

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, January 16, 2024 at 9:00 a.m. The following members were present: Abby Thompson, Vice Chair, Greg Rush, Member, Raeshel Flewallen, County Clerk.

GUESTS- Patricia Carter, Election Board, Chad Larman, Pott County EM, Suzie Campbell, Countywide & Sun, Braquel Stephens, Pott Co 911, Kurt Schultz, Maintenance, Nickie Skaggs and Terra Allred, Pott Co Admin, Angela Williams, District 2, Brad Baney, PCPSC, and Bill Rooth, Citizen, were all welcomed to today's meeting.

PUBLIC COMMENTS- No one addressed the Board under "Public Comments".

UPDATE FACILITIES MAINTENANCE- There were 17 calls and they completed cabling for camera system in the sheriff's office.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 290 males and 67 females. One hundred were booked-in and 104 released. Two inmates were placed on safety observations.

UPDATE POTT CO 911- There were 7 centerlines created and a total of 281 addresses created/edited.

UPDATE POTT COUNTY EM DIRECTOR- They assisted on a manhunt and two volunteers received drone training.

MINUTES- Mr. Rush made a motion to approve the minutes of January 2, 2024. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

A motion was made by Mrs. Thompson to approve the minutes of January 9, 2024. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

MONTHLY REPORTS- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the monthly reports of the court clerk and assessor. The motion carried with the following vote: AYE- Rush, Thompson.

TRANSFERS OF APPROPRIATIONS- No transfers were submitted for approval.

BLANKET PURCHASE ORDERS- Mr. Rush made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush.

DISTRICT 2 APPLICATION- DEQ EQUIPMENT GRANT- Mrs. Thompson made a motion to approve District 2 application for DEQ equipment grant for grapple attachment. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

A motion was made by Mrs. Thompson to approve District 2 application for DEQ equipment grant for mulcher attachment. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

Mrs. Thompson made a motion to approve District 2 application for DEQ collection event grant. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

CED DISTRICT AUCTION POLICIES- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the CED auction policies. The motion carried with the following vote: Aye- Rush, Thompson.

CED BOARD REPRESENTATIVE- Mrs. Thompson made a motion to approve Greg Rush continuing to serve as the Pottawatomie County representative on the CED Board of Directors for 2024. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

RECEIVING OFFICERS- Mrs. Thompson made a motion to approve removing Debbie Allison and adding Nickie Skaggs as receiving officer for the Sr. Citizens accounts. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

A motion was made by Mrs. Thompson and seconded by Mr. Rush to remove Pam Kendrick and Lisa White as receiving officers and add Holly Sprinkle and Brandi English for the health department. The motion carried with the following vote: AYE- Thompson, Rush.

SURPLUS- Mrs. Thompson made a motion to approve declaring surplus a Cannon image class laser printer for District 2. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

DISPOSAL RESOLUTION- A motion was made by Mrs. Thompson to approve the following Disposal Resolution:

ITEM DISPOSED: Cannon ImageClass Laser Printer; S/N: JVM58319; DATE ACQUIRED: 9/2/2008; ACQUIRED FROM: Unknown; COST PRICE: \$264.02; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Junked.

Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

SURPLUS- A motion was made by Mrs. Thompson to approve declaring surplus a 2000 Chevrolet 3500 pickup for Wanette Rural Fire Department. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

DISPOSAL RESOLUTION- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the following Disposal Resolution:

ITEM DISPOSED: 2000 Chevrolet 3500 pickup; S/N: 1GBJK34R4YF444181; DATE ACQUIRED: 1999/2000; ACQUIRED FROM: ??????; COST PRICE: \$25,528.00; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Pott County District 2; PRICE RECEIVED: \$8,500.00.

The motion carried with the following vote: AYE- Rush, Thompson.

SURPLUS- Mrs. Thompson made a motion to approve declaring surplus 8 filing cabinets, 12 desks, 4 bookcases, 8 storage cabinets, 6 tables, 2 computer work stations, 3 cluster work stations, 3 sets of modular furniture, mobile file systems, modular work unit, modular hallway door, typewriter, paper cutter, overhead projector, shredder, laptop computer, surface pro Microsoft tablet, 2 otoscope wall units, port A splint kit, telephone system, portable refrigerator, refrigerator, freezer, 2 televisions, 3 panasonic tablets, and a dual band mobile radio for the health department. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

DISPOSAL RESOLUTIONS- Mrs. Thompson made a motion to approve the following Disposal Resolutions:

ITEM DISPOSED: Filing Cabinet/Top Shelf/3 bottom for files; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/Lateral 3 high roll back door for split shelving; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/4 drawer/letter size vertical file; S/N: NA; DATE ACQUIRED: 11/16/87; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/4 drawer/vertical with lock; S/N: NA; DATE ACQUIRED: 6/13/89; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/lateral with lock; S/N: NA; DATE ACQUIRED: 3/18/87; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/4 drawer vertical; S/N: NA; DATE ACQUIRED: 11/16/87; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Filing Cabinet/lateral with lock; S/N: NA; DATE ACQUIRED: 3/18/87; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Four desks with double pedestals, dark gray; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two desks with double pedestals, beige with woodgrain; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Desk right-handed, single pedestal, gray; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Desk, double pedestal, black with woodgrain; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two desks double pedestals, gray with gray top; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Desk right-handed, single pedestal; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Desk, double pedestals, gray; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Four steel bookcases; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two storage cabinets with adjustable shelves; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Storage cabinet, orange, 4 half shelves; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Storage cabinet, beige, 6 shelves; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Storage cabinet, steelcase, 3 adjusted shelves; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Storage cabinet; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Storage cabinet, 9' cabinet; S/N: NA; DATE ACQUIRED: 1/1/72; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two steelhouse tables; S/N: NA; DATE ACQUIRED: 8/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Fort Smith boat shaped conference table; S/N: NA; DATE ACQUIRED: 7/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Conference table, presidential series; S/N: NA; DATE ACQUIRED: 2/29/96; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two typing tables; S/N: NA; DATE ACQUIRED: 2/25/88; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Oak computer workstation; S/N: NA; DATE ACQUIRED: 6/7/89; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Walnut computer workstation; S/N: NA; DATE ACQUIRED: 5/26/98; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Three cluster workstations- 5 stations; S/N: NA; DATE ACQUIRED: 10/17/94; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Three modular furniture desk work surfaces with shelving & file drawers; S/N: NA; DATE ACQUIRED: 12/11/06; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Mobile file systems; S/N: NA; DATE ACQUIRED: 10/17/94; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Modular work unit; S/N: NA; DATE ACQUIRED: 1/26/98; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Modular hallway door; S/N: NA; DATE ACQUIRED: 12/11/06; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Nakajima typewriter; S/N: NA; DATE ACQUIRED: 6/28/11; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Triumph junior paper cutter; S/N: NA; DATE ACQUIRED: 10/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Overhead projector; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Shredder; S/N: NA; DATE ACQUIRED: 3/19/07; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Latitude laptop computer; S/N: NA; DATE ACQUIRED: 9/22/09; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Surface pro Microsoft tablet; S/N: NA; DATE ACQUIRED: 8/13/15; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Two otoscope wall units; S/N: NA; DATE ACQUIRED: 8/13/96; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Port-a-splint kit; S/N: NA; DATE ACQUIRED: 10/22/99; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Telephone system; S/N: NA; DATE ACQUIRED: 8/2/11; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Portable refridgerator; S/N: NA; DATE ACQUIRED: 7/1/71; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Refridgerator; S/N: NA; DATE ACQUIRED: 3/14/96; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Scientific undercounter freezer; S/N: NA; DATE ACQUIRED: 9/4/07; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Television; S/N: NA; DATE ACQUIRED: 2/20/96; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Television; S/N: NA; DATE ACQUIRED: 9/21/15; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Three Panasonic tablets; S/N: NA; DATE ACQUIRED: Unknown; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

ITEM DISPOSED: Dual band mobile radio; S/N: NA; DATE ACQUIRED: 8/8/16; ACQUIRED FROM: NA; COST PRICE: Unknown; DATE DISPOSED: 1/16/2024; TRANSFERRED TO: Missing.

Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

POTT COUNTY FINANCIALS- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the Pott County financials for the month of December. The motion carried with the following vote: AYE- Thompson, Rush.

PURCHASE ORDERS/CLAIMS- A motion was made by Mrs. Thompson to approve the following Purchase Orders/Claims: 51, Armored Republic, 1952.00, RADIO; 52, Stolz Telecom, 625.00, RADIO REPAIRS; 53, 1393, O'Reilly Automotive Stores, 500.10, SUPPLIES; 107, Citizen Potawatomi Nation, 19.12, SUPPLIES; 108, SHAWNEE OFFICE SYSTEMS, 429.26, Copies; 109, 1762, 1765, EUREKA, 98.62, WATER; 110, Smith, C, 127.29, TRAVEL; 111, 1771, 1398, 203, Vyve Broadband, 655.83, PHONE/INTERNET; 112, Countywide News, 32.00, Countywide News; 1763, 1764, 1766, 1775, 112, DONS COPIERS, 1361.94, COPIER MAINTENANCE/SUPPLIES; 1767, Shred-It USA, 135.08, Shredding; 1768, 176,1394, 261, 125, AT&T, 380.00, Phone; 1769, Davison Fuels & Oil, 41.12, Visual Inspect ;1770, Thomson Reuters, 318.00, Licensing/software; 1772, Department Of Public Safety, 50.00, Service; 1773, TransUnion Risk And Alternative Data Solutions, 125.00, Program database; 1774, 179, CODA, 275.00, CODA CONFERENCE; 1776, Communityworks, 3529.30, HOUSING OF JUVENILES; 1777, Kit Vickery, 390.00, Service; 1778, DEMCO PRINTING, 494.00, Business cards; 172, Citizen Potawatomi Nation Health Services, 490.00, X-Ray Services; 173, Firelake, 120.42, Food & Supplies; 174, ONG, 612.07, gas; 175, 139, 141, 129, 130, OG&E, 6107.09, electric; 177, Quadient Leasing, 109.61, Ink cartridge; 178, City Of Shawnee, 62.18, WATER & SEWER; 179, 140, PCRW Dist. 3, 772.11, WATER & SEWER; 180, 181, Amazon Capital Services, 542.44, SUPPLIES; 1391, CED 4, 255.95, Signs; 1392, Windstream, 419.16, Phone; 1395, CH&W Commercial Tire, 1119.59, TIRES AND REPAIRS; 1396, Atwoods Distribution, 662.14, Supplie; 1397, Unifirst Corporation, 412.14, Supplies; 1399, Cintas - Supplies, 182.24, Rugs; 1400, DUB ROSS, 2994.40, GRADER BLADES; 1401, Advanced Workzone Services, 16939.00, Striping; 182, HASKELL LEMON, 103609.82, ASPHALT; 183, P & K Equipment, 27420.88, Brush Hog; 184, 186, Ada Aggregates, 13398.99, County Haul; 185, Hayes Canteen, 501.50, COFFEE; 187, HOOTEN OIL, 5561.86, Fuel And Gas; 188, 189, LINE-X OF SHAWNEE, 1670.00, Spray bed liner/Nerf bars; 7, PCPSC, 171304.00, Payroll; 138, Virco, 3998.80, Furniture; 259, 260, 261, Arvest Bank, 1197.85, Lodging/Meals; 126, John Deere Financial, 38.89, Parts And Supplies; 127, Plank Auto Supply, 38.97, Parts And Supplies; 128, CITY OF TECUMSEH, 51.16, WATER; 204, Stratford Insurance, 873.82, INSURANCE. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

EXECUTIVE SESSION- At 9:20 a.m., Mrs. Thompson made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning the hiring of an IT position. Where public disclosure of these confidential communications would seriously impair the ability of the Board and its attorney to properly address potential legal issues. As such, the communications in this Executive Session are confidential. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

At 9:31 a.m., Mr. Rush made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

A motion was made by Mrs. Thompson to publish for an IT position. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

ADJOURN- There being no further business Mr. Rush made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson. The meeting adjourned at 9:32 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk