

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, July 9, 2024 at 9:00 a.m. The following members were present: Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Bill Rooth and Phil Solinger, Pott Co GOP, Shannon Adams, Pott Co Health Dept, Suzie Campbell, Countywide & Sun, Leona Satterfield, Assessor, Nickie Skaggs, Pott Co Admin, Valerie Scott, Shawnee News Star, Alicia Warner and Stephanie Brewer, PCPSC, Rob Morris, Kurt Schultz, Pott Co Maint, Angela Williams, D2, Theresa Cody, Robin Ueltzen and Braquel Stephens, Pott Co 911, Patricia Carter, Election Board, and Scott Hawkins, PCSO, were all welcomed to today's meeting.

PUBLIC COMMENTS- Theresa Cody addressed the Board concerning a strategic plan and if they asked for citizen involvement.

Rob Morris addressed the Board concerning SCCDA and the City of Shawnee owning the fairgrounds. He was wanting to know if the county was going to take it back. He also stated the rodeo was going well and the roads are better than last year.

Leona Satterfield stated her office would be closed August 6-9 for OTC conference.

UPDATE FACILITIES MAINTENANCE- There were 30 calls, 4 of which were at Carter Hall and one pm completed.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 317. There are 254 males and 63 females. Fifty-nine were booked in and 86 released. Three were placed on safety observations.

UPDATE FROM 911- There were 25 address points created/edited. There are 2 more new additions going up.

UPDATE FROM POTT COUNTY EM DIRECTOR- The helped the health department set up a shelter and light towers. The also put a light tower at the rodeo.

BIDS- A motion was made by Mrs. Thompson to approve rebidding six-month miscellaneous service items to include: weed spraying and hourly lawn care. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve rebidding six-month materials items to include: steel bridge planks, steel interlocking sheeting, bridge materials and a portion of the steel pipes. The motion carried with the following vote: AYE- Rush, Thompson.

Mrs. Thompson made a motion to go out on bid for tables and chairs for conference rooms at the county health departments in Hughes, Pottawatomie, and Seminole counties. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

MINUTES- Mrs. Thompson made a motion to approve the minutes of June 18, 2024 with correction on ARPA item with David Floyd. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve the minutes of June 25, 2024. The motion carried with the following vote: AYE- Rush, Thompson.

MONTHLY REPORTS- Mrs. Thompson made a motion to approve the monthly reports of the county clerk, assessor, election board, and court clerk. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

PAYROLL- Mrs. Thompson made a motion to approve payroll for June 16 thru June 30, 2024 with one new hire in the assessor and \$100 raises for all full-time personnel in District 2. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

CASH FUND ESTIMATE OF NEEDS- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Highway Unrest- \$361,097.24; Rural Fire ST- \$68,547.38; School ST- \$455,203.06; Emerg Mgmt ST- \$39,021.59; Sr Citizens ST- \$19,412.34; Soil Conserv ST- \$8,684.49; Eco Dev ST- \$21,540.21; DA Justice Cnt- \$5,674.18; Rental of County Prop- \$2,000.00; Use Tax ST- \$284,156.70; Road & Bridges ST- \$538,794.32; Extension ST- \$27,391.40; Fair Maint ST- \$9,058.20; Child Abuse Prev- \$89.18; County Donations- \$57,397.77; Sheriff Serv Fee- \$13,915.53; Court Clerk Payroll-\$31.04; LATCF- \$440.11; Em Mgmt- \$871.82; 911 Phone- \$49,612.91; Opioid Abatement Settle- \$74,442.95; Jail ST- \$167,560.82; County Clerk Rec Mgmt/Presv- \$14,078.30; County Clerk Lien Fee- \$6,679.02; Assessor Rev Fee- \$130.25; Treas Mtg Cert- \$1,136.36; CBRI- \$59,840.82. The motion carried with the following vote: AYE- Rush, Thompson.

OSU BUDGET- No action was taken regarding approval of budget for OSU Extension.

TRANSFERS OF APPROPRIATIONS- Mr. Rush made a motion to approve the following Transfers of Appropriations: Election Board- \$75,000.00 from salaries to benefits; Dale Schools- \$120,000.00 from

capital outlay to M & O; Treasurer School- \$5,000.00 from salaries to benefits; Treasurer- \$46,500.00 from salaries to benefits (\$40,000.00), M & O (\$6,000.00) and capital outlay (\$500.00); Assessor- \$38,400.00 from salaries to benefits; Visual Inspection- \$40,000.00 from salaries to benefits; County Clerk- \$25,000.00 from salaries to benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

BLANKET PURCHASE ORDERS- Mrs. Thompson made a motion to approve the blanket purchase orders. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

REQUESTING/RECEIVING OFFICERS- Mrs. Thompson made a motion to approve the Pottawatomie County requesting/receiving officers for FY 2024-2025 with the following corrections: Greg Rush replacing Randy Thomas as requesting officer on Bethel, Macomb and Wanette Schools; Abby Thompson replacing Angela Williams as requesting officer on all Sr. Citizen accounts; Nickie Skaggs replacing Angela Williams as requesting officer on the Juvenile Detention Center; Greg Rush replacing Randy Thomas as requesting officer on Community Service. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

CONTRACT- Mrs. Thompson made a motion to approve the contract for Pott County assessor's office with Total Assessment Solutions Corp. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush.

FINANCIAL STATEMENT- A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the Pott County financial statement for the county treasurer. The motion carried with the following vote: AYE- Rush, Thompson.

P-CARD- Mr. Rush made a motion to approve Leona Satterfield, Assessor, getting a P-Card. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson.

RESOLUTION- Mrs. Thompson made a motion to approve a resolution for reimbursement for the Election Board to general fund account. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

UTILITY PERMIT- No action was taken regarding a utility permit for Tri-County RWD #2 in the NENW/4 of Section 10-T10N-R4E crossing MacArthur.

PURCHASE ORDERS/CLAIMS- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 213, Smith, C, 70.82, TRAVEL; 214, 3379, 3382, 408, 309, Central Disposal, 865.00, TRASH; 215, Faye S, 100.00, Cleaning Office; 216, Cintas Corporation, 41.07, Mats; 217, OG&E, 501.57, ELECTRIC; 218, White, C, 125.00, lawn care; 3375, Davison Fuels & Oil, 108.52, FUEL FOR COUNTY VEHICLE; 3376, 405, 268, ONG, 1259.33, Utilities; 3377, 3384, 2598, RODS PEST CONTROL, 555.00, Pest control; 3378, 3380, Alcom Security Systems, 119.90, ALARM; 3381, 272, 273, 467, PCRW Dist. 3, 127.74, WATER/SEWER; 3383, 2600, 32, EUREKA, 57.68, WATER; 403, 264, AT&T, 349.87, Phone; 404, Stoney Creek Hotel & Conference Center, 246.00, Hotel stay; 406, Galt Foundation, 3663.36, Employee Rates Pay; 407, GRUBBS J, 1520.00, Service; 409, Streater, M, 1440.00, Service; 410, Groth, R, 1440.00, Service; 411, Bowen, M, 1008.00, Payroll; 412, VIP Voice Services, 742.50, SUPPLIES; 413, 414, Standley Systems, 371.38, COPIER LEASES; 2596, Carls Sanitation, 382.50, TRASH; 2597, 446, HOOTEN OIL, 5616.50, Powetran/Fuel; 2599, 448, Warren Cat, 4897.90, PARTS, LABOR & SERVICES/RENTAL; 445, P&K Stone, 7724.60, Chips; 447, Ada Aggregates, 12152.89, CRUSHER RUN; 449, Hampel Oil Distributors, 530.86, DEF Fluid; 450, 451, HASKELL LEMON, 19897.87, PATCH ASPHALT; 234, 5, 1, KELLPRO COMPUTER SOLUTIONS, 41277.00, Server/Software; 270, Windstream, 229.56, Utilitie 271, 266, Comdata, 754.36, FUEL; 308, 263, City Of Shawnee, 327.69, WATER; 265, Culligan Water Conditioning, 16.50, WATER/COOLER RENTAL; 267, CITY OF TECUMSEH, 51.16, WATER; 466, 472, Graves Foods, 465.30, supplies/groceries; 468, 471, Braums, 285.72, supplies/groceries; 469, 470, 473, 474, 475, 476, Firelake Foods, 2439.91, supplies/groceries; 1, Satterfield, L, 900.00, Travel Allowance; 2, Anderson, B, 800.00, Travel Allowance; 3, Ueltzen, V, 800.00, Travel Allowance; 4, Flewallen, R, 800.00, Travel Allowance; 6, Communityworks, 1363.04, HOUSING OF JUVENILES; 7, Booth, M, 1000.00, Travel Allowance; 8, 9, State Auditor & Inspector, 17769.08, Audit Expenses; 1, 2, UMB Bank, 613833.60, LEASE PAYMENTS; 3, OSIG, 110141.00, INSURANCE; 4, Midwest Bus Sales, 19662.00, LEASE PAYMENT. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson. The meeting adjourned at 9:33 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk