

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, December 18, 2023 at 1:00 p.m. The following members were present: Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Patricia Carter, Election Board, Brad Baney and Jim Weedy, PCPSC, Kurt Schultz, Maintenance, Rob Morris, Resident, Braquel Stephens and Robin Ueltzen, Pott Co 911, Nicky Skaggs and Terra Allred, Pott County Admin, and Angela Williams, District 2, were all welcomed to today’s meeting.

PUBLIC COMMENTS- Rob Morris addressed the Board concerning SCCDA audit request, homeless, and rodeo security. He also thanked the DA and PCSO for getting Ron Arthur off the street. He also stated that he was running for mayor.

UPDATE FACILITIES MAINTENANCE- Kurt stated that a mailbox had been installed for the new administration building. The had 15 calls and renovations were being done on Clearpond.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 337. There are 277 males and 60 females. Forty-three were released and four were placed on safety observations.

UPDATE POTT COUNTY 911- There were 20 edited/created addresses.

UPDATE POTT COUNTY EM- Chad Larman stated that a Pottawatomie County Floodplain Board needed to be developed in which there are 5 seats. The seats are appointed by the Board.

BIDS- Mr. Rush made a motion to approve Grove Public Schools to solicit bids for a HVAC replacement to be paid via their sales tax funds. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

There were two bids received as follows for Digital Ballot Printing:

	<u>Royal Printing Co</u>	<u>Mid-West Printing Co</u>
Regular 8.5 x 14.0	15.5¢	.14¢
8.5 x 17.0	16.5¢	.16¢
8.5 x 19.0	16.5¢	.17¢

Absentee and sample ballots are same pricing. Mr. Rush made a motion to award the bid to Royal Printing Company, due to the security of the ballots. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

SIX-MONTH MATERIALS BID- No action was taken regarding six-month materials bid.

SIX-MONTH HAULING & MISC BID- Mr. Rush made a motion to award the following six-month hauling and miscellaneous bids to the following vendors:

<u>HAULING: PER TON MILE</u>			
0 to 60 miles	\$ 0.25	KMB Trucking	Low Bid
61 & up	\$ 0.25	“ “	Tie Bid
<u>HAULING NON-WEIGHED MATERIAL FROM QUARRY</u>			
	\$ 10.25	KMB Trucking	Sole Bid
<u>HAULING NON-WEIGHED MATERIAL PER HOUR</u>			
	\$125.00	A & A Trucking	Low Bid
<u>HAULING OF RIP RAP: PER TON MILE</u>			
0 TO 60 miles	\$ 0.28	KMB Trucking	Low Bid
60 & up	\$ 0.28	“ “	“ “
<u>TOTAL KILL: WEED & VEGETATION SPRAYING</u>			
Per sq yard	\$ 0.41	Shuterra	Sole Bid
<u>TREE TRIMMING W/ BUCKET TRUCK & CLEANING OF DEBRIS</u>			
Per hour	\$150.00	D & B Lawn Care	Low Bid
<u>HOURLY LAWN CARE CREW</u>			
Per hour	\$ 60.00	Mow Money	Sole Bid
<u>VEGETATION & DEBRIS REMOVAL &/OR PICK UP</u>			
Per yard/per ton	\$ 34.00	D & B Lawn Care	Sole Bid
<u>DRIFT REMOVAL UNDER BRIDGES, ROADWAYS & PER PROJECT</u>			
Per cubic yard/per ton	\$ 34.00	D & B Lawn Care	Sole Bid

ASPHALT LAID IN PLACE

Type A/per ton 0-500	\$ 95.15	Haskell Lemon	Sole Bid
Type A/per ton 501- up	\$ 89.85	" "	" "
Type B/per ton 0-500	\$103.35	" "	" "
Type B/per ton 501- up	\$ 98.05	" "	" "
Type C/per ton 0-500	\$104.00	" "	" "
Type C/per ton 500- up	\$ 98.70	" "	" "
S4 asphalt per ton 0-500	\$104.85	" "	" "
S4 asphalt per ton 501- up	\$ 99.55	" "	" "
S5 asphalt per ton 0-500	\$105.50	" "	" "
S5 asphalt per ton 501- up	\$100.20	" "	" "
Hauling to job site/per ton			
Per mile	\$ 4.50 plus .20 ton	" "	" "

CONCRETE WORK- LABOR ONLY

Structured concrete- per hour	\$250.00	Robinett's Concrete	Sole Bid
Flat work- per hour	\$250.00	" "	" "
Fog Seal- per sf	\$ 0.13	Zyzer	Sole Bid

EQUIPMENT WITH OPERATOR FOR BRIDGE & HIGHWAY CONSTRUCTION- PER HOUR

Scraper	\$400.00	Haskell Lemon	Sole Bid
Dozer	\$150.00	D & B Lawn Care	Low Bid
Steel wheel pneumatic roller	\$350.00	Haskell Lemon	Sole Bid
Rubber tire loader	\$300.00	" "	" "
Backhoe	\$300.00	" "	" "
Trackhoe	\$175.00	D & B Lawn Care	Low Bid
Winch Truck	\$125.00	Zyzer	Sole Bid
Distributor Truck	\$250.00	" "	Low Bid
Sub-base pro w/bomag mac	\$425.00	Haskell Lemon	Sole Bid
Vibratory sheep roller 64 in	\$250.00	" "	" "
Skid steer	\$100.00	D & B Lawn Care	Tie Bid
Grader	\$350.00	Haskell Lemon	Sole Bid

Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush. Chip and seal and crack seal will be awarded at a later date.

BLANKET PURCHASE ORDERS- Mr. Rush made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

MINUTES- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the minutes of December 4, 2023. The motion carried with the following vote: AYE- Thompson, Rush.

Mrs. Thompson made a motion to approve the special meeting minutes of December 4, 2023. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

TRANSFERS OF APPROPRIATIONS- Mr. Rush made a motion to approve the following Transfer of Appropriation: Emergency Management ST- \$13,000.00 from capital outlay to Use Tax ST capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

MONTHLY REPORT- Mrs. Thompson made a motion to approve the monthly report of the court clerk. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

A motion was made by Mrs. Thompson to approve the monthly report of the health department. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

BOCC CHAIRMAN 2024- Mr. Rush made a motion to approve Melissa Dennis as chairman of the Board of County Commissioners for 2024. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

BOCC VICE-CHAIRMAN 2024- A motion was made by Mr. Rush to approve Abby Thompson as vice-chairman for the Board of County Commissioners for 2024. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

COUNTY DUES- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve renewing the annual National Association of Counties dues for the period of January 1, 2024 through December 31, 2024, for \$1,389.00. The motion carried with the following vote: AYE- Thompson, Rush.

CED AUCTION POLICIES- A motion was made by Mrs. Thompson to approve the Circuit Engineering District Auction policies and Pottawatomie County involvement in Oklahoma Statewide County Surplus Equipment Auction. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

FLOOD MAP REVISION- No action was taken regarding the approval of letter of flood map revision based on fill.

UTILITY PERMIT- Mrs. Thompson made a motion to approve a utility permit for ONE Gas Inc., in the SE/4 of Section 21-T11N-R3E, running parallel to Coker Road in District 1. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

AGREEMENT- No action was taken regarding Road Development and Reimbursement Grant Agreement between Pottawatomie County District 2 and Jay Bentley Development regarding Walker Road overlay project.

FENCING PROJECT- Three quotes were received as follows for fencing project: V-Bar Fencing- \$4,169.00; D and G Fence LLC- \$4,400.00; Shuterra, LLC- \$5,778.00. Mr. Rush made a motion to approve the low quote, V-Bar Fencing, for \$4,169.00 for the Deer Creek bridge project (bridge #44), fencing located at 33402 (not 3402) Pecan Grove Road for District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

PICK-UP BED- Two quotes were received as follows for pick-up bed: Maxx Dump Bodies LLC- \$4,050.00; J & I Manufacturing- \$4,472.00. A motion was made by Mr. Rush to approve the low quote, Maxx Dump Bodies LLC, for \$4,050.00, regarding purchasing a pickup bed for a 2024 Chevrolet 3500 Silverado (unit #33) for District 2. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

TRAILER- Two quotes were received as follows for a 83" x 22' trailer: Silverline Trailer- \$9,500.00; Belshe Industries, Inc- \$13,177.00. Mr. Rush made a motion to approve the low quote, Silverline, for \$9,500.00, for purchasing of 83" x 22' trailer for District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

DISPOSAL RESOLUTION- Mr. Rush made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Cubicles, lateral filing cabinets, shelf rollers; S/N: Unknown; DATE ACQUIRED: Unknown; ACQUIRED FROM: Unknown; COST PRICE: Unknown; DATE DISPOSED: 12/18/2023; TRANSFERRED TO: Board of County Commissioners; PRICE RECEIVED: \$0 (transferred).

Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

A motion was made by Mrs. Thompson to approve the following Disposal Resolution:

ITEM DISPOSED: Canon Image Formula CR-80; S/N: FSC03150; DATE ACQUIRED: 6/27/15; ACQUIRED FROM: TM Consulting; COST PRICE: \$775.00; DATE DISPOSED: 12/13/2023; TRANSFERRED TO: Junked.

Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

COUNTY FINANCIALS- Mrs. Thompson made a motion to approve the county financials for the month of November. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

PURCHASE ORDER/CLAIMS- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 39, Davison Fuels & Oil, 2904.78, FUEL; 40, CED 4, 286.00, Signs; 41, C & W Muffler, 1100.00, Gaskets; 42, Bank Of America, 417.85, P-card purchases; 89, Citizen Potawatomi Nation, 137.10, SUPPLIES; 90, 1492, 1500, EUREKA, 98.56, WATER; 91, Sparks Heat & Air, 364.40, Repairs; 92, 148, City Of Shawnee, 104.29, WATER/SEWER; 93, 146, 109, 116, AT&T, 1131.88, PHONE; 94, 199, Higginbotham Bros & Company, 174.22, Heater/Supplies; 1491, 1498, Define Boutique, 1428.00, Shirts/Hats/Pants; 1493, South Central Industries, 838.84, Janitorial Supplies; 1494, Countywide News, 984.07, PUBLICATIONS; 1495, 147, 1190, 107, 113, 118, 111, 112, 189, OG&E, 23355.25, Utilities; 1496, GreatAmerica Financial, 334.00, Lease; 1497, Bear Communications, 1062.82, BATTERIES; 1499, Alcom Security Systems, 59.95, ALARM; 1501, OmniWarn, LLC, 14850.00, MAINTENANCE AGREEMENT; 1502, 1194, 206, Vyve Broadband, 9228.08, PHONE/INTERNET; 1503, 210, QUILL, 1609.79, SUPPLIES; 1504, O'REILLY'S AUTO PARTS, 92.52, MISC EXPENSE; 1505, 1506, US Postal Service, 580.00, Post Office Box/Postage; 1507, Communityworks, 3553.64, HOUSING OF JUVENILES; 1508, Shawnee Lube, 49.72, OIL CHANGE; 1509, US Postal Service, 354.00, Post Office Box; 1510, American Self Storage, 112.00, Storage Rental; 149, Dero, 4401.40, SUPPLIES; 150, 151, Amazon Capital Services, 1221.87, SUPPLIES; 152, Sanofi Pasteur, 453.52, SUPPLIES; 1189, Earlsboro Tag Agency, 155.90, Tag; 1192, 104, 105, 106, 112, 117, 186, CVEC, 4169.10, ELECTRIC; 1193, Shawnee Dumpsters, 800.00, DUMPSTER RENT; 1195, Williams Diversified Materials, 2085.05, Road Salt; 1196, Stewarts Wholesale, 916.79, PARTS, LABOR & SERVICES; 1197, D & B Lawn Care, 2400.00, Tree Trimming; 1198, Cintas - Supplies, 227.80, Rugs; 1199, HOOTEN OIL COMPANY, 438.24, DEF Fluid 1200, Crafcro Inc., 1260.00, Cold patch asphalt bags 1201, SOUDERS PUMP SERVICE, 195.00, Fuel pump; 1202, T & J Construction, 640.00, Welding; 137, HASKELL

LEMON, 32451.23, Patch asphalt; 138, Great Plains II, 90910.75, Equipment; 139, Mansfield Oil Company Of Gainesville, 5701.16, Diesel; 6, PCPSC, 175280.41, Payroll; 8, DONS COPIERS, 1995.00, Copier; 100, 101, PCRW Dist. 3, 80.00, Utilities; 102, Circle B, 363.42, FUEL; 103, 110, VERIZON WIRELESS, 526.13, Utilities; 108, 111, 115, 114, 190, ONG, 2197.43, Utilities; 110, Tiger Natural Gas, 406.61, gas; 119, Brady Industries Of Kansas, 639.98, SUPPLIES; 120, Empire Finance, 108498.16, LEASE PAYMENT; 200, SHAWNEE OFFICE SYSTEMS, 148.64, Copies; 201, 208, 214, Arvest Bank, 1534.64, TRAVEL AND MEALS/CAMERA; 202, TransUnion Risk & Alternative, 165.40, TLO Searches; 203, FRED S TIRE & BATTERY, 914.72, Tires/Repairs/Batteries; 204, AutoZone, 120.94, Auto parts; 205, Quality Lube Center, 688.38, OIL & LUBE; 207, OTA-Plate Pay, 8.30, Toll Fees; 209, Cochrans Tire & Automotive, 435.51, Repairs; 211, LOWES HOME CENTER, 2149.20, Supplies; 212, Lobos Car Wash And Detail, 140.00, Full Detail; 213, Oklahoma Sheriffs & Peace Officers Association, 440.00, Conference; 109, Shawnee Milling Company, 250.11, SUPPLIES; 110, Comdata, 338.62, FUEL; 113, Plank Auto Supply, 293.50, Parts And Supplies; 176, 178, 179, 180, 184, 187, 188, 191, Firelake Foods, 2133.90, supplies/groceries; 177, Braums, 201.88, supplies/groceries; 181, U.S. FOODSERVICE, 426.48, supplies/groceries; 182, Summit Utilities Oklahoma, 101.17, gas; 183, Buddys Hardware, 152.89, supplies/groceries; 185, Dobson Telephone Company, 60.39, Phone; 192, Town Of Asher, 450.00, Rent; 107, Metro Emergency Upfitters, 22267.68, LIGHTS. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

ADJOURN- There being no further business Mr. Rush made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson. The meeting adjourned at 1:48 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk