The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, January 9, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Thad Campbell, Maintenance, Angela Williams, District 2, Brad Baney, PCPSC, Nicky Staggs, Pott Co Admin, Braquel Stephens and Robin Ueltzen, Pott Co 911, Chad Larman and Shane Colley, Pott Co EM, Suzie Campbell, Countywide & Sun, and Rob Morris, Resident, were all welcomed to today's meeting.

PUBLIC COMMENTS- Melissa Dennis stated that former sheriff, Kurt Shirey, passed away and she asked that we keep the family in our prayers.

UPDATE FACILITIES MAINTENANCE- There were 23 maintenance calls, 7 of those at Carter Hall. The four roofing constructions are all complete.

UPDATE PUBLIC SAFETY CENTER- The current count of inmates is 352. There are 293 males and 59 females. Thirty-seven were booked in and 27 were released. Five inmates were placed on safety observations.

UPDATE POTT CO 911- There were 393 new/edited address points. Six new/edited road center lines. Braquel did map training for 13 attendees.

UPDATE POTT CO EM- They assisted with one response for the sheriff's office. They are working with HGA and FEMA to consolidate some of the projects from DR-706. Also still working with ACCO to get the Ford F-250 repaired.

OMMA RENEWAL- Mrs. Dennis made a motion to approve the OMMA renewal for High End Weed, LLC due to location change. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the court clerk, county, clerk, and election board. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve payroll for December 16 thru December 31, 2023 with one raise in the county clerk, three raises in district 2, and one raise in the sheriff's office. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: 911 Phone Fees- $31,779.44; Sheriff Service Fee- $16,203.44; Fair Maint ST- $9,212.35; Extension ST- $27,332.81; Emerg. Mgmt- $153.93; CBRI- $54,070.87; Use Tax ST- $307,112.84; Rental of County Prop- $6,616.37; County Clerk Lien Fee- $12,424.58; County Clerk Rec Mgmt/Presv- $16,648.65; Treas Mtg Cert- $955.39; Assessor Rev Fee- $47.03; ARPA 2021- $36.922.81; DA Justice Cnt- $5,523.27; Soil Consv ST- $8,847.10; Eco Dev ST- $21,489.31; LATCF- $398.40; Road & Bridges ST- $575,550.84; Jail ST- $171,304.00; County Hgwy Unrest- $354,068.58; Sr Citizens ST- $19,210.43; Rural Fire ST- $68,618.83; Emg Mgmt ST- $39,754.21; School ST- $454,998.02. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- There were no transfers submitted for approval.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

EXPENSES FOR DA OFFICE- Mrs. Dennis made a motion to approve the payment of miscellaneous expenses for the District Attorney's office. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

OPIOD ABATEMENT GRANT- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve District 3 commissioner and Stacey Bateman applying for the Opioid Abatement Grant. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

BID- Mr. Rush made a motion to approve going out on bid for renovations to District 3 breakroom and an office addition. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

REQUEST FOR PROPOSAL- DISASTER RECOVERY- Mrs. Dennis made a motion to approve a Request for Proposal for administrative services including debris removal according to FEMA guidelines for disaster recovery. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

P-CARD PURCHASE FOR ELECTION BOARD- Mrs. Dennis made a motion to approve the Election Board to use the P-card to purchase Microsoft Word for the four office I-Pads. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BRIDGE PROJECT OVER SOUTH DEER CREEK- A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve construction plans for 34467(04) bridge and approaches over S Deer Creek on Pecan Grove Road, bridge #44, project #J3-4467(04). The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/ Claims: 44, 233, 118, Stolz Telecom, 12886.44, Radios/Accessories/Microphone 45, Davison Fuels & Oil, 4068.28, Fuel; 46, 1641, 1327, RODS PEST CONTROL, 555.00, Pest control; 47, Unmanned Vehicle Technologies, 116.00, Battery replacement; 48, React EMS, 125921.21, Vehicle; 49, 50, Bank Of America, 3580.20, Hotel stay/Services/supplies; 102, 126, OG&E, 2844.15, Electric; 103, Office Depot, 187.84, SUPPLIES; 104, 1645, 1652, 166, 130, 131, 124, Central Disposal, 1866.00, TRASH; 105, 1634, 134, 132, 123, ONG, 7798.48, gas; 106, Stone, F, 100.00, CLEANING; 1633, 127, City Of Shawnee, 1591.28, Utilities; 1635, GRAINGER, 533.82, Supplies; 1636, District Attorneys Council, 4608.34, ASSIST. D.A. SALARY; 1637, JCM & Sons, 61200.00, Repairs; 1638, 1639, Allied Elevator Services, 10250.96, Elevator Maintenance/Repair; 1640, FilterTec, 566.16, Filters; 1642, JD OASIS, 26000.00, CONTRACT VISUAL INSPECTION; 1643, 6L Mechanical, 3032.50, Repair/service; 1644, Quality Data Products, 1864.91, Ipads; 1646,243, 198, Vyve Broadband, 632.19, INTERNET/PHONE; 1647, 15, 235, EUREKA, 75.17, WATER; 1648, BCW, 16062.00, CLEANING; 1649, American Self Storage, 169.00, Rental; 1650, Alcom Security Systems, 59.95, ALARM SERVICE; 1651, 239, Quality Lube Center, 249.41, OIL CHANGES; 1653, 1654, 1657, 1324, 160, 117, QUILL, 1834.92, SUPPLIES; 1655, 122, Comdata, 5434.19, FUEL; 1656, DONS COPIERS, 298.18, SUPPLIES; 1658, PRESORT FIRST CLASS, 2000.00, POSTAGE; 1659, Kit Vickery, 150.00, Service; 1660, KELLPRO COMPUTER SOLUTIONS, 335.98, KELLPRO INVENTORY CONTROL SYSTEM; 1661, Roach, E, 250.00, Safety Award; 1662, Johnson, S, 250.00, Safety Award; 1663, Burks, A, 250.00, Safety Award; 1664, Seikel, J, 250.00, Safety Award; 1665, Dixson, D, 250.00, Safety Award; 1666, Cook, S, 250.00, Safety Award; 1667, Rigney, S, 250.00, Safety Award; 1668, Crawford, J, 250.00, Safety Award 1669, State Auditor & Inspector, 1746.44, Audit Expenses; 163, Firelake, 218.56, Food & Supplies 164, Oklahoma State Department Of Health, 52152.81, Payroll; 165, Higginbotham Bros & Company, 55.66, SUPPLIES; 167, JUST-RITE CLEANING, 2450.00, CLEANING; 168, Brandons Lawn Care & Landscaping, 500.00, LAWN MAINTENANCE; 169, 171, Amazon Capital Services, 4667.93, SUPPLIES; 170, Diagnostics Direct, 190.00, SUPPLIES; 1302, 1307, 1317, 154, 167, P & K Equipment, 6375.89, Parts; 1303, 1306, 129, 136, AT&T, 942.22, Phone; 1304, Bruckner Truck Sales, Inc/Corporate Billing, 45.64, Parts; 1305, 1320, 146, Atwoods Distribution, 8211.26, Tools/Supplies/Uniforms; 1308, 200, GFL Environmental/WCA Of Oklahoma, 181.25, TRASH; 1309, 201, PCRW Dist. 3, 70.71, Water/Sewer; 1310, 155, 165, 170, 117, CH&W Commercial Tire, 848.60, Tires; 1311, CED 4, 614.14, Signs; 1312, Alert 360, 65.22, ALARM MONITORING; 1313, Great Plains II, 126.53, Parts/Tools/Supplies; 1314, H.O.W. Rubber, 90.93, Parts; 1315, Brooksville Road Environmental Services, 320.00, Disposal of limbs; 1316, CITY OF MAUD, 92.50, TRASH; 1318, CL Boyd, 340.49, Parts/Repairs; 1319, 116, VERIZON WIRELESS, 414.72, Phone; 1321, Stewarts Wholesale, 764.52, Parts; 1322, Direct Discount Tire Of Stillwater, 1502.50, Tires; 1323, 122, Premier Truck Group/ATC, 2648.47, Parts; 1325, Plank Auto Supply, 336.84, Parts/Repairs; 1326, O'Daniel, 259.95, Repairs; 1328, Big State Industrial Supply, 179.40, Safety; 1329, G.W. VAN KEPPEL, 546.98, service/repairs; 1330, 238, First Choice Services, 247.16, COFFEE AND SUPPLIES; 1331, Hampel Oil Distributors, 328.35, Antifreeze; 144, 145, 150, WYCHE QUARRY, 19280.00, Shale; 147, 176, 181, Shawnee Dumpsters, 2850.00, ROLL OFF DUMPSTERS; 148, Jones Truck Repair, 997.94, Repairs/Maintenance; 149, 157, 158, Ada Aggregates, 29880.92, Rock; 151, 162, HASKELL LEMON, 38449.36, ASPHALT; 152, Advanced Workzone Services, 1500.00, Stripping; 153, Cintas - Supplies, 356.33, Rugs; 156, 169, 178, HOOTEN OIL, 9093.20, Fuel Tanks/Fuel; 159, Buddys Hardware, 225.11, SUPPLIES; 161, Oklahoma Aztec, 239.50, SAND; 163, Great Western Trailer, 481.52, Repairs; 164, Countywide News, 85.00, Subscription For Paper; 166, O'REILLY'S AUTO PARTS, 256.98, Parts And Supplies; 168, 171, 177, 179, Mansfield Oil, 24201.29, diesel; 172, MHC Kenworth, 552.86, Parts; 173, MAXX DUMP BODIES, 4050.00, Equipment; 174, UTLEY & ASSOCIATES, 4500.00, Engineer Service; 175, SILVERLINE TRAILERS, 9500.00, Equipment; 180, Shuterra, 3267.00, Spraying; 16, Shred-It USA, LLC/Stericycle, 142.53, Shredding; 114, John Vance Auto Group, 56342.40, Truck; 115, Wex Bank DBA Wright Express FSC, 663.50, FUEL; 118, 119, Propane Services, 2580.42, PROPANE; 120, AED Market, 733.00, Battery & Replacement kit/AED pads; 121, Justin's Plumbing, 3500.00, Repair; 122, Premier Truck Group, 1889.42, Parts; 128, McLoud Water Department, 3949.90, WATER; 133, De Lage Landen Public Finance, 1260.04, Copier Service; 135, Dobson Telephone, 2719.08, PHONE; 137, Brady Industries Of Kansas, 220.10, SUPPLIES; 232, DEMCO PRINTING, 88.00, Stationary; 234, 242, Cochrans Tire & Automotive, 595.43, Repairs; 236, Eastside Waste Systems, 65.00, Trash; 237, 240, 245, FRED'S TIRE & BATTERY, 2151.72, Tires/Repairs; 239, Quality Lube Center, 171.35, Oil changes; 241, 195, SHAWNEE OFFICE SYSTEMS, 233.88, Servies/Supplies; 244, TransUnion Risk And Alternative Data Solutions, 184.40, TLO searches; 246, SHAWNEE ANIMAL HOSPITAL, 676.33, Overnight stay for dog; 118, 119, Dixons Brake And Alignment, 1094.62, Supplies/Repair; 120, KPWA, 109.50, WATER & SEWER; 121, Culligan Water Conditioning, 16.50, WATER; 196, Windstream, 213.47, Phone; 197, Wanette Public Works Authority, 110.43, WATER & SEWER; 199, ProGuard Service And Solutions, 124.89, RENTAL; 202, STAPLES Business Advantage, 559.92, SUPPLIES. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 9:43 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS ATTEST:
POTTAWATOMIE COUNTY, OKLAHOMA

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk