

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, August 6, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Greg Rush and Abby Thompson, Members, Raeshel Flewallen, County Clerk.

GUESTS- Bill Rooth and Phil Solinger, Pott Co GOP, Larry Mitchell, Apex Equipment, Thad Campbell, Pott Co. Maint, Scott Douthit, Wanette SD, Alicia Warner and Stephanie Brewer, PCPSC, Mandy & Erik Chavez, Cody Roe, City of McCloud, Scott Hawkins, PCSO, Suzie Campbell, Countywide & Sun, Patricia Carter, Election Board, Riley Grunbe, CH&W Tire, Nickie Skaggs, Pott Co Admin, Angela Williams, District 2, Robin Ueltzen and Braquel Stephens, Pott Co 911, were all welcomed to today's meeting.

PUBLIC COMMENTS- Roberta Lewis stated she would like to have a rally at the courthouse on August 23, 2024 at 10:00 a.m. for children's rights (DHS).

UPDATE FACILITIES MAINTENANCE- There were 41 maintenance calls, 6 of which were at Carter Hall. Two pm's were completed. New seals were installed in the elevator and abatement is finished at 316 N Broadway.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 343. There are 247 males and 69 females. Eighty-six were booked in and 69 released. Two were placed on safety observations.

UPDATE POTT CO 911- There were 26 address points created/edited and one new centerline. One new preliminary plat was received for District 1.

UPDATE POTT CO EM- They assisted Lincoln County EM with a missing person and sheriff's office on two manhunts. FEMA obligated the reimbursement for the buildings and vehicles for the deductible in which we are waiting for the money.

QUOTE- A motion was made by Mrs. Dennis to approve a quote from LM office furniture (\$109,746.20) for the court clerk's office utilizing OMNIA Contract #R191804. The additional fee of \$42,000 contingent on whether it includes putting together new furniture. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

BIDS- Mrs. Dennis made a motion to approve hourly lawncare crew to Mow Money for \$60.00 per hour and weed & vegetation spraying to Shuterra for \$0.04 per sq yard, sole bids, Bid 24-25-1. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

No action was taken regarding six-month miscellaneous services rebid of steel bridge planks, steel interlocking sheeting, bridge materials and steel pipes, Bid 24-25-2. Bids were received from Railroad Yard and Sunbelt.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to accept the bid from Indigo Industries and reject bids from South Central and Merrfield Office Supplies due to bids being copies. The motion carried with the following vote: AYE- Thompson, Rush, Dennis. No action was taken regarding awarding.

Mrs. Dennis made a motion to award the six-month bid of 1 ½" crusher run previously awarded to Pontotoc Sand, Bid 23-24-13, to Ada Aggregate for District 3 only due to quality of material. District 1 and 2 will remain with Pontotoc Sand. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

MINUTES- Mrs. Dennis made a motion to approve the minutes of July 30, 2024. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the special meeting minutes of July 30, 2024. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve the promotions in the sheriff's office but no raises until the budget is finalized. Raises will be retroactive to now August 6, 2024. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- A motion was made by Mrs. Dennis to approve the monthly reports of the county clerk, treasurer, sheriff, and health department. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- There were no transfers submitted for approval.

BLANKET PURCHASE ORDERS- Mr. Rush made a motion to approve the blanket purchase orders. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

ECONOMIC DEVELOPMENT COMMITTEE- A motion was made by Mrs. Dennis to appoint Theresa Cody to the Economic Development committee. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

OKLAHOMA SHERIFF'S FUNDING ASSISTANCE GRANT PROGRAM- Mrs. Dennis made a motion to approve the sheriff's office applying for the Oklahoma Sheriff's Funding Assistance Grant Program administered by Oklahoma Attorney General's office in the amount of \$300,000.00. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

RESOLUTION- Mrs. Dennis made a motion to approve the Board of County Commissioners to adopt the Oklahoma Attorney General recommended resolution for the Sheriff's Funding Assistance Grant Program. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

UPDATE ON HVAC SYSTEM- No action was taken regarding an update on the HVAC system project at the Pottawatomie County Courthouse and Election Board.

WANETTE PUBLIC SCHOOLS- Mr. Rush made a motion for the county purchasing two school buses for Wanette Public Schools utilizing state contract SW110. The cost is \$160,00.00 and will come from Use Tax. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

IT FEES- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve paying for IT fees for the District Attorney's office using general government account in the amount of \$46,367.00 The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

AED'S- Mrs. Dennis made a motion to approve the purchase of AED's from AED market and allow extras to be purchased as needed. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

P-CARD PURCHASE- Mrs. Dennis made a motion to allow Emergency Management to utilize the P-card for shipping a computer to Dell. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

POLICY FOR READDRESSING FOR 911- Mrs. Dennis made a motion to approve a policy on readdressing existing addresses for 911 purposes.

READDRESSING CHECOTAH LANE- No action was taken regarding the readdressing of Checotah Lane to a 5-digit address system for emergency finding purposes.

CODA DUES- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve CODA dues for the year 2024-25, for the whole county. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

ARPA GRANT FUND- Mrs. Dennis made a motion to approve the assessor's office purchasing computers from AF3 Technical Solutions with ARPA grant fund in the amount of \$9,666.00. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

RECEIVING OFFICER- Mrs. Dennis made a motion to approve Donnell Curtis replacing Brandi English as receiving officer for the health department. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

RELOCATION AGREEMENT- Mrs. Dennis made a motion to approve 334467(04) Pecan Grove Road over S Deer Creek- utility relocation agreement with OGE. (District 2) Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

UTILITY PERMIT- Mrs. Dennis made a motion to approve the utility permit for Rural Water District 3 at the intersection of St. Louis Road and Turkey Hill Road in District 3. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 4, Ergon Asphalt & Emulsions, 57154.35, Chip & Seal; 225, 278, OG&E, 869.13, ELECTRIC; 3423, 440, 328, 329, ONG, 4136.09, Utilities; 3424, 3426, South Central Industries, 2072.50, Janitorial Supplies; 3425, DONS COPIERS, 209.08, SUPPLIES; 3427, TransUnion Risk And Alternative Data Solutions, 125.00, TLO Searches; 3428, 282, 286, 155, 4, QUILL, 1516.90, SUPPLIES; 3429, EUREKA, 64.14, WATER; 3430, 330, 279, City Of Shawnee, 1622.89, Utilities; 3431, Cochran's Tire & Automotive, 650.00, Auto Repairs; 3432, SUMURI, 10498.00, COMPUTER; 439, Merchbirds, 1810.23, SUPPLIES; 441, Streater, M, 3054.00, Service; 442, 273, 276, 12, SDS SHAWNEE DUMPSTER SERVICE, 1197.00, Service; 443, GRUBBS J, 2720.00, Service; 444, Groth, R, 2860.00, Service; 445, Bowen, M, 2108.00, Payroll; 446, Galt Foundation, 3847.80, Service; 2626, VERIZON WIRELESS, 174.82, Phone; 2627, 482, 483, 484, 485, 486, 27, SUN COAST RESOURCES, 38870.30, DIESEL FUEL; 2628, Silas, T, 51.22, TRAVEL AND MEALS; 2629, Hampton Inn And Suites Stillwater West, 107.00, Hotel stay; 327, Tankco MEP, 245000.00, HVAC Service; 505, Arvest Bank, 780.96, MISC EXPENSE; 506, AutoZone, 64.56, Auto parts; 277, KPWA, 109.50, WATER & SEWER; 497, 10, AT&T, 871.42, PHONE/INTERNET; 1, Citizen Potawatomi Nation, 49612.91, 911 fees; 2, 3, KELLPRO COMPUTER SOLUTIONS, 4788.00, Service; 4, O'Reilly Automotive Stores, 536.95, Filters; 5, Larrison Electrical Services, 308.99, Cellular Monitoring; 8, McDaniel, S, 473.27, TRAVEL; 9, Smith, C, 58.02, TRAVEL; 10, 25, Cintas Corporation, 330.82, Rugs/Cleaning; 11, White, C, 125.00, lawn care; 12, F Stone, 100.00, Cleaning Office; 267, Flewallen, R, 800.00, Travel Allowance; 268, Ueltzen, V, 800.00, Travel Allowance; 269, Anderson, B, 800.00, Travel Allowance; 270, LOCKE SUPPLY COMPANY, 234.07, Supplies;

271, 277, RODS PEST CONTROL, 480.00, Pest control; 272, Garratt-Callahan Company, 652.08, Water Treatment; 274, Vyve Broadband, 9391.19, PHONE/INTERNET; 275, Booth, M, 1000.00, Travel Allowance; 278, County Treasurer's Association, 450.00, Annual Dues; 279, Shred-Away, 50.00, Shredding; 280, DEMCO PRINTING, 1414.00, ENVELOPES; 281, LeadsOnline, 4037.00, Investigative Services; 283, Satterfield, L, 900.00, TRAVEL; 284, DELL COMPUTER CORP, 1711.78, LAPTOP; 285, COAST, 501.70, FUEL; 7, JUST-RITE CLEANING SERVICE, 2450.00, CLEANING; 8, 9, 11, 12, Amazon Capital Services, 7512.19, SUPPLIES; 10, Sprinkle, H, 93.66, TRAVEL; 153, Alert 360, 69.78, ALARM MONITORING; 154, GFL Environmental/WCA Of Oklahoma, 148.86, trash pickup; 156, Detco Industries, 208.19, Auto Supplies; 157, CL Boyd, 9310.30, Parts; 158, 159, 30, 31, 32, 34, HOOTEN OIL, 24783.59, Fuel Additive/Fuel; 160, Rush, G, 1000.00, Travel Allowance; 161, Thompson, A, 1000.00, Travel Allowance; 162, OLG, 806.34, PROPANE; 163, DENNIS, M, 1000.00, Travel Allowance; 164, Jeff Taylor PC, 6250.00, Settlement; 165, Horn, R, 8750.00, Settlement; 20, Arrow Pump & Supply, 563.48, SUPPLIES; 21, Bruckner Truck Sales, 607.91, Parts; 22, 28, Jones Truck Repair, 2939.27, Repair; 23, HASKELL LEMON, 33661.37, ASPHALT; 24, Ada Aggregates, 8177.70, Rock; 25, Pontotoc Sand And Stone, 2946.72, HAUL; 26, 35, SoAud IoT, 1452.50, cost to hook up cable/camera; 29, Jensen Tractor Ranch, 2661.00, Glass; 33, CH&W Commercial Tire, 2121.20, Tires; 36, Atwoods Distribution, 719.99, Air compressor; 4, 9, Windstream, 464.01, Utilities; 9, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 11, 5, Central Disposal, 528.00, TRASH; 26, Higginbotham Bros & Company, 149.66, MISC CHARGES; 27, SHAWNEE ANIMAL HOSPITAL, 407.68, Canine Check Ups; 28, 29, Top Tier Tactical, 344.00, SUPPLIES; 30, IPROMOTEu.com, 2422.66, MISC EXPENSE; 6, HOLT TRAILER, 600.00, Axle; 9, Windstream, 233.63, Phone; 10, Kelly, A, 728.00, Service. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

EXECUTIVE SESSION- At 10:30 a.m., Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning property located at 1900 West MacArthur and also Executive Session pursuant to 25 O.S. § (B)(4) for confidential communications between Board and its attorney concerning mediation with the City of Shawnee and SCCDA regarding the Expo Center. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

At 11:34 a.m., Mrs. Dennis made a motion to exit Executive Session and re-enter open session. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to negotiate future use at 1900 W MacArthur. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

No action was taken on Executive Session item concerning mediation with the City of Shawnee and SCCDA regarding the Expo Center.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn the meeting. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 11:36 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk