

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, November 12, 2024 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Bill Rooth, Phil Solinger, and Charles Cranston, Pott Co GOP, Thad Campbell, Maintenance, KC Campbell, CACCO, Ryan Rosser, SRC School, John Bobb-Semple, Pottawatomie Go (POGO), Susan Morris, Nickie Skaggs, Pott Co Admin, Rob Morris, Michael Affentranger, Amanda Johnson, Suzie Campbell, County-wide & Sun, Angela Williams, D2, Scott Hawkins, PCSO, Robin Ueltzen and Braquel Stephens, Pott Co 911, Theresa Cody, Fhionna Shaughnessy, Shawnee CTV, and Patricia Carter, Election Board, were all welcomed to today's meeting.

PUBLIC COMMENTS- Patricia Carter wanted to thank the commissioners, sheriff's office, Shawnee police, Emergency Management, and her workers for all their help in the election. She stated they doubled the number of people that came through last year. She also stated that the drive through helped tremendously for those that are physically impaired.

Rob Morris addressed the Board concerning a conflict of interest giving money to Taco Boy as they have a good friend that sits on the Board of Economic Development. He also stated that at the last city meeting they stated that the 2018 parks master plan (6 parks) had been completed when in fact it had not. Optimus Park has not and it was a 6 million dollar project and was concerned about misappropriations. He also stated lots of groups are requesting money as a county entity but do nothing for the county.

John Bobb-Semple, POGO, gave a brief overview of the 880 cities organization.

UPDATE FACILITIES MAINTENANCE- There were 56 maintenance calls, 3 work orders for Carter Hall, elevator inspections done by Allied, and fire system passed inspection at Law Library.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 342. Fifty-four were booked-in and 54 released. Six inmates were placed on safety observations.

UPDATE POTT CO 911- There were 21 centerlines created/edited and 10 address points created/edited. They will be attending the pictometry demo that the assessor is hosting.

UPDATE POTT COUNTY EM- There was one drone request. They are planning for an All Hazard Whole Community Working Group that they are hosting December 18th at the Reunion Hall for stakeholders within the county.

PLAT- Mrs. Dennis made a motion to approve the plat of Saranaded Heights in District 1, plat only, no roads. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MINUTES- Mrs. Dennis made a motion to approve the minutes of October 29, 2024. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve the minutes of November 5, 2024. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

MONTHLY REPORT- Mrs. Dennis made a motion to approve the monthly report of the election board. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for October 16 thru October 31, 2024 with 28 raises in the sheriff's office (this is on recommendation by the sheriff and raises don't exceed 50% of his budget) and 6 in the court clerk. There were 4 terminations. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: School ST- \$490,229.83; County Highway Unrest- \$386,887.04; Emergency Mgmt ST- \$42,503.66; Sr Citizens ST- \$20,759.02; Rural Fire ST- \$73,947.06; Sheriff Serv Fee- \$15,542.11; Extension ST- \$29,592.24; Road & Bridges ST- \$586,925.96; Fair Maint ST- \$9,910.68; 911 Phone Fees- \$49,918.70; Use Tax ST- \$326,273.09; County Clerk Rec Mgmt/Presv- \$14,363.05; DA Justice Cnt- \$6,130.55; Eco Dev ST- \$22,883.75; County Clerk Lien Fee- \$7,899.93; Jail ST- \$182,985.69; CBRI- \$52,543.54; Soil Conserv ST- \$9,476.21; Rental of County Prop- \$2,000.00; Opioid Abatement Settlement- \$26,461.75; Reward Fund- \$100.00; Assessor Rev Fee- \$66.31; County Donations- \$59,780.86; LATCF- \$441.33; Treas Mtg Cert- \$1,272.63; Court Clerk Payroll- \$15.20; Emg Mgmt- \$2,578.80. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mr. Rush made a motion to approve the following Transfer of Appropriation: Shawnee Conservation- \$2,000.00 from M & O to capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the blanket purchase orders. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

ERROR CORRECTION FOR DRUG COURT- Mrs. Dennis made a motion to approve an error correction with adjustment to revenue for Drug Court in the amount of \$5,937.50. Money was put in Misdemeanor Drug Recovery Fund and should have been in Adult Drug Court. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

RESOLUTION- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a resolution for a new contract for a hot/cold water dispenser with Eureka Water for the health department. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

FUNDING ASSISTANCE FOR CHILD ADVOCACY CENTER- Mrs. Dennis made a motion to approve funding assistance from Use Tax account, for the Child Advocacy Center. This includes renovations, carpet cleaning, deep cleaning, cameras/tv's and system for uploading files (\$43,550.00) and the hiring of Director of Program Developing (\$65,000.00 for salary, 1st year only). Purchase orders will be used to pay for items above as invoices are received. Stephanie Hutchcraft, Purchasing Agent, requested 3 quotes. Money for salary will be given when the individual is hired. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PRESENTATION- Theresa Cody stated her concerns about the 880 cities. Her main concerns were regarding unhoused individuals. She was concerned about who was funding the organization and that the CEO had an arrest warrant for unethical practices. The organization is based out of Canada and she didn't believe they had any idea what our county needed.

FLOODPLAIN MANAGER- Mrs. Dennis made a motion to approve appointing Aaron Scott as floodplain manager. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

SOUTH ROCK CREEK SCHOOL- Mrs. Dennis made a motion to approve the request from South Rock Creek School Science Department matching funds for a science club in the amount of \$2,334.50 from Use Tax account. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

POTT COUNTY SCHOLARSHIP PROGRAM- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the starting to establish a Pottawatomie County Scholarship program. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

USE TAX FUNDS- Mr. Rush made a motion to approve a match of \$20,000.00 from Use Tax for Reflections Hair Salon which will be paid off invoices. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Thompson and seconded by Mrs. Dennis to approve a match of \$20,000.00 from Use Tax for Taco Boy which will be paid off invoices. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve \$100,000.00 from Use Tax to assist McCloud American Legion. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

POTT COUNTY LANDSCAPING- Mrs. Dennis made a motion to have Robin Ueltzen get 3 quotes for Pottawatomie County landscaping which will include the Administration Building, Court House, Veteran's Museum, Election Board, and District Attorney's office. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

RESOLUTION- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a resolution for Pottawatomie County to not accept private roads for county maintenance. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

RECEIVING OFFICER- No action was taken regarding receiving officers for the fire department.

REQUESTING OFFICER- No action was taken regarding requesting officer for the general fund floodplain account.

No action was taken regarding requesting officer for the Emergency Management cash account.

RECEIVING OFFICER- Mr. Rush made a motion to approve Melinda Howard replacing Linda Rackley as receiving officer for all treasurer accounts. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a dell server for the treasurer's office. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

DISPOSAL RESOLUTION- Mrs. Dennis made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Dell Server; S/N: 2M48T13; DATE ACQUIRED: 1/22/2020; ACQUIRED FROM: TM Consulting; COST PRICE: \$4,391.19; DATE DISPOSED: 11/12/2024; TRANSFERRED TO: Junked.

Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims with the addition of PO 2836 to Vyve: 26, Roberts General Contracting, 66626.21, Construction; 4, 5, ATMAX Equipment, 285511.28, Equipment 32, SHAWNEE OFFICE SYSTEMS, 225.88, Copies; 33, TransUnion Risk And Alternative Data Solutions, 165.00, TLO Searches; 34, 1232, Davison Fuels & Oil, 5660.11, FUEL; 59, Trammell, L, 240.00, Service; 60, 108, 109, OG&E, 16885.63, ELECTRIC; 61, MCDANIEL, S, 956.44, TRAVEL; 62, Smith, C, 75.78, TRAVEL; 63, Jasper, K, 368.16, TRAVEL; 64, King S, 446.97, TRAVEL; 65, Moore, L, 506.34, TRAVEL; 20, Pottawatomie County Free Fair, 10557.96, Fair Managers; 1229, Alcom Security Systems, 174.90, SECURITY; 1230, 152, Cintas Corporation, 1252.79, Rugs; 1231, DONS COPIERS, 373.09, COPIER LEASE; 1233, LOCKE SUPPLY COMPANY, 14.46, Supplies; 1234, McElyea & Owens Funeral Group, 350.00, Cremation; 1235, 104, 119, 77, 79, ONG, 4381.32, Utilities; 1236, 1240, 1251, 1252, Vyve Broadband, 28707.40, PHONE/INTERNET; 1237, FRED'S TIRE & BATTERY, 946.28, Tires/Repairs/Batteries; 1238, Quality Lube Center, 640.97, OIL & LUBE; 1239, 806, RODS PEST CONTROL, 480.00, Pest control; 1241, GRAINGER, 518.78, Supplies; 1242, Allied Elevator Services, 385.00, Elevator Maintenance; 1243, 9, EUREKA, 99.53, WATER; 1244, Shred-Away, 50.00, Shredding; 1245, Wooten, A, 238.00, Travel for Training; 1246, Flewallen, J, 238.00, Travel for Training; 1247, Gray, C, 238.00, Travel for Training; 1248, BASS LAW, 590.00, law; 1249, Richards, D, 265.99, MILEAGE; 1250, JD Oasis, 13858.00, Visual Inspection & Data Entry; 123, Oklahoma State Department Of Health, 21325.91, Payroll; 124, SmartSence By Digi, 531.36, Thermostat; 125, PCRW Dist. 3, 114.15, WATER & SEWER; 126, 75, SDS SHAWNEE DUMPSTER SERVICE, 232.00, Service; 127, 128, 130, Standley Systems, 611.35, COPIER LEASES; 129, Quadient Leasing, 109.61, Ink cartridge; 131, WOOD, R, 1060.00, Speaker; 132, 4imprint, 1048.45, SUPPLIES; 800, 105, 110, AT&T, 1648.66, Phone; 801, 804, P&k Equipment, 1533.49, PARTS, LABOR & SERVICES; 802, Windstream, 417.63, Phone; 803, Stewarts Wholesale, 40.76, PARTS AND LABOR; 805, 808, Axle Surgeon, 4251.00, Repair/Replacement; 807, Sunbelt Equipment & Supply, 897.00, Steel; 809, 254, Prosperity Bank, 69779.35, LEASE PAYMENTS; 810, Sovereign Bank, 5171.43, LEASE PAYMENT; 243, Crafc0, 1485.00, Cold Patch; 244, Plank Auto Supply, 200.29, PARTS/LABOR/MAT/SERVICES; 245, O'Daniel, 269.95, Repairs; 246, DUB ROSS, 1798.00, Plastic Pipe; 247, 248, 249, Blessings Gravel, 2269.93, GRANITE; 250, Box Propane, 644.40, PROPANE; 251, MJ Mechanical, 12000.00, HEAT & AIR UNIT; 252, Block Sand Company, 3973.75, SAND; 253, RCB BANK, 76594.59, Paver; 8, US Postal Service, 610.00, ANNUAL PO BOX RENTAL; 10, Shred-It USA, LLC/Stericycle, 148.55, Shredding; 103, CVEC, 4691.16, electric; 106, De Lage Landen Public Finance, 1260.04, COPIER LEASE; 107, 117, City Of Shawnee, 3602.57, WATER; 111, Tri County RWD #2, 1417.70, WATER; 112, Xerox Corporation, 375.90, Copier Service; 113, Central Disposal, 300.00, TRASH; 114, McCloud Water Department, 4963.23, WATER; 115, Hampel Oil Distributors, 3768.05, FUEL; 116, Dobson Telephone Company, 2753.54, PHONE; 118, 137, Wanette Public Works Authority, 1584.60, WATER; 153, AutoZone, 122.00, Auto parts; 154, SHAWNEE FEED CENTER, 79.00, Dog food; 155, Pike Pass, Government Account Services, 32.40, Pike Pass; 156, 158, Cochran's Tire & Automotive, 519.74, Auto Repairs; 157, 136, First Choice Services, 724.77, COFFEE AND SUPPLIES; 73, John Deere Financial, 95.82, Parts And Supplies; 74, Comdata, 463.56, FUEL; 76, Culligan Water Conditioning, 37.52, WATER; 78, CITY OF TECUMSEH, 55.30, WATER; 133, Summit Utilities Oklahoma, 89.63, gas; 134, Story, J, 360.00, Service; 135, Guderian Foods, 351.25, SUPPLIES. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 10:32 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk