

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, March 5, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- William Rooth, Pott County GOP, Rob Roberts, First Onsite, Thad Campbell, Pott Co Maintenance, Brad Baney, PCPSC, Patricia Carter, Election Board, Angela Williams, District 2, Troy Roberts, RGC, Nickie Skaggs, Pott Co Admin, David Floyd, Floyd & Driver PLLC, Bill Ford, Rob Morris, Suzie Campbell, Countywide & Sun, Robin Ueltzen and Braquel Stephens, Pott Co 911, and Theresa Cody, were all welcomed to today's meeting.

PUBLIC COMMENTS- Commissioner Dennis thanked everyone that came to the open house and dedication. She also thanked her office staff for all they did.

UPDATE FROM FACILITIES MAINTENANCE- There were 46 calls, 6 of which were at Carter Hall. The shelving in the basement for the treasurer has been completed.

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 350. There are 280 males and 70 females. Fifty-six were booked in and 59 released. Three inmates were placed on safety observations.

UPDATE FROM POTT CO 911- There were 96 created/edited addresses and 14 new/edited center lines.

UPDATE FROM POTT COUNTY EM DIRECTOR- An update was not given at today's meeting.

BID- Mrs. Thompson made a motion to accept and award the District 3 breakroom renovation and office addition to Robert's General Contraction for \$221,983.45 and reject the bid from First OnSite for not meeting all bid requirements. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

MINUTES- Mr. Rush made a motion to approve the minutes of February 28, 2024. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Thompson made a motion to approve the following Transfer of Appropriation: Sheriff Serv Fee- \$7,906.80 from capital outlay to M & O. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

VETERANS MUSEUM- A brief discussion was held on the remodeling of the Law Library to accommodate for future of Pott County Veterans Museum. No action was needed.

PCDA ARPA FUNDS- Mrs. Dennis made a motion to put the ARPA fund money set aside for the PCDA since they never submitted any application for ARPA funds. Funds allocated for PCDA will be reallocated to the ARPA general fund to be used for general government. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ARPA FUNDS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the remaining \$343,990.28 in the ARPA fund be divided to each district (\$114,663.42) and the \$939,000.00 (\$313,000.00 each). Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

AGREEMENT- A motion was made by Mrs. Dennis to approve a service provider agreement between the Pottawatomie County Clerk's office and Certified Payments for a credit card processing system. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

FLOORING WORK IN SHERIFF'S OFFICE- A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve the additional flooring work at the sheriff's department, due to unforeseen water and moisture, only after checking with insurance first to see if they will pay anything. The total amount will be \$93,320.00 paid from Use Tax. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

CREMATION OF J BLAZEK- A motion was made by Mrs. Thompson to approve an indigent cremation of J. Blazek in District 3. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 297, Helmer, 11529.66, SUPPLIES; 16, Citizen Potawatomi Nation, 54714.43, 911 fees; 69, Remote Tactical Solutions Group, 7950.00, Training; 135, 186, 163, ONG, 606.33, GAS; 30, Sparkle And Spur Designs, 3477.50, Awards; 31, Signworks, 2211.00, Banners; 2179, Ueltzen, V, 800.00, Travel Allowance; 2180, 2191, Anderson, B, 925.26, Travel Allowance/Expense; 2181, Satterfield, L, 900.00, Travel Allowance; 2182, Flewallen, R, 800.00, Travel Allowance; 2183, Countywide News, 1066.31, Countywide News; 2184, All Hours Locksmith, 2803.00, DOOR; 2185, 2194, 2196, 2200, 159, 164, QUILL, 5412.64, SUPPLIES; 2186, Booth, M, 1000.00, Travel Allowance; 2187, Comdata, 504.23, FUEL; 2188,

2189, Central Disposal, 773.00, DUMPSTER RENT/TRASH; 2190, Alcom Security Systems, 59.95, ALARM; 2192, Downtown Auto Body, 11203.59, Repair; 2193, Shred-Away, 60.00, Shredding; 2195, DEMCO PRINTING, 69.85, Business cards; 2197, Quest Diagnostics, 48.80, DRUG TESTING; 2198, JD OASIS, 16000.00, Data Entry; 2199, Vyve Broadband, 307.80, INTERNET; 2201, Labor Law Poster Service, 109.50, Poster; 2202, Watson & Sons, 1390.00, CLEANING; 2203, Bank Of America, 183.99, SUPPLIES; 234, JUST-RITE CLEANING SERVICE, 2450.00, CLEANING; 235, 4imprint, Inc, 1205.14, SUPPLIES; 236, 237, Amazon Capital Services, 2772.52, SUPPLIES; 1721, 1722, RUSH TRUCK CENTER, 1336.12, Parts/Labor; 1723, 161, 161, 268, AT&T, 972.29, Phone; 1724, Cintas - Supplies, 1055.00, Rugs; 1725, Buddys Hardware, 235.31, SUPPLIES; 1726, Carls Sanitation, 79.80, TRASH; 1727, 1728, Embassy Suites Hotel, 210.00, Hotel stays; 1729, VERIZON WIRELESS, 174.78, Phone; 1730, Jordan, M, 400.00, CLEANING; 1731, CED 4, 490.04, Signs; 1732, First Choice Services, 152.45, COFFEE AND SUPPLIES; 1733, Rush, G, 1000.00, Travel Allowance; 1734, Thompson, A, 1000.00, Travel Allowance; 239, Shawnee Dumpsters, 1900.00, ROLL OFF DUMPSTER; 240, Ada Aggregates, 13403.33, County Haul; 241, 165, HOOTEN OIL, 11753.82, DIESEL FUEL; 242, 163, 166, CH&W Commercial Tire, 2413.24, Tires; 160, Davenport Fire Equipment Sales & Service, 1290.25, Supplies; 162, 164, D&D Truck Sales, 829.70, Ladder/Towing; 3, Arvest Bank, 120.00, SUPPLIES; 185, GameTime, 90775.38, playground equipment; 187, 189, 160, OG&E, 8480.00, electric; 188, De Lage Landen Public Finance, 1260.04, Copier Service; 190, Hampel Oil Distributors, 6525.46, FUEL; 162, City Of Shawnee, 62.46, WATER; 267, U.S. FOODSERVICE, 490.09, supplies/groceries; 269, GFL Environmental/WCA Of Oklahoma, 60.50, TRASH; 270, Kelly, A, 702.00, Service. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

EXECUTIVE SESSION- At 9:56 a.m., Mrs. Thompson made a motion to enter into Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning property located at Highway 3 and Hardesty Road. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

At 10:21 a.m., Mrs. Thompson made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis to enter negotiations with Keith Banner for the property at Highway 3. No action was taken on property at Hardesty Road. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 10:22 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk