The Pottawatomie County Board of County Commissioners met in a special meeting on Thursday, December 12, 2024 at 2:00 p.m. The following members were present: Melissa Dennis, Chairman, Greg Rush and Abby Thompson, Raeshel Flewallen, County Clerk.

**PRESENTATION**- Awards were given for officers, deputies, and dispatchers involved in the incident on October 29, 2021.

**SIX-MONTH MATERIALS BIDS**- Mrs. Dennis made a motion to accept all bids for six-month materials except the following for non-compliance: P&K Stone, LLC- not turned in on time; Kirby Smith Machinery- missing affidavit; CL Boyd- affidavits not signed; Blessings Gravel- affidavit not signed; Pontotoc Sand & Stone- affidavit not signed; Cummins Construction- no W9; Dolese Brothers Co- affidavit not signed; Wright Asphalt Products- no W9. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**SIX-MONTH HAULING & MISC BIDS**- A motion was made by Mrs. Dennis to accept all bids for six-month hauling & misc services except the following for non-compliance: Shuterra- no W9. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

**TECUMSEH SCHOOL**- Mrs. Dennis made a motion to approve Tecumseh Public Schools to utilize a portion of their sales tax funds to purchase Smartboards from Piraino Consulting, utilizing TIPS contract #230901. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**QUOTES**- Mr. Rush made a motion to get two more quotes, due to only receiving one, for the paint and carpet on the upstairs of the Veteran Museum. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**MINUTES**- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the minutes of December 3, 2024. The motion carried with the following vote: Thompson, Rush, Dennis.

Mrs. Thompson made a motion to approve the special meeting minutes of December 9, 2024. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson. Dennis abstained.

**MONTHLY REPORTS**- Mrs. Thompson made a motion to approve the monthly reports of the health department, county clerk, court clerk, election board and treasurer. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

**CASH FUND ESTIMATE OF NEEDS**- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Soil Conserv ST- $8,420.14; Treas Mtg Cert- $999.77; County Clerk Rec Mangmt/Presv- $16,100.10; County Clerk Lien Fee- $5,677.50; Eco Dev ST- $20,678.79; Road & Bridges ST- $558,784.15; CBRI- $49,761.16; Use Tax ST- $317,325.03; LATCF- $466.38; Sheriff Serv Fee- $20,231.51; Rental of County Prop- $2,000.00; DA Just Cnt- $5,698.07; Assessor Rev Fee- $177.76; Jai ST- $160,338.45; EM- $94.16; Phone Fees- $47,984.05; Fair Maint ST- $8,813.05; Ext ST- $26,826.38; Rural Fire ST- $66,871.31; County Hgwy Unrest- $387,872.68; Sr Citizens ST- $18,715.08; Em Mgmt ST- $38,092.81; School ST- $439,944.97. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**TRANSFERS OF APPROPRIATIONS**- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: Courthouse Security- $6,475.00 from salaries to benefits; Sheriff- $329,711.90 from salaries to benefits; Sr. Citizens- Pink Sr: $1,791.39 from M & O to Asher Sr M & O ($179.14), Macomb Sr M & O ($179.14), Maud Sr M & O ($179.14), McLoud Sr M & O ($179.14), Shawnee Comm Sr M & O ($179.14), Shawnee Rec M & O ($179.14), Tecumseh Sr M & O ($179.14) Tribbey Sr M & O ($179.14) South Pott Sr M & O ($179.14), COEDD Sr capital outlay ($89.57), and VIP M & O ($89.56). Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the blanket purchase orders with the addition of Utley Engineering for $6000.00 for District 1. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**SPECIAL CALL MEETING**- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to post a special meeting agenda for December 16, 2024. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**CIVICPLUS**- No action was taken regarding approval for website development by CivicPlus.

**RITZ THEATER SIGNAGE**- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve additional funding of $26,498.41, for Ritz theater signage. The motion carried with the following vote: Rush, Thompson, Dennis.

**SCCDA TRANSFER OF ASSETS**- A motion was made by Mr. Rush to accept the transfer of assets from the Shawnee Civic Cultural Development Authority. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**HIRING OF ARCHITECT/ENGINEER**- No action was taken on approval to hire an architect/engineer to design plans for a potential future recreation project.

**NO TRESPASSING LETTER FOR COUNTY OWNED PROPERTY**- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the letter requesting no trespassing on all county owned property. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

**REQUESTING OFFICER**- Mr. Rush made a motion to approve Bailey Bickerstaff replacing Melissa Dennis as requesting officer for general government. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**PURCHASE ORDERS/CLAIMS**- Mrs. Dennis made a motion to approve the following Purchase/Orders Claims: 8, 9, Maud Municipal Authority, 470770.00, ARPA Project; 40, Shawnee Pittstop, 48.26, OIL CHANGE; 75, Bryce, N, 70.00, Contractual services; 76, Office Depot, 169.96, SUPPLIES; 77, Smith, C, 121.14, TRAVEL; 78, Jasper, K, 549.20, TRAVEL; 79, McDaniel, S, 300.29, TRAVEL; 80, King S, 118.39, TRAVEL; 81, 142, OG&E, 2232.88, electric; 1618, BCW, 16062.00, CLEANING; 1619, 1620, 146, 150, City Of Shawnee, 5324.44, Utilities; 1621, Garratt-Callahan Company, 652.08, Water Treatment; 1622, 1623, 149, 326, 88, SDS SHAWNEE DUMPSTER SERVICE, 3722.00, DUMPSTER RENT; 1624, Integrated Network Solutions, 5000.00, IT Fees; 1625, GRAINGER, 816.79, Supplies; 1626, 1627, 327, RODS PEST CONTROL, 630.00, Pest control; 1628, 142, 80, 81, 176, PCRW Dist. 3, 212.59, WATER/SEWER; 1629, Watson & Sons, 2137.00, CLEANING; 1630, 1075, 1077, 1081, 83, 152, 87, 178, AT&T, 6356.00, Phone; 1631, Countywide News, 532.35, PUBLICATIONS; 1632, 1635, Amazon Capital Services, 49.99, SUPPLIES; 1633, Davison Fuels & Oil, 166.99, FUEL; 1634, Dino Weed Control, 875.00, Spraying; 1636, Rock Island Key & Lock Shop, 50.00, lock smith; 1637, JD Oasis, 18148.00, Visual Inspect; 1638, 1639, State Auditor & Inspector, 21402.24, Audit Expenses; 140, Pottawatomie GO, 100.00, Conference Registration; 141, 145, 149, 85, ONG, 5798.35, gas; 143, ThermoWorks, 224.95, Pens; 144, 156, Mckesson Medical-Surgical, 1198.82, Data Loggers/Supplies; 145, Galt Foundation, 3866.88, Service; 146, Groth, R, 3451.80, Service; 147, GRUBBS J, 3472.40, Service; 148, Oklahoma State Department Of Health, 23191.99, SALARIES; 150, Streater, M, 3340.00, Service; 151, 154, VIP Voice Services, 2599.50, Rent/Phone; 152, WOOD, R, 800.00, Speaker; 153, Steel, D, 1338.24, Personnel Benefit Expense; 155, JUST-RITE CLEANING SERVICE, 2450.00, CLEANING; 1074, 1082, Earlsboro Tag Agency, 60.00, Tag/Title; 1076, 144, VERIZON WIRELESS, 214.39, Phone; 1078, 1079, Rush, G, 226.01, MILEAGE/PER DIEM; 1080, FINK, R, 170.00, Per Diem Travel; 1083, QUILL, 333.36, SUPPLIES; 1084, DENNIS, M, 1000.00, Travel Allowance; 322, 323, Embassy Suites Hotel, 424.00, CODA CONFERENCE; 324, LOWES HOME CENTER, 22.63, Supplies; 325, O'REILLY'S AUTO PARTS, 529.30, Parts And Supplies; 328, Jones Truck Repair, 1427.06, Truck Repairs; 329, SoAud IoT, 870.00, LAPTOP; 330, SUN COAST RESOURCES, 5303.06, FUEL; 331, Oklahoma Turnpike Authority, 8.75, Toll Fees; 332, Advanced Workzone Services, 382.50, LIGHTS; 333, DUB ROSS, 2943.08, polypipe; 11, DONS COPIERS, 2142.29, Copier Service; 12, EUREKA WATER, 12.44, WATER; 2, HUMPHREY TECHNOLOGY SOLUTIONS, 1415.00, SUPPLIES; 78, Stolz Telecom, 3140.50, Battery; 79, 187, Windstream, 696.95, Utilities; 82, CH&W Commercial Tire, 1253.40, Tire Disposal; 141, De Lage Landen Public Finance, 1260.04, Copier Service; 143, T-Mobile, 3750.00, PHONE; 147, Xerox Corporation, 202.18, MONTHLY SERVICE; 148, 151, Central Disposal, 720.00, TRASH; 153, Dobson Telephone Company, 2753.54, PHONE; 154, McLoud Water Department, 4953.05, WATER; 86, Plank Auto Supply, 195.08, Parts And Supplies; 89, Comdata, 343.57, FUEL; 90, CITY OF TECUMSEH, 55.30, WATER; 167, 170, 172, 177, 180, 182, 171, Firelake Foods, 3601.25, supplies/groceries; 168, 171, 183, Braums, 415.76, supplies/groceries; 169, Buddys Hardware, 72.73, supplies/groceries; 179, Potelco Lockbox, 66.19, PHONE; 173, 175, 181, Guderian Foods, 705.50, SUPPLIES; 184, Wanette Public Works Authority, 103.41, WATER & SEWER; 185, United States Postal Service, 73.00, STAMPS; 186, Town Of Asher, 450.00, Rent; 103, 104, Eagle Vision Construction, 42875.00, glue removal/relocation; 105, OMS Technologies, 6140.00, set up fee; 106, Guardify, 6448.13, Fees. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**ADJOURN**- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 3:04 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS — ATTEST:
POTTAWATOMIE COUNTY, OKLAHOMA

By: Melissa Dennis, Chairman — Raeshel Flewallen, County Clerk