

The Pottawatomie County Board of County Commissioners met in a regular meeting Tuesday, May 14, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk.

GUESTS- Kayla Jarrett and Shannon Adams, County Health Dept., Cody Roe, City of McCloud, Stacey Trout, D2 citizen, Stephanie Brewer and Alicia Warner, PCPSC, Suzie Campbell, Countywide & Sun, Angela Williams, District 2, Nickie Skaggs, Pott Co Admin, Kurt Schultz, Maintenance, Robin Ueltzen, Pott Co 911, Terry Gregory, Brett Budke, Railroad Yard, Leona Satterfield, Assessor, Scott Hawkins, PCSO, and Travis Hurst, Faith Co Church, were all welcomed to today's meeting.

PUBLIC COMMENTS- Cody Roe, City of McCloud, thanked Mrs. Dennis for all the work she has done for the city.

Mrs. Dennis read a letter that she received from Bill & Monica Casey commending Leona Satterfield, County Assessor, and her office for the great work and professionalism.

UPDATE FROM FACILITIES MAINTENANCE- There were 29 calls, two of which were at Carter Hall, and one pm.

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 356. There are 279 males and 77 females. Seventy were booked-in and 72 released. One inmate was placed on a safety observation.

UPDATE FROM POTT CO 911- There were 100 created/edited address points and one centerline corrected.

UPDATE POTT COUNTY EM DIRECTOR- They assisted on the tornado response for Murray and Hughes County. They also assisted in Barnsdall with a missing person. Cat A and B monies have been paid to Pottawatomie County. They are currently doing the annual evaluation of the county emergency operations plan. They are also working with OEM on a county storm shelter grant.

BID- Mrs. Dennis made a motion to approve the health department going out on bid for furniture. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

Three bids were received as follows for two non-composite bridges for District One: RRY Services, LLC- \$178,175.00 #1 and \$156,000.00 #2; Dietz Welding & Bridge Const Inc- \$148,770.00 #1 and \$128,420.00 #2. Highpoint was rejected due to no bid sheet. Mrs. Dennis made a motion to accept the two bids above. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis. No action was taken regarding awarding of bid.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the minutes of May 7, 2024. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- Mrs. Thompson made a motion to approve the monthly reports of the court clerk and assessor. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

CASH FUND ESTIMATE OF NEEDS- A motion was made by Mrs. Dennis to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: DA Justice Cnt- \$5,509.44; ARPA- \$37,225.27; CBRIF- \$41,167.31; Road & Bridges ST- \$530,687.87; Fair Maint ST- \$8,947.67; Soil Conserv ST- \$8,573.09; Extension ST- \$26,842.30; Treas Mtg Cert- \$1,119.96; County Clerk Rec Mgmt Presv- \$12,899.23; County Clerk Lien Fee- \$5,716.52; Phone Fees- \$48,865.75; Use Tax ST- \$288,118.17; Rental of County Prop- \$2,000.00; Jail ST- \$165,976.32; LATCF- \$413.31; Econ Dev ST- \$21,402.04; Assessor Rev Fee- \$198.47; Sheriff Serv Fee- \$12,112.49; Emerg Mgmt- \$67.45; Rural Fire ST- \$67,494.29; School ST- \$447,670.70; Emerg Mgmt ST- \$38,416.65; County Hgwy Unrest- \$402,272.42; Sr Citizens ST- \$18,856.46. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfer of Appropriation: Highway D3- \$15,000 from capital outlay to benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

P-CARD- No action was taken regarding approving a p-card for the county assessor.

WALL REPAIR AT CARNEGIE LAW LIBRARY- A motion was made by Mrs. Thompson and seconded by Mrs. Dennis to approve using \$21,145.00 (low quote) from Use Tax to repair the walls of the Carnegie Law Library. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

RENTAL OF SKID STEER- Mrs. Dennis made a motion to approve the payment of \$3535 for the rental of a skid steer 75HP and \$125.00 delivery for PCDA to do dirt work. PCDA will need to give some kind of report to the board. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

DISTRICT ONE FENCE REPAIR- A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve District 1 to go ahead with the repairing of fence at her yard for \$9,229.00 from A1. One quote was all that was received because she couldn't get others to respond in a timely manner and it needed to be repaired. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

DISTRICT 1 ARPA FUNDS- Mr. Rush made a motion to approve District 1 using ARPA funds to assist the City of McCloud with patching of city streets through and interlocal agreement using six-month bid prices. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve District 1 to use \$5,000.00 of ARPA funds to help McCloud Historical Society to assist with community projects. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

SIX-YEAR ALLOCATION PLAN AND RESOLUTION- Mrs. Dennis made a motion to approve Pottawatomie County's FY2025-FY2030 six-year allocation plan and resolution. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MASA- Mrs. Dennis made a motion to terminate MASSA with the county and a letter needs to be sent to them. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

AUDIT ENGAGEMENT LETTER- A motion was made by Mrs. Dennis to approve the Audit Engagement Letter for FY2022. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the Audit Engagement Letter for FY2023. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

INDUSTRIAL ROAD PROGRAM GRANT- Mrs. Dennis made a motion to approve District 2 applying for the Industrial Road Program grant through ODOT for Old Highway 18 (west of Highway 177) and Brooksville Road. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DISTRICT 1 TRAILER PURCHASE- No action was taken regarding District 1 to purchase a trailer.

UTILITY PERMIT- No action was taken regarding a utility permit for Coffeyville Resources in the NWNW/4 of Section 9-T9N-R3E crossing EW 120.

PURCHASE ORDERS/CLAIMS- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 94, Mission Critical Upfit, 14956.00, Equipment; 95, FRED'S TIRE & BATTERY, 479.36, TIRES AND REPAIRS; 96, 98, 2796, Davison Fuels & Oil, 11196.74, FUEL; 97, Quality Lube Center, 776.29, OIL & LUBE; 99, AutoZone, 172.83, Auto parts; 100, Arvest Bank, 550.18, TRAVEL AND MEALS; 101, SHAWNEE ANIMAL HOSPITAL, 47.40, Canine Check Ups; 173, City Of Shawnee, 45.40, WATER; 174, Office Depot, 177.15, SUPPLIES; 175, Cintas Corporation, 41.07, Mats; 176, 430, Vyve Broadband, 138.86, INTERNET/EQUIP RENTAL; 177, MCDANIEL, S, 725.58, TRAVEL; 178, Smith, C, 115.51, TRAVEL; 179, Jasper, K, 450.99, TRAVEL; 2789, 2790, 6L Mechanical, 19074.72, Contract/Repair; 2791, Allied Elevator Services, 385.00, Elevator Maintenance; 2792, 230, Countywide News, 1241.74, PUBLICATIONS; 2793, 2794, 2803, 29, 424, EUREKA, 136.47, WATER; 2795, Thomson Reuters, 333.90, Licensing/software; 2797, 2804, 222, QUILL, 904.05, SUPPLIES; 2798, Hilton Garden Inn Tulsa, 1284.00, Hotel stay; 2799, 429, TransUnion Risk And Alternative Data Solutions, 290.40, Data base & trunks/TLO Searches; 2800, Shred-Away, 66.00, Shredding; 2801, 272, DONS COPIERS, 3308.06, SUPPLIES; 2802, 327, 209, 211, 386, PCRW Dist. 3, 433.96, WATER/SEWER; 2805, CERTIFIEDMAILLABELS.COM, 2500.00, POSTAGE; 2806, Communityworks, 1192.66, HOUSING OF JUVENILES; 325, 421, Higginbotham Bros & Company, 256.30, SUPPLIES; 326, Galt Foundation, 1017.60, Service; 328, 2188, Amazon Capital Services, 3406.42, SUPPLIES; 329, Web Guidz, LLC, 4995.06, SUPPLIES; 2171, Arrow Pump & Supply, 387.80, SUPPLIES; 2172, LOWES HOME CENTER, 201.77, Cleaning Supplies; 2173, Whites Steel & Pipe, 40.80, Steel; 2174, CED 4, 795.40, Misc Signs; 2175, 225, Plank Auto Supply, 737.35, Parts And Supplies; 2176, PCDA, 200.52, WATER; 2177, Carls Sanitation, 385.50, TRASH; 2178, Windstream, 419.82, Phone; 2179, 2180, 264, 427, AT&T, 1852.95, Phone; 2181, Atwoods Distribution, 464.56, Cleaning Supplies; 2182, RODS PEST CONTROL, 55.00, SPRAY FOR BUGS; 2183, 346, 270, 227, SDS SHAWNEE DUMPSTER SERVICE, 5753.00, ROLL OFF DUMPSTER/TRASH; 2184, LDS Building Specialties, 1098.00, DOOR; 2185, MAXWELL SUPPLY, 415.20, Parts; 2186, Herc Rentals, 341.63, Equipment Rental; 2187, 2190, Dixons Brake And Alignment, 425.00, Alignment; 2189, K. D. Arnold Trucking, 7809.84, Repair; 341, 343, 344, Ada Aggregates, 30169.41, Rock; 342, Crafc0, 53310.00, TRAILER; 345, P & K Equipment, 4368.92, Parts; 347, HOOTEN OIL, 5670.76, Fuel And Gas; 197, Flewallen, R, 289.73, TRAVEL; 198, 199, County Clerk's And Deputies Association, 234.06, Hotel stays; 30, Shred-It USA, LLC/Stericycle, Inc, 265.62, Shredding; 205, 207, John Vance Auto Group, 110635.40, Trucks; 206, Wex Bank DBA Wright Express FSC, 487.87, FUEL; 208, Propane Services, 338.58, PROPANE; 210, Davenport Fire Equipment Sales & Service, 3454.50, SUPPLIES; 265, 267, 268, 229, OG&E, 15345.61, electric; 266, McCloud Water Department, 3994.15, WATER; 269, Tri County RWD #2, 476.60, WATER; 271, Dobson Telephone Company, 2743.96, PHONE; 422, OTA-Plate Pay, 5.00, Toll Fees; 423, First Choice Services, 159.92, COFFEE AND SUPPLIES; 425, South Central Industries, 76.82, SUPPLIES; 426, 391, SHAWNEE OFFICE SYSTEMS, 310.43, Copies/Service; 428, COPS Products, 88.14, Uniforms; 431, Joe Cooper, 41.28, Auto parts; 223, Comdata, 772.70, FUEL; 224,

John Deere Financial, 284.21, Parts And Supplies; 226, CITY OF TECUMSEH, 51.16, WATER; 228, KIRC RADIO, 300.00, Radio ad; 384, Guderian Foods, 350.00, supplies/groceries; 385, Buddys Hardware, 80.82, supplies/groceries; 387, 388, Firelake Foods, 793.90, supplies/groceries; 389, Potelco Lockbox, 66.30, PHONE; 390, Oklahoma Municipal Assurance Group, 554.50, INSURANCE. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 10:00 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk