

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, February 6, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Nathan Gregory, Patricia Carter and Tammy Hasbell, Election Board, Todd Tramel, A&E Funeral Services, Angela Williams, District 2, Travis Dinwiddie and Jacob Davis, PCSO, Thad Campbell, Maintenance, Braquel Stephens and Robin Ueltzen, Pott Co 911, Brett Budke, Railroad Yard, Rob Morris, Resident, Nicki Skaggs, Pott Co Admin, Suzie Campbell, Countywide & Sun, David Floyd, Floyd & Driver, PLCC, Jeff Calender, Kyle Parsons, and Mike Hutchens, Kubota, were all welcomed to today's meeting.

PUBLIC COMMENTS- Rob Morris asked the board to put on an agenda item removing Randy Gilbert from the SCCDA Board on next week's meeting. If they didn't, he wanted an explanation why.

UPDATE FROM FACILITIES MAINTENANCE- There were 38 calls, 8 of which were from Carter Hall for destruction of property.

UPDATE FROM PUBLIC SAFETY CENTER- There were 71 book-ins, 77 released and two placed on safety observations.

UPDATE FROM POTT CO 911- There were 63 new/edited address points. There will be an Open House/Building Dedication for the new admin building on March 4, from 1-3 p.m.

UPDATE FROM POTT COUNTY EM DIRECTOR- They assisted the DA's Task Force with a search warrant and search and rescue in the Kiamichi Wilderness for an elderly gentleman. They met with FEMA on reimbursement for Debris and Emergency Protective Measures. They are continuing work on getting the medical marijuana department off the ground.

MINUTES- Mrs. Dennis made a motion to approve the minutes of January 30, 2024. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve the special meeting minutes of February 1, 2024. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the health department and the treasurer. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- A motion was made by Mrs. Dennis to approve payroll for January 16 thru January 16, 2024 with one raise in the county clerk and three new hires. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- No transfers were submitted for approval.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ESTIMATES- Mr. Rush made a motion to approve obtaining three estimates for HVAC system at Law Library. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

EXPENSES FOR DA'S OFFICE- Mrs. Dennis made a motion to approve the payment of expenses for the District Attorney's office with the addition of computer equipment for \$10,411.77. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

SHELL SPACE/SHELVING- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve shelving units for treasurer in the basement and shell space. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MEMORANDUM OF UNDERSTANDING- Mr. Rush made a motion to approve the Memorandum of Understanding between Citizen Potawatomi Nation and Pottawatomie County. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

AWARD OF COURTHOUSE HVAC SYSTEM- Mr. Rush made a motion to approve awarding the Pottawatomie County courthouse HVAC replacement system to Lippert Brothers, Inc. for \$2,800,326.00. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

AWARD OF ELECTION BOARD HVAC SYSTEM- Mrs. Thompson made a motion to approve awarding the Pottawatomie County Election Board HVAC replacement system to Lippert Brother, Inc. for \$960,008.00. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

UTILITY RELOCATION FOR JP-34469- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve a utility relocation for JP-34469 in District 1 for ONG in the amount of \$29,000.00. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

AE FUNERAL SERVICES REQUEST- Mrs. Dennis made a motion regarding AE Funeral Services to request \$300,000.00 I assistance from the Pottawatomie County Sales Tax Oversight Committee for Economic Development. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. NAY- Rush.

CITY OF MAUD ARPA- No action was taken regarding City of Maud ARPA award.

KELLPRO PROPOSAL- Mrs. Thompson made a motion to approve a Kellpro proposal for District 3 in the amount of \$3,162.00. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

PROJECT CHANGE FOR CITY OF MCLOUD- No action was taken regarding a project change for the City of McCloud ARPA funds.

INDIGENT CREMATION- No action was taken regarding indigent cremation application for assistance for J. Files in District 2.

COUNTY FINANCIALS- Mrs. Dennis made a motion to approve the county financials for the month of January. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- Mr. Rush made a motion to approve declaring surplus a 300-gallon skid unit attached to GP2 for the City of Wanette fire department. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

DISPOSAL RESOLUTION- Mrs. Dennis made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: 300-gallon skid unit attached to GP2; S/N: NA; DATE ACQUIRED: 01/02; ACQUIRED FROM: Casco Industries; COST PRICE: \$8560.00; DATE DISPOSED: 2/6/2024; TRANSFERRED TO: Pott County District 2; PRICE RECEIVED: Included in price of truck already purchased.

Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus an 8.5' flatbed attached to GP2 for the City of Wanette fire department. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

DISPOSAL RESOLUTION- A motion was made by Mrs. Dennis to approve the following Disposal Resolution:

ITEM DISPOSED: 8.5 ft flatbed attached to GP2; S/N: NA; DATE ACQUIRED: 01/02; ACQUIRED FROM: Trailer Supply; COST PRICE: \$1300.00; DATE DISPOSED: 2/6/2024; TRANSFERRED TO: Pott Co District 2; PRICE RECEIVED: Included in price of truck already purchased.

Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 2952, EST, 6400.00, Road Project; 307, Oklahoma Roofing & Sheet Metal, 47341.10, Roofing Project; 326, Lippert Bros, 38216.00, Construction; 8, BELSHE INDUSTRIES, 16450.00, TRAILER; 56, 1506, VERIZON WIRELESS, 1535.12, WIRELESS; 57, Davison Fuels & Oil, 3978.68, FUEL; 117, 1920, 154, OG&E, 19796.06, electric; 118, 1919, 155, 135, ONG, 13079.38, gas; 119, Stone, F, 100.00, CLEANING; 120, Shawnee Forward, 180.00, Yearly membership; 121, SED Extension Office, 649.21, Utility Carts; 122, Lawn Magic, 890.00, LAWN SPRAYING; 1915, Ueltzen, V, 800.00, Travel Allowance; 1916, Anderson, B, 800.00, Travel Allowance; 1917, McElyea & Owens Funeral Group, 350.00, Cremation; 1918, Automated Building Systems, 840.00, Parts And Supplies; 1921, 1922, 203, Cintas Corporation, 2151.95, Rugs/Supplies; 1923, DONS COPIERS, 821.36, Maintenance; 1924, Satterfield, L, 900.00, Travel Allowance; 1925, Flewallen, R, 800.00, Travel Allowance; 1926, GreatAmerica Financial, 130.00, COPIER LEASE; 1927, 220, Vyve Broadband, 9179.39, PHONE/INTERNET; 1928, Booth, M, 1000.00, Travel Allowance; 1929, Harding Instrument, 149.05, SUPPLIES; 1930, Orion Security Solutions, 422.00, MISC EXPENSE; 1931, Sun Masters, 539.89, TINT WINDOWS; 1932, Crawford, J, 140.03, TRAVEL AND MEALS; 1933, JD OASIS, 16000.00, Visual Inspection & Data Entry; 1934, Oklahoma Emergency Management Association, 5076.84, CONFERENCE; 195, Oklahoma State Department Of Health, 75338.28, Payroll; 196, JUST-RITE CLEANING SERVICE, 2450.00, CLEANING; 197, 198, 199, Clary Business Machines, 10341.00, SUPPLIES; 200, Sowder Heating & Air, 409.00, Maintenance; 201, Amazon Capital Services, 2203.58, SUPPLIES; 1500, JAMES SUPPLIES, 859.48, Welding; 1501, 1530, Stewarts Wholesale, 1240.36, Parts; 1502, GFL Environmental/WCA Of Oklahoma, 120.75, trash pickup; 1503, P&K Equipment, 936.70, Parts And Labor; 1504, Harbor Freight Tools, 65.95, Supplies; 1505, Hayes Canteen, 280.55, COFFEE; 1507, HBC Whites Ace Shawnee, 205.76, Parts/Tools/Supplies; 1508, American Sentinel Products, 129.73, Parts And Supplies; 1509, I-COM Battery Supply, 309.97, BATTERIES; 1510, Alert 360, 135.44, ALARM MONITORING; 1511, 1512, 1520, CH&W Commercial Tire, 5429.79, TIRES AND REPAIRS; 1513, DJ Trailers & Welding, 1800.00, Trailer Hitch; 1514, 202, 206, Plank Auto Supply, 2821.16, Parts And Labor; 1515, 1521, 1528, Premier Truck Group/ATC, 4242.68, Parts/Labor; 1516, Brooksville Road Environmental Services, 390.15, Tree Removal; 1517, CL Boyd, 1531.48, Parts And Labor; 1519, Direct Discount Tire Of Stillwater, 901.50, TIRES AND REPAIRS; 1522, 1529, South Central Industries, 690.18, SUPPLIES; 1523, J&A Traffic Products, 1150.00, Misc Signs; 1524, Rush, G, 1000.00, Travel Allowance; 1525, Thompson, A, 1000.00, Travel

Allowance; 1526, DENNIS, M, 1000.00, Travel Allowance; 1527, Propane Services, 1454.15, PROPANE; 1531, LOWES HOME CENTER, 608.84, Supplies; 204, D & B Lawn Care, 2400.00, Tree Trimming/Removal; 205, WEBB AUTO GLASS, 1136.00, WINDSHIELD; 207, DUB ROSS, 7922.40, GRADER BLADES; 208, 209, 212, HOOTEN OIL, 14498.67, SUPPLIES/FUEL; 210, Wanette Rural Fire Department, 8500.00, Pickup; 211, SNB Bank, 22538.87, lease payoff 2; 126, 15, 16, 17, KELLPRO COMPUTER SOLUTIONS, 534.09, Service/Software/Equipment; 138, 139, Comdata, 1536.04, FUEL; 140, 141, Windstream, 461.01, Utilities; 142, Freds Tire & Battery, 2241.50, TIRE, MOUNT, BALANCE; 153, Tri County RWD #2, 247.15, WATER; 156, De Lage Landen Public Finance, 1260.04, Copier Service; 157, 158, Central Disposal, 720.00, TRASH; 285, 223, First Choice Services, 434.77, COFFEE AND SUPPLIES; 286, Stalker Radar, 5390.00, RADAR; 287, Pike Pass, 26.05, Toll Fees; 288, EUREKA, 34.39, WATER; 289, 290, 4134, QUILL, 919.55, SUPPLIES; 291, Top Tier Tactical, 94.00, Uniforms; 292, Lifesavers Conference, 625.00, Registration; 136, City Of Shawnee, 59.18, WATER; 137, Shawnee Milling Company, 63.64, Parts And Supplies; 138, AT&T Mobility, 128.34, Phone; 217, 218, 222, 226, 231, 232, 235, 234, Firelake Foods, 6165.71, supplies/groceries; 219, ProGuard Service And Solutions, 124.89, RENTAL; 221, Wanette Public Works Authority, 88.20, WATER; 224, 227, 229, Guderian Foods, 767.70, supplies/groceries; 225, Graves Foods, 132.06, Groceries; 228, 230, U.S. FOODSERVICE, 926.61, supplies/groceries; 233, 236, Town Of Asher, 900.00, Rent; 134, Shaughnessy Group, LLC, 15000.00, Service. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 10:04 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk

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