

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, July 16, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Greg Rush and Abby Thompson, Raeshel Flewallen, County Clerk.

**GUESTS**- Bill Rooth, Pott County GOP, Rob Morris, Shanley Yates, Nickie Skaggs, Kurt Schultz, Crystal Romanyszyn, Shawnee Forward, Patricia Carter, Election Board, Robin Ueltzen and Braquel Stephens, Pott Co 911, Stephanie Brewer, PCPSC, Valerie Scott, Shawnee News Star, Suzie Campbell, Countywide & Sun, and Scott Hawkins, PCSO, were all welcomed to today's meeting.

**PUBLIC COMMENTS**- Rob Morris told the Board that everything went well at the rodeo. He also wanted to know where the minutes went after an SCCDA board had a meeting and why the county wasn't getting a copy.

Mrs. Dennis stated that Chad Larman turned in his resignation to take another job.

**UPDATE FACILITIES MAINTENANCE**- They had 41 calls, one at Carter Hall, and completed 2 pm's. Kurt spoke to 4 contractors about demo at 316 Broadway. Asbestos abatement has started at 316 and could take up to 2 weeks to complete.

**UPDATE PUBLIC SAFETY CENTER**- The current number of inmates is 319. There are 66 females and 253 males. Fifty-nine were booked-in and 42 released. Two inmates were placed on safety observations.

**UPDATE POTT CO 911**- There were 47 address points created/edited and 3 centerlines edited.

**UPDATE POTT COUNTY EM**- They took 2 light towers to the Blackberry Festival and 1 for the IFYR rodeo. FEMA notified us last week that Cat C projects are now in the EHP review and the money should be obligated by the end of this month.

**MINUTES**- Mrs. Dennis made a motion to approve the minutes of July 2, 2024. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Thompson and seconded by Mr. Rush to approve the minutes of July 9, 2024. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

**MONTHLY REPORT**- Mrs. Dennis made a motion to approve the monthly report of the court clerk. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**TRANSFERS OF APPROPRIATIONS**- A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: General Government- \$262,000 from salaries to benefits; Sheriff- \$250,000 from salaries to benefits and \$400,000 from salaries to M & O; Courthouse Security- \$16,200 from benefits to salaries. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**ARPA FUNDS**- A motion was made by Mrs. Dennis to approve the letter required from David Floyd to allow Pott County District 3 allocation of \$60,000 from ARPA funds to be used for salaries and benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**BUY BOARD APPLICATION**- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve Pottawatomie County to register with BuyBoard local government purchasing cooperative. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**DISTRICT 2 PURCHASE**- Mrs. Dennis made a motion to approve District 2 to purchase one Mowermax prime mower, 22ft-26ft, FLA capable, gen 4 with boom arm, front lift arms, and fecon boom attachment for \$264,339.90 with ARPA funds from BuyBoard. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**MEMORANDUM OF UNDERSTANDING**- No action was taken regarding a Memorandum of Understanding between Citizen Potawatomi Nation and Pott County District 3.

**MRDAF APPLICATION CHANGE**- Mrs. Dennis made a motion to approve District 3 and City of Tecumseh MRDAF application change from 2 miles to limit of 1 mile. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**IT CONTRACT**- No action was taken regarding IT contract for Shanley Yates, not Stanley.

**SUPPLEMENT FOR SOUTH POTT EMERGENCY ROVER**- A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve the yearly supplement of \$200,000 for the South Pott County React emergency rover, to be paid from use tax. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

**QUOTES-** The following quotes were received for office cubicles for the court clerk's office: L&M Office Furniture- \$42,000; OCI- \$83,119.00. Mrs. Dennis made a motion to approve OCI upon the court clerk's recommendation with the understanding they are on state contract. If they aren't then it will be put back on the agenda. This will be paid for with the remainder of the ARPA money. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**COEDD COUNTY MEMBER/PROXY-** Mrs. Dennis made a motion to appoint Abby Thompson to the COEDD Board as the county member/proxy. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Rush voted no.

**COUNTY FINANCIALS-** Mr. Rush made a motion to approve the county financials for the month of June 2024. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**REQUESTING OFFICER-** Mrs. Dennis made a motion to approve Nickie Skaggs replacing Angela Williams as requesting officer on the Economic Development account. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**UTILITY PERMIT-** No action was taken regarding a utility permit for Tri-County RWD2 in the NENW/4 of Section 10-T10N-R4E crossing MacArthur.

**PURCHASE ORDERS/CLAIMS-** Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 18, P & K Equipment , 93100.00, Excavator; 19, DISTRICT 3, 60000.00, SALARY/BENEFITS; 113, Unmanned Vehicle Technologies, 14259.20, SUPPLIES; 114, 3401, Davison Fuels & Oil, 7787.76, FUEL; 219, Citizen Potawatomi Nation, 39.05, SUPPLIES; 220, Vyve Broadband, 104.96, INTERNET; 221, Jasper, K, 586.68, TRAVEL; 222, 416, City Of Shawnee, 65.52, WATER & SEWER; 3385, 3386, EUREKA, 135.96, WATER; 3387, 3390, 3391, 3392, 235, 236, DONS COPIERS, 1764.59, Maintenance; 3388, 6L Mechanical, 6515.00, Repair/service; 3389, 33, Shred-It USA, 272.46, Shredding; 3393, American Self Storage, 179.00, Storage Rental; 3394, Vision Construction And Remodeling, 10572.50, Construction; 3395, Mow Money, 1140.00, LAWN MAINTENANCE; 3396, MIDWEST PRINTING, 219.35, VOUCHERS; 3397, BCW, Inc., 16062.00, CLEANING; 3398, 417, 311, 313, 320, 272, 273, OG&E, 10929.00, Utilities; 3399, 3404, 460, QUILL, 1005.08, SUPPLIES; 3400, Superior Auto Sports, 640.00, TINT WINDOWS; 3402, Pottawatomie County Emergency Management, 600.00, container; 3403, Ferguson Services & Construction, 9376.00, Construction; 415, 422, 426, 427, 428, Amazon Capital Services, 9078.05, SUPPLIES; 418, JUST-RITE CLEANING SERVICE, 2450.00, CLEANING; 419, Quadient Leasing, 109.61, Ink cartridge; 420, Higginbotham Bros & Company, 43.94, SUPPLIES; 421, 2606, PCRW Dist. 3, 155.46, WATER & SEWER; 423, VIP Voice Services, 1857.00, SUPPLIES; 424, Standley Systems, 53.37, COPIER LEASE; 425, Brandons Lawn Care & Landscaping, 500.00, LAWN MAINTENANCE; 2601, 2602, 310, 315, 125, AT&T, 1726.27, Phone; 2603, PCDA, 152.82, WATER; 2604, H.O.W. Rubber, 233.93, Parts; 2605, Hall Manufacturing, 558.60, PARTS AND LABOR; 2607, Windstream, 418.07, Phone; 2608, 461, Atwoods Distribution, 1092.18, Tools/Supplies; 2609, Cintas Corporation, 94.02, Rugs; 453, 466, HASKELL LEMON, 59145.98, ASPHALT; 454, 458, 124, SDS SHAWNEE DUMPSTER SERVICE, 3485.00, ROLL OFF DUMPSTERS; 455, 271, Plank Auto Supply, 829.71, PARTS AND LABOR; 456, Stewarts Wholesale, 481.29, PARTS AND LABOR; 457, P&K Stone, 4618.16, Chips; 459, DUB ROSS, 2312.40, SUPPLIES; 462, Unifirst Corporation, 235.23, Uniforms/Supplies; 463, 465, HOOTEN OIL, 11231.38, FUEL; 464, Jensen Tractor Ranch, 230201.10, Equipment; 274, Casco Industries, 13945.00, SUPPLIES; 275, VERIZON WIRELESS, 240.06, Utilities; 276, Oklahoma State University, Office Of Bursar, 800.00, fire fighter academy; 312, Tri County RWD #2, 295.77, WATER; 314, De Lage Landen Public Finance, 1260.04, Copier Service; 316, 1, Central Disposal, 528.00, TRASH; 317, ONG, 432.27, gas; 318, CVEC, 6500.00, electric; 319, Dobson Telephone Company, 2748.94, PHONE; 485, TransUnion Risk And Alternative Data Solutions, 165.00, TLO Searches; 486, Define Boutique, 151.00, Uniforms; 269, Bortner, J, 21.71, TRAVEL; 270, John Deere Financial, 400.00, Parts And Supplies; 477, 481, Guderian Foods, 339.45, SUPPLIES; 478, 479, Firelake Foods, 812.83, supplies/groceries; 480, U.S. FOODSERVICE-OK DIVISION, 408.18, supplies/groceries; 482, Wanette Public Works Authority, 125.20, WATER & SEWER SERVICE; 1, 123, 1, KELLPRO COMPUTER SOLUTIONS, 8634.00, Maintenance /Fees; 2, Shawnee Forward, 360.00, Dues 3, WALKER COMPANIES, 115.00, Notary Renewal; 116, County Assessor's Association, 700.00, Annual Dues; 117, 118, 126, DataScout, 30725.00, Contract/Mapping/Renewal; 119, LANDMARK GSI, 15606.00, Annual Fee; 120, TM CONSULTING, 273.00, ANNUAL LICENSE FEE; 121, ACCO, 4500.00, Dues; 122, Mow Money, 1140.00, LAWN MAINTENANCE; 127, OKLAHOMA IAAO CHAPTER, 120.00, IAAO Membership; 128, Herc Rentals, 203.96, Equipment Rental; 129, Oklahoma Secretary Of State, 20.00, Notary Renewal; 130, Pottawatomie County Election Board, 1364.12, MILEAGE; 131, Communityworks, 1630.78, HOUSING JUVENILES; 66, 68, 69, 70, 2, 3, 4, 5, 6, 7, Prosperity Bank, 29478.31, LEASES; 67, RCB BANK, 2273.15, LEASE; 1, Cross Timbers Consulting, 750.00, Service; 1, PCPSC, 167560.82, Payroll; 1, Bancfirst, 125.00, SAFETY DEPOSIT BOX RENT; 1, Miller Brothers Automotive, 442.41, Parts; 5, OSIG, 262081.00, INSURANCE; 1, Auto-chlor Services, 259.95, RENTAL; 2, Potelco Lockbox, 66.45, PHONE; 3, US Postal Service, 438.00, STAMPS; 10, Safe Events For Families, 90435.81, Repair. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

**EXECUTIVE SESSION-** At 10:28 a.m., Mrs. Thompson made a motion to enter Executive Session pursuant to 25 OS. § 307 (B)(4) for confidential communications between Board and its attorney concerning a pending action with R. Horn. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

At 10:36 a.m., Mrs. Thompson made a motion to exit Executive Session and re-enter Open Session. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

Mrs. Thompson made a motion to have the assistant district attorney to settle the claim. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

**ADJOURN**- There being no further business Mr. Rush made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 10:38 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk