Air, 216.00, Maintenance; 117, 118, Amazon Capital Services, 1869.94, SUPPLIES; 973, Fastenal Company, 215.97, NUTS & BOLTS; 974, 991, Stewarts Wholesale, 459.32, Parts/Supplies; 976, Wanette Tractor & Supply, 20.75, Parts/Labor/Repair; 977, P&K Equipment, 137.04, PARTS, LABOR & SERVICES; 978, 979, 84, 980, Oklahoma State University, 3495.00, Training/Registration; 981, 982, Rush, G, 195.85, Mileage; 983, 86, 91, 92, 81, 84, 152, CVEC, 4610.12, ELECTRIC; 987, Warren Cat, 513.06, PARTS, LABOR & SERVICES; 988, Plank Auto Supply, 101.83, Repairs/Labor; 989, CL Boyd, 340.49, Labor/Parts; 990, OSU-CTP, 130.00, Training; 991, Stewarts Wholesale, 395.64, PARTS, LABOR & SERVICES; 992, Atwoods Distribution, 557.82, Supplies/Tools; 993, Direct Discount Tire Of Stillwater, 1841.76, Tires; 994, Unifirst Corporation, 1016.22, Uniforms/Towels; 995, Hayes Canteen, 475.17, COFFEE; 996, Dell Financial Services, 138.59, Estimate; 997, Crafcro, 1260.00, PATCH ASPHALT; 998, 112, 77, 89, HOOTEN OIL, 13284.86, Synthetic Fluid/Fuel; 999, 1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1009, 1010, 1012, Prosperity Bank, 35225.48, LEASES; 1008, RCB BANK, 2273.15, LEASE; 1011, 1013, SNB Bank, 2916.66, LEASES; 103, 108, HASKELL LEMON, 68280.80, Patch Asphalt; 104, Shawnee Dumpsters, 1900.00, ROLL OFF DUMPSTER; 105, Shuterra, 64886.98, Spraying; 106, Ada Aggregates, 8594.14, Rock; 107, WYCHE QUARRY, 16000.00, SHALE; 109, Core & Main, 819.00, Poly pipe; 110, MHC Kenworth, 1626.78, Repairs/Maintenance; 111, First American Title Insurance Company, 131019.46, Land purchase/fees; 5, PCPSC, 177232.47, Payroll; 12, 90, DONS COPIERS, 4128.51/Service, Copier Contract Charge; 7, Independence Street Storage, 200.00, Storage Rental; 85, 90, VERIZON WIRELESS, 526.13, Utilities; 93, Wex Bank, 133.34, FUEL; 75, 83, 88, 92, 156, ONG, 1074.31, gas; 76, Clearwater Enterprises, 267.29, Utilities; 78, Hampel Oil Distributors, 5292.69, FUEL; 79, Central Disposal, 420.00, TRASH; 80, Tri County RWD #2, 540.51, WATER; 87, Martinez Aerobic Services, 2725.00, lift pump; 162, Cochran's Tire & Automotive, 310.70, Auto Repairs; 163, Pike Pass, 42.03, Pike Pass; 164, OTA-Plate Pay, 14.00, Toll Fees; 165, FRED S TIRE & BATTERY, 511.77, Batteries/Supplies; 166, Shawnee News Star, 134.10, Subscription; 89, Shawnee Milling, 7.20, Parts And Supplies; 93, ASCO Equipment, 228.09, Parts And Repair; 153, Summit Utilities Oklahoma, 88.83, gas; 154, South Central Industries, 56.96, Supplies. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

EXECUTIVE SESSION- At 1:49 p.m., Mr. Rush made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning conduction interviews for the commissioner's assistant job position. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

At 3:11 p.m., Mrs. Thompson made a motion to approve exiting Executive Session and re-entering Open Session. Seconded by Mrs. Rush the vote was: AYE- Rush, Thompson, Dennis.

No action was taken regarding Executive Session.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 3:12 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk