

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, August 13, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

**GUESTS**- Angela Williams, District 2, Shannon Adams, Health Dept., Cody Roe, City of McLoud, Jimmy Porterfield, City of Maud, Rob Morris, David Floyd, Floyd & Driver, Scott Hawkins, PCSO, Suzie Campbell, Countywide & Sun, Christopher Denton, Stacey Bateman Woods, ADA, Jessica Nickerson, Jimmy Gibson, Stephanie Brewer and Alicia Warner, PCPSC, Kurt Schultz, Maintenance, Tristen Wyatt, Shawnee SD, Braquel Stephens and Robin Ueltzen, Pott Co 911, and Patricia Carter, Election Board, were all welcomed to today’s meeting.

**PUBLIC COMMENTS**- No one addressed the Board under “Public Comments”.

**UPDATE FACILITIES MAINTENANCE**- There were 34 calls, 2 at Carter Hall and 3 pm’s completed.

**UPDATE PUBLIC SAFETY CENTER**- The current number of inmates is 335. There are 269 males and 66 females. Seventy-one were booked-in and 93 released. Seven inmates were placed on safety observations.

**UPDATE POTT COUNTY 911**- There were 52 address points created/edited and 3 created/edited centerlines.

**UPDATE POTT COUNTY EM DIRECTOR**- We received the FEMA reimbursement and are preparing for the transition in the office.

**SHAWNEE SCHOOLS**- Mrs. Dennis made a motion to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay monthly payments to OG&E, ONG, City of Shawnee, Central Disposal, AT&T, T-Mobile, Shred Away, Verizon Constellation New Energy, Stericycle, Davidson Fuels, (blanket PO), Xerox-copier lease, Arvest- copier lease, Shawnee Office Systems- copier lease, Oklahoma Copier Solutions- copier lease. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay \$11,000.00 yearly auditor fees to Jenkins and Kemper CPA’s. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

No action was taken regarding approving Shawnee Public Schools to utilize a portion of their sales tax funds to pay \$17,602.74 to Municipal Accounting Systems for yearly accounting software fees.

A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve Shawnee Public Schools to utilize a portion of their sales tax funds to pay \$120,000.00 to the Pottawatomie County Assessor for yearly assessment fees. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**SIX-MONTH RE-BID**- Mrs. Dennis made a motion to award all low bids as follows for the six-month rebid of:

STEEL INTERLOCKING SHEETING 21.7 METRIC

|                                  |          |               |          |
|----------------------------------|----------|---------------|----------|
| Galvanized Interlocking Sheeting |          |               |          |
| 12 ga., 1.76 per sq ft           | \$ 6.84  | Railroad Yard | Sole Bid |
| 10 ga., 2.25 per sq ft           | \$ 8.70  | " "           | Low Bid  |
| 7 ga., 2.99 per sq ft            | \$ 12.86 | " "           | Sole Bid |
| 8 ga., 2.75 per sq ft            | \$ 10.56 | " "           | " "      |

|                             |         |               |          |
|-----------------------------|---------|---------------|----------|
| Black Interlocking Sheeting |         |               |          |
| 12 ga., 3.18 per sq ft      | \$ 5.69 | Railroad Yard | Sole Bid |
| 10 ga., 4.07 per sq ft      | \$ 7.24 | " "           | Low Bid  |
| 7 ga., 5.39 per sq ft       | \$ 9.55 | " "           | Sole Bid |
| 8 ga., 4.95 per sq ft       | \$ 8.80 | " "           | " "      |

STEEL BRIDGE PLANKS

|                                          |          |               |          |
|------------------------------------------|----------|---------------|----------|
| Galvanized Bridge Plank 6 x 2 (lays 24") |          |               |          |
| 12 ga., 1.062 per sq ft                  | \$ 11.34 | Railroad Yard | Sole Bid |
| 10 ga., 1.342 per sq ft                  | \$ 13.94 | " "           | " "      |
| 7 ga., 1.732 per sq ft                   | \$ 19.76 | " "           | " "      |

|                                     |          |     |     |
|-------------------------------------|----------|-----|-----|
| Black Bridge Plank 6 x 2 (lays 24") |          |     |     |
| 12 ga., 1.062 per sq ft             | \$ 9.52  | " " | " " |
| 10 ga., 1.342 per sq ft             | \$ 11.70 | " " | " " |
| 7 ga., 1.732 per sq ft              | \$ 14.95 | " " | " " |

**BRIDGE MATERIALS**

|                               |            |                   |          |
|-------------------------------|------------|-------------------|----------|
| L 3x3x1/4 x 6' angle iron     | \$ 32.67   | Railroad Yard     | Sole Bid |
| L 3x3x1/4 x 20' angle iron    | \$ 74.09   | " "               | " "      |
| C 7x9.8x 40' channel iron     | \$ 296.35  | " "               | Low Bid  |
| C 7x9.8x 28' channel iron     | \$ 392.00  | " "               | Sole Bid |
| C 8x11.5x5'3-1/2 channel iron | \$ 76.67   | " "               | " "      |
| C 8x11.5x13' channel iron     | \$ 173.88  | " "               | " "      |
| C 8x11.5x21' channel iron     | \$ 179.40  | Sunbelt Equipment | Low Bid  |
| Steel H beams per lb          | \$ 0.78    | Railroad Yard     | " "      |
| HP 10x10x40' steel piling     | \$1,270.92 | " "               | " "      |
| 22 gauge steel deck form      | \$ 1.87    | Sunbelt Equipment | " "      |
| Steel sheet piling            | \$ 8.88    | " "               | " "      |

**TANK CARS**

|                                 |              |                   |          |
|---------------------------------|--------------|-------------------|----------|
| Half                            | \$ 475.00 lf | Railroad Yard     | Sole Bid |
| Full                            | \$ 432.00    | Sunbelt Equipment | Low Bid  |
| Grade 60 reinforced steel rebar |              |                   |          |
| #5 rebar- 20'                   | \$ 0.757 ft  | Sunbelt Equipment | Low Bid  |
| #4 rebar- 20'                   | \$ 0.37 ft   | " "               | " "      |
| #6 rebar- 27'                   | \$ 34.40     | Railroad Yard     | Sole Bid |

**NEW STEEL PIPES- PER LF**

|                        |           |                   |          |
|------------------------|-----------|-------------------|----------|
| 8 5/8" 1/4" delivered  | \$ 16.95  | Sunbelt Equipment | Sole Bid |
| 8 5/8" 5/16" delivered | \$ 28.50  | " "               | Low Bid  |
| 30 3/8" delivered      | \$ 165.04 | Railroad Yard     | Sole Bid |
| 36 5/16" delivered     | \$ 153.87 | " "               | " "      |
| 48 5/16" delivered     | \$ 169.00 | Sunbelt Equipment | Low Bid  |
| 54 5/16" delivered     | \$ 217.35 | Railroad Yard     | Sole Bid |
| 60 5/16" delivered     | \$ 199.00 | Sunbelt Equipment | Low Bid  |
| 72 5/16" delivered     | \$ 263.25 | Railroad Yard     | " "      |
| 78 5/16" delivered     | \$ 309.15 | " "               | Sole Bid |
| 84 5/16" delivered     | \$ 361.80 | " "               | Low Bid  |
| 90 5/16" delivered     | \$ 389.49 | " "               | Sole Bid |
| 96 5/16" delivered     | \$ 420.00 | " "               | Low Bid  |

**USED STEEL PIPES- PER LF**

|              |           |                   |          |
|--------------|-----------|-------------------|----------|
| 2 3/8"       | \$ 2.45   | Sunbelt Equipment | Low Bid  |
| 2 7/8"       | \$ 2.90   | Railroad Yard     | " "      |
| 8 5/8" 1/4"  | \$ 14.00  | Sunbelt Equipment | Sole Bid |
| 8 5/8" 5/16" | \$ 23.50  | " "               | Low Bid  |
| 30 3/8"      | \$ 54.00  | Railroad Yard     | " "      |
| 36 5/16"     | \$ 76.95  | " "               | " "      |
| 48 5/16"     | \$ 135.24 | " "               | " "      |
| 60 5/16"     | \$ 199.00 | Sunbelt Equipment | " "      |
| 72 5/16"     | \$ 263.25 | Railroad Yard     | Sole Bid |
| 84 5/16"     | \$ 361.80 | " "               | " "      |
| 96 5/16"     | \$ 420.00 | " "               | " "      |

Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**HEALTH DEPARTMENT BID**- Mrs. Dennis made a motion to reject the only bid from Indigo for furniture for Hughes and Seminole County Health Departments due to the health department wanting to use state contract which is a lower price. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**RALLY**- Mrs. Dennis made a motion to approve the use of the courthouse steps for a protect our children rally. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**MINUTES**- Mrs. Dennis made a motion to approve the minutes of August 6, 2024. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the special meeting minutes of August 8, 2024. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**CASH FUND ESTIMATE OF NEEDS**- Mrs. Dennis made a motion to approve the Cash Fund Estimate of Needs and Requests for Appropriations: Em Management ST- \$39,552.15; County Hgwy Unrest- \$291,913.01; Sr Citizens ST- \$19,375.14; School ST- \$461,789.00; Rural Fire ST- \$68,894.10; Rental of Co Prop- \$2,000.00; Road & Bridges ST- \$546,791.04; County Clerk Rec Mangmt/Presv- \$13,088.86; County Clerk Lien Fee- \$6,738.27; Sheriff Serv Fee- \$10,284.92; Phone Fees- \$50,536.66; Use Tax ST- \$276,938.99; Assessor Rev Fee- \$198.14; Soil Conserv ST- \$8,826.34; Extension ST- \$27,668.23; Fair Maint ST- \$9,207.40; LATCF- \$428.83; Eco Dev ST- \$21,719.45; Jail ST- \$169,484.24; Treas Mtg Cert- \$1,427.64; CBRI- \$650,396.75; Em Management- \$73.24; DA Just Cnt- \$5,717.45. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**TRANSFERS OF APPROPRIATIONS**- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the following Transfer of Appropriation: Shawnee SD- \$336,000.00 from capital outlay to M & O. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**READDRESSING OF CHECOTAH LANE**- Mrs. Dennis made a motion to approve the readdressing of Checotah Lane to a 5-digit address system for emergency finding purposes. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**RESOLUTION**- Mrs. Dennis made a motion to approve a resolution to implement a county COVID-19 policy. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**AGREEMENT**- Mrs. Dennis made a motion to approve an agreement between Pottawatomie County Health Department and Citizen Potawatomi Nation for x-ray services. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**TRAVEL POLICY**- Mrs. Dennis made a motion to approve a travel policy with the changes of no room service and receipts needed for the extra \$25 miscellaneous items for Pottawatomie County. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The county is changing to per- diem.

**DEMOLITION OF 316 N BROADWAY**- Four quotes were received as follows: Total Demolition Services, LLC- \$38,250.00; Arbor Transport & Construction, Inc.- \$67,000.00; Midwest Wrecking Co Demolition- \$88,110.00; K & M Wrecking- \$89,100.00. A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to accept the low quote of \$38,250.00 from Total Demolition Services, LLC, for the demolition AYE- Rush, Thompson, Dennis. It was stated that Greg Rush will get the steel beams.

**ARPA SLRF GRANT**- Mrs. Dennis made a motion to approve the application of the ARPA SLRF Grant. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**ARPA FUNDS**- Mrs. Dennis made a motion to approve the ARPA funds for the Town of Maud for \$160,000.00 contingent on signed receipt and amendment to existing order. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the contract for City of McCloud ARPA funds in the amount of \$172,700.00 contingent on signed receipt and amendment of existing order. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**UTILITY RELOCATION**- No action was taken regarding the approval of a utility relocation for ONG on Garrett's Lake project in District 1.

**DISTRICT 1 PURCHASE**- Mr. Rush made a motion to approve District 1 to purchase a brine mixer off state contract SW0500 for \$44,138.04. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

**RECEIVING OFFICER**- Mrs. Dennis made a motion to approve Karen Gray replacing Randi Loy as receiving officer for the election board. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**REQUESTING OFFICER**- Mrs. Dennis made a motion to approve Nickie Skaggs replacing Terra Allred as requesting officer for Sr. Citizen accounts. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Nickie Skaggs replacing Terra Allred as requesting officer for general government accounts, contingent on a new form being completed. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**RECEIVING OFFICER**- Mrs. Dennis made a motion to approve Thad Campbell replacing Nickie Skaggs as receiving officer for the general government accounts. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**PURCHASE ORDERS/CLAIMS**- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 3433, 24, 2631, AT&T, 751.46, Phone; 3434, Countywide News, 1166.10, PUBLICATIONS; 3435, Environmental Action, 29900.00, asbestos abatement; 487, Bank Of America, 30.00, Training; 288, Casco Industries, 3967.00, Supplies; 289, 5, CVEC, 84.00, Utilities; 290, Premier Truck Group, 753.17, Repair Brakes; 291, Windstream, 229.56, Utilities; 331, Hampel Oil Distributors, 2654.50, FUEL; 332, McCloud Water Department, 3561.40, WATER; 333, 334, 335, OG&E, 25167.39, electric; 280, CITY OF TECUMSEH, 53.63, WATER; 498, Wanette Public Works Authority, 105.97, WATER & SEWER; 6, 10, CH&W Commercial Tire, 1256.08, TIRE, MOUNT, BALANCE; 7, SEHORN YAMAHA, 55.00, Service; 287, Davison Fuels & Oil, 67.57, FUEL; 288,289, 2, EUREKA, 65.72, WATER; 290, LOWE'S, 426.25, Supplies; 291, American Self Storage, 164.00, MONTHLY STORAGE FEE; 292, Wilson, Dotson And Associates, 825.00, ACCOUNTING; 293,15, 6, 7, PCRW Dist. 3, 201.77, WATER; 294, Watson & Sons, 2375.00, CLEANING; 295, Mow Money, 960.00, LAWN MAINTENANCE; 296, County Records, 217.00, PLAT BOOKS; 297, Confidence Chevrolet, 665.00, Electrical Repair; 298, Shawnee Pitt Stop, 45.25, OIL CHANGE; 299, 300, State Auditor & Inspector, 25940.63, Audit Expenses; 13, 14, 16, Standley Systems, 480.69, COPIER LEASE; 17, Quadient Leasing, 109.61, Ink cartridge; 18,19, VIP Voice Services, 2599.50, SUPPLIES; 20, 22, Amazon Capital Services, 2896.85, SUPPLIES; 21, 4imprint, 554.55, SUPPLIES; 23, Family Development Resources, 574.63, SUPPLIES; 166, RODS PEST CONTROL, 75.00, Pest control; 167, American Sentinel Products, 288.36, SUPPLIES; 168, Michaels Truck Repair, 1478.84, PARTS, LABOR & SERVICES; 169, O Reilly Automotive Stores, 1589.00, Parts And Supplies; 170, 40, D&D Truck Sales, 4812.50, WRECKER; 171, CED 4, 527.52, Signs; 172, Earlsboro Tag Agency, 10.50, Tag/Title; 173, OKC Tarp & Supply, 508.88, Parts; 37, SDS SHAWNEE DUMPSTER SERVICE, 1900.00, ROLL OFF DUMPSTER; 38, Jones Truck Repair, 999.87, Repair; 39, HASKELL LEMON, 4409.72, ASPHALT; 3, Shred-It USA, LLC/Stericycle, 138.82, Shredding; 8, I-COM Battery Supply, 269.97, Battery; 13, Dobson Telephone Company, 2748.94, PHONE; 31, TransUnion Risk And Alternative Data Solutions, 165.00, TLO Searches; 32, OffenderWatch, 1400.00, Training; 33, Main Street Window Tinting, 350.00, Window Tint; 34, Shawnee Police Department, 750.00, CLEET; 7, Comdata, 276.91, FUEL; 8, John Deere Financial, 50.82, Parts And Supplies; 9, Culligan Water Conditioning, 28.01, WATER; 11, Town Of Asher, 450.00, Rent; 12, Potelco Lockbox, 71.06, PHONE; 13, Auto-chlor Services, 259.95, RENTAL. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

**EXECUTIVE SESSION**- At 10:32 a.m., Mrs. Dennis made a motion to enter Executive Session. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

At 11:36 a.m., Mrs. Dennis made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to accept the terms of the settlement agreement, contingent on mutual agreement ratification by all parties and presentation acceptance of written agreement in form acceptable to the Board of County Commissioners. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

At 11:42 a.m., Mrs. Dennis made a motion to take a recess for lunch until 1:00 p.m. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

At 1:18 p.m., Mrs. Dennis made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(1) to interview the following applicants for the Pottawatomie County Emergency Management Director: Kurt Schultz, Aaron Scott, Jason Siekel, Krystal Kuhn, Shane Coley, and Dev Zacharias. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

At 4:05 p.m., Mrs. Dennis made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to accept the best applicant and fit for Pottawatomie County which is Aaron Scott. Therefore, the position will be offered to Aaron Scott for the Pottawatomie County Emergency Management Director position. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**ADJOURN**- There being no further business Mrs. Dennis made a motion to adjourn the meeting. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 4:06 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk