The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, December 11, 2023 at 1:00 p.m. The following members were present: Melissa Dennis, Chairman, Greg Rush and Abby Thompson, Members, Raeshel Flewallen, County Clerk.

GUESTS- Thad Campbell, Pott County Maintenance, Judy Chance, CED4, Angela Williams, District 2, Brad Baney, PCPSC, Robin Ueltzen and Braquel Stephens, Pott Co 911, Andrew Martin, Zyzer Asphalt, Monty Taylor, Shaterra, Patricia Carter, Election Board, Will Fine, Lincoln Co District 1, and Terra Allred, Pott Co Admin were all welcome to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

UPDATE FACILITIES MAINTENANCE- Thad Campbell stated they had 21 calls. They met with four contractors. The sheriff and DA repairs have been completed. Allied should be finished with the courthouse elevators today.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 338. There are 278 males and 60 females. Sixty-three were released and 64 were booked-in. Four inmates were placed on safety observations.

UPDATE POTT CO 911- There were 62 address points created/edited. Two new centerlines were created.

UPDATE POTT COUNTY EM DIRECTOR- Chad Larman stated they assisted the sheriff's office with a command post. They will follow-up with FEMA on the issues with the sheriff's building. They have received numerous flood plain permit applications from utility companies they will be reviewing.

BIDS- Mrs. Dennis made a motion to accept 31 bids and reject one bid from DP Supply out of Tulsa for no affidavit for six-month materials bid. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. No action was taken on awarding of bid.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to accept all 9 bids as received for six-month hauling & miscellaneous services bid. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MINUTES- Mr. Rush made a motion to approve the minutes of December 4, 2023. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the county clerk, treasurer, election board, and court clerk. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve payroll as presented for November 16 thru November 30, 2023. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Road & Bridges- $558,108.13; Soil Conv ST- $9,062.44; Use Tax ST- $297,170.93; Jail ST- $175.41; County Clerk Rec Mgmt/Presv- $16,306.02; County Clerk Lien Fee- $14,452.10; ARPA- $40,539.41; Eco Dev ST- $22,240.36; DA Justice Center- $5,729.36; LATCF- $437.42; Emerg Mngmt- $170.21; Fair Maint ST- $9,484.47; Assessor Rev Fee- $149.22; CBRI- $46,755.58; Extension ST- $28,229.80; Phone Fees- $35,395.19; Sheriff Serv Fee- $12,491.60; Rental of County Prop- $4,000.00; Treas Mtg Cert- $1,119.57; Rural Fire ST- $71,114.47; Emerg Mgmt ST- $40,871.45; County Hgwy Unrest- $462,460.43; Sr Citizens ST- $19,800.41; $466,677.77. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfer of Appropriation: General Government: $140,000.00 from salaries to benefits. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ARPA FUNDS DISTRICT 3- A motion was made by Mrs. Dennis and seconded by Mr. Rush for District 3 fiscal recovery funds expenditure of previously approve ARPA funds including 1 Belshe trailer, 1 Chevy 3500 and 1 Ford F350. The motion carried with the following vote: AYE- Rush, Thomspon, Dennis.

REACT EMS SALES TAX- Mrs. Dennis made a motion to approve REACT EMS to use what is currently in their account to be reimbursed for a 2024 Ford E-450 remount osage box VIN #1FDXE4FNXRDD07171. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

EMERGENCY MANAGEMENT ARCHITECT FEES- Mrs. Dennis made a motion to approve paying $34,000.00 for architect fees for Emergency Management to Design By Affinity. Seconded by Mr. Rush the vote was: AYE- Rush, Dennis. Thompson- NAY.

BRIDGE LOCAL #005-D1- Mr. Rush made a motion to approve taking bridge local #005-D1, NBI-08956, and structure number 63E1070N3390004 off of Pott County inventory and designate it to Lincoln County inventory. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DEQ SOLID WASTE GRANT- Mrs. Dennis made a motion to approve District 3 applying for the DEQ Solid Waste Grant, max $25,000.00 to help pay for roll off dumpster. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

CONTRACT- Mrs. Dennis made a motion to approve engineering contract between Pott County District 2 and Utley & Associates LLC for engineering services ($4500.00) for bridge repair on 13th Street south of Hardesty Road. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ELEVATOR PHONE LINE MONITORING- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve monthly elevator emergency phone line monitoring contract with Allied for library, courthouse, and admin building elevators for $70.00. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

ROW CLAIM- No action was taken regarding approval of ROW claim of $6,400.00 for Garett's Lake Rd parcel 4 on J/P 34469(04) allowing Pottawatomie County to be reimbursed by ODOT.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a HP LaserJet P4015n printer for the county clerk's office. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

DISPOSAL RESOLUTION- Mrs. Dennis made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: HP LaserJet P4015n; S/N: CNDY383693; DATE ACQUIRED: 7/1/2009; ACQUIRED FROM: Unknown; COST PRICE: $1,500.00; DATE DISPOSED: 12/11/2023; TRANSFERRED TO: Junked.

Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

REQUESTING OFFICER- Mrs. Dennis made a motion to approve removing Terra Allred and adding Abby Thompson as requesting officer for the Use Tax Capital Improvements. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 2, 3, Vance Chevrolet, 16085.00, Vehicles; 4, 5, 6, 7, Great Plains II, 82111.37, Equipment; 2, 1101, Earlsboro Tag Agency, 78.56, Tag/Title; 82, 170, Vyve Broadband, 206.70, INTERNET; 83, McDaniel, S, 648.20, TRAVEL; 84, Trammell, M, 299.99, TRAVEL; 85, Jasper, K, 456.88, TRAVEL; 86, 85, KELLPRO COMPUTER SOLUTIONS, 5847.84, Install /Computer; 87, Mother Natures, 75.00, Pest control; 88, 104, OG&E, 1438.02, electric; 1380, 1392, 14, Shred-It USA, LLC/Stericycle, 529.55, Shredding; 1381, Elliott Electric Supply, 224.98, Supplies; 1382, TOTAL LAWN CARE, 875.00, lawn care; 1383, Wilson, Dotson And Associates, 825.00, ACCOUNTING; 1384, BCW, Inc., 16062.00, CLEANING; 1385, City Of Shawnee, 1460.76, Utilities; 1386, Hobby Lobby Stores, 264.70, Decorations; 1387, 1122, 1123, RODS PEST CONTROL, 535.00, Pest control; 1388, VERIZON WIRELESS, 1360.34, GeoSafe; 1389, 136, Higginbotham Bros & Company, 94.15, Supplies; 1390, QUILL CORPORATION, 48.01, SUPPLIES; 1391, 13, 1399, EUREKA, 50.82, WATER; 1393, Davison Fuels & Oil, 70.56, FUEL; 1394, Roach, E, 77.25, TRAVEL AND MEALS; 1395, Dixson, D, 121.16, TRAVEL AND MEALS; 1396, Johnson, S, 99.75, TRAVEL AND MEALS; 1397, Define Boutique, 540.00, Shirts; 1398, McElyea & Owens Funeral Group, 350.00, Cremation; 1400, DEMCO PRINTING, 139.70, Business cards; 1401, POSTMASTER, 354.00, Post Office Box; 133, 134, 135, Standley Systems, 1718.67, COPIER LEASE; 137, 104, ONG, 478.62, gas; 138, 141, 1107, 1116, 102, 172, AT&T, 1809.29, PHONE/INTERNET; 139, Quadient Leasing USA, 109.61, Ink cartridge; 140, 1106, 171, PCRW Dist. 3, 89.75, WATER & SEWER; 142, Brandons Lawn Care & Landscaping, 500.00, LAWN MAINTENANCE; 143, Clary Business Machines, 6694.00, SUPPLIES; 144, Signworks, 432.00, SUPPLIES; 145, VIP Voice Services, 1857.00, PHONE; 1100, Windstream, 418.72, Phone; 1102, OLG, 673.80, PROPANE; 1103, 1121, CED 4, 750.20, Signs; 1104, HBC Whites Ace Shawnee, 212.81, Parts And Supplies; 1105, Alert 360, 71.17, ALARM MONITORING; 1108, Buddys Hardware, 246.83, SUPPLIES; 1109, CITY OF MAUD, 92.50, TRASH; 1110, O'Daniel, Inc, 195.95, Repairs; 1111, 1115, P & K Equipment, 2600.75, PARTS, LABOR & SERVICES; 1112, 106, CH&W Commercial Tire, 2133.99, TIRES AND REPAIRS; 1113, Atwoods Distribution, 402.29, Parts/Tools/Supplies; 1114, Oklahoma State University, 120.00, Training; 1117, Bruckner Truck Sales, 1143.85, PARTS, LABOR & SERVICES; 1118, NAPA Auto, 60.93, Parts/Tools/Supplies; 1119, PCDA, 150.76, WATER; 1120, Jordan, M, 400.00, CLEANING; 1124, Big State Industrial Supply, 645.56, SUPPLIES; 1125, Carls Sanitation, 217.64, TRASH; 1126, Stewarts Wholesale, 3112.60, Repair; 1127, SOUDERS PUMP SERVICE, 550.00, service/repairs; 1128, Yearwood Design Works, 222.00, Vehicle Decals; 128, Ada Aggregates, 13008.78, Crusher Run; 129, Safety Kleen Systems, 291.89, Parts; 130, Oklahoma Building Company, 19330.00, Salt Barn; 131, Plank Auto Supply, 611.84, Parts; 132, HASKELL LEMON COMPANY, 34244.70, Asphalt; 133, 108, HOOTEN OIL, 7565.50, DIESEL FUEL; 134, 135, Mansfield Oil, 11954.10, diesel; 136, CL Boyd, 1182.64, Parts/Tools/Supplies; 4, Amundsen Commercial Kitchens Inc, 2075.00, Refrigerator; 103, McLoud Water Department, 3544.80, WATER; 105, UMB Bank, 9750.00, LEASE PAYMENT; 106, Dobson Telephone, 2718.82, PHONE; 107, DONS COPIERS, 2358.59, Copier Service; 108, Tri County RWD #2, 1079.75, WATER; 109, Hampel Oil Distributors, 4016.48, FUEL; 179, Eastside Waste Systems, 65.00, MONTHLY TRASH; 180, 181, American Self Storage, 251.00, Storage Buildings; 182, Unmanned Vehicle Technologies, 92.00, Battery station port board; 183, PRESORT FIRST CLASS, 100.00, Postage; 103, CITY OF TECUMSEH, 55.05, WATER; 104, ONG, 89.35, gas; 105, John Deere Financial, 122.01, Parts And Supplies; 107, Beck's Farm Equipment, 2975.00, Equipment; 163, 165, 174, Firelake Foods, 1960.68, supplies/groceries; 164, Graves Foods, 229.37, supplies/groceries; 166, Dollar General, 122.90, supplies/groceries; 167, 173, Guderian Foods, 683.25, SUPPLIES; 168, Wanette Public Works Authority, 101.67, WATER & SEWER; 169, Potelco Lockbox, 66.46, PHONE; 175, Sysco Oklahoma, A Division Of Sysco USA II, 1262.84, Groceries; 99, Metro Emergency Upfitters, 22267.68, LIGHTS. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

ADJORN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 1:41 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

M. D

Raeshel Flewallen, County Clerk