

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, February 11, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk.

GUESTS- Bill Rooth, Countywide News, Cody Roe, City of McCloud, Thad Campbell, Maintenance, Angela Williams, District 2, Nickie Skaggs, Pott Co Admin, Phil Solinger, Pott GOP, Rob Morris, Josie Solis, PCPSC, Fhionna Shaughnessy, Shawnee TV, Patricia Carter, Election Board, Robin Ueltzen and Braquel Stephens, Pott Co 911, and Isiah Osborne, Pott Co EM, were all welcomed to today’s meeting.

PUBLIC COMMENTS- Rob Morris addressed the Board to thank them for the friend he mentioned last week about fixing the road issue on Old Highway 177. He and other neighbors were very thankful.

UPDATE FROM FACILITIES MAINTENANCE- There were 44 maintenance tasks completed last week. The 1st floor is completed and ready for court clerk to begin moving in today. Election board renovation should be completed by mid-April.

UPDATE FROM PUBLIC SAFETY CENTER- The current number of inmates is 349. There are 290 males and 59 females. Sixty-six were booked-in and 62 released. Seven inmates were placed on safety observations.

UPDATE FROM POTT CO 911- There were 10 centerlines created/edited and 51 address points created/edited.

UPDATE FROM POTT CO EM- They assisted with one drone response. They conducted training for volunteers.

SIX-MONTH REBID- There were three bids received for the six-month re-bid of weed & vegetation spraying and blue shale as follows:

Blue Shale			
10-wheeler load	\$100.00	Wyche Quarry	
18-wheeler load	\$160.00	Wyche Quarry	
10-wheeler load	\$50.00/load with \$100 an hour trucking/	4 hr minimum	Withers Shale
18-wheeler load	\$65.00 "	"	Withers Shale
Weed and Vegetation Spraying			
Per sq yard	\$0.062	Shuterra	

A motion was made by Mrs. Dennis to accept all bids as presented and to award shale to Wyche Quarry and weed/vegetation spraying to Shuterra. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MINUTES- A motion was made by Mrs. Dennis to approve the minutes of February 4, 2025 with the correction of adding Melissa Dennis as alternate to the CED Board of Directors. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PAYROLL- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve payroll for January 16 thru January 31, 2025. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Hgwy Unrest- \$399,337.12; School ST- \$440,992.97; Emg Mgmt ST- \$38,283.50; Sr Citizens ST- \$18,500.52; Rural Fire ST- \$65,889.17; Rental of County Prop- \$2,000.00; Fair Maint ST- \$8,890.74; Extension ST- \$26,192.13; Road & Bridges ST- \$529,490.58; Eco Dev ST- \$19,925.62; Use Tax ST- \$352,121.11; DA Just Cnt- \$5,336.35; Emg Mgmt- \$76.14; Jail ST- \$166,925.56; 911 Phone Fees- \$48,702.23; County Clerk Rec/Mgmt/Presv- \$13,237.78; County Clerk Lien Fee- \$7,865.05; Assessor Rev Fee- \$463.29; CBRI- \$52,262.40; LATCF- \$321.43; Safe Ok AG- \$11,160.00; Treas Mtg Cert- \$1,292.13; Sheriff Serv Fee- \$22,856.39; Soil Conv ST- \$8,584.84. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the county clerk, court clerk, treasurer, health department, and election board. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Assessor- \$14,600.00 from salaries to benefits; \$18,000.00 from salaries to benefits; Courthouse Security- \$2,907.75 from salaries to benefits; Sheriff- \$20,000.00 from salaries to M & O; Sheriff Service Fee- \$5,798.72 error correction to VOCA Grant, salaries (\$3,912.00) benefits (\$1,886.72); \$7,294.04 to VAWA Grant, salaries (\$5,800.00) benefits (\$1,494.04). Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

REAPPOINTMENT- Mrs. Dennis made a motion to approve the reappointment of Willis Snowden to the Pottawatomie County E911 Trust Authority Board, at-large, term to expire April 2026. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

RETREET MOU- Mrs. Dennis made a motion to approve the RETREET MOU for Districts 1, 2, and 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

BID- Mrs. Dennis made a motion to approve Pottawatomie County District 2 to go out for bid for removal of current bridge and construction of new bridge on Propane Road. (local ID #200-D2, NBI #09149). Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

P-CARD- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a p-card for Pottawatomie County District 2 with assignee for the card to Shelby Watson, District 2 office manager who has completed the purchase card training and provided required training documentation to the county clerk's office. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

GRANT- Mrs. Thompson made a motion to approve Pottawatomie County District 3 to apply for the Rural and Tribal Assistance Pilot Program Grant to resurface River Road. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

DONATION- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the donation of a commercial freezer from Project Heart to Pottawatomie County Juvenile Detention Center. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

RECEIVING OFFICER- A motion was made by Mrs. Dennis to approve Jessica Strong replacing Cathleen Taylor for OSU Extension, Free Fair, and Jr. Livestock accounts. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 31, Lippert Bros, 84049.71, Construction; 13, City Of McCloud, 41675.00, ARPA Project; 58, 59, Stuart & Clover, 1100.00, Legal Fees; 119, Citizen Potawatomi Nation, 70.31, SUPPLIES; 120, 121, Jasper, K, 431.77, Travel Claim; 122, King S, 51.10, TRAVEL; 123, MCDANIEL, S, 307.44, Travel Claim; 125, OSU Coop. Ext. Service, 152.03, Training; 126, Smith, C. 19.39, TRAVEL; 2127, Advance Graphics & Printing, 45.00, Business cards; 2128, 1379, 1380, AT&T, 1237.14, Phone; 2129, 2130, BCW, 32982.00, CLEANING; 2131, 2132, Central Disposal, 475.00, TRASH; 2133, COAST, 732.73, FUEL; 2134, 134, Comdata, 1145.75, FUEL; 2135, 2136, 2137, Countywide News, 2794.45, PUBLICATIONS; 2138, Davison Fuels & Oil, 153.27, FUEL; 2139, DONS COPIERS, 209.08, Printer Lease; 2140, Garratt-Callahan Company, 652.08, Water Treatment; 2141, Hilton Garden Inn Tulsa, 330.00, Hotel stay; 2142, 1398, 484, 485, RODS PEST CONTROL, 525.00, Pest control; 2143, Shawnee Forward, 2500.00, Sponsorship; 2144, Shred-Away, 66.00, Shredding; 2145, Thomson Reuters, 333.90, Software; 2146, 2147, Vyve Broadband, 975.67, INTERNET; 2148, 142, Watson & Sons, 4825.00, Carpet Cleaning; 2149, 2150, WESTERN STATES FIRE PROTECTION COMPANY, 5183.00, Service; 224, 225, 226, 227, 228, 229, 230, 231, 232, 233, 234, 473, Amazon Capital Services, 7288.58, SUPPLIES; 235, Central Disposal, 124.00, Service; 236, Citizen Potawatomi Nation Health Services, 118.00, X-Ray Services; 237, 238, Galt Foundation, 5262.73, Employee Rates Pay; 239, 139, ONG, 1273.71, gas; 240, 258, PCRW Dist. 3, 124.06, WATER & SEWER; 241, Quadient Leasing USA, 109.61, POSTAGE; 1381, Carls Sanitation, 382.50, TRASH; 1382, City Trailer, 2486.92, Parts; 1383, 1384, Earlsboro Tag Agency, 107.00, Tag/Title; 1386, Eastside Waste Systems, 545.00, ROLL OFF DUMPSTER; 1387, 476, 477, HOOTEN OIL, 8468.45, DEF Fluid/Hydraulic oil/Fuel; 1388, PCDA, 152.11, WATER; 1389, 1390, 1391, 1392, 1393, 1394, 1395, 1396, 1397, Prosperity Bank, 27875.26, LEASES; 1399, VERIZON WIRELESS, 230.59, Phone; 1400, Windstream, 417.27, Phone; 474, Atwoods Distribution, 55.06, Supplies; 475, Higginbotham Bros & Company, 394.61, Parts/Tools/Supplies; 478, Integrated Network Solutions, 3859.96, DELL; 479, JAMES SUPPLIES, 229.93, Parts And Supplies; 480, 481, Jones Truck Repair, 5567.09, Truck Repairs; 482, P & K Equipment, 679.40, Parts; 483, Premier Truck Group/ATC, 1682.44, PARTS AND LABOR; 486, Whites Steel & Pipe, Inc, 74.37, Steel; 129, 130, OKLAHOMA STATE UNIVERSITY, 1800.00, Training; 131, Redline Fire Equipment & Supply, 10177.90, FIRE DEPT. MISC SUPPLIES; 132, Rhynes Fleet Repair, 10170.36, Truck Repairs; 133, Wex Bank DBA Wright Express FSC, 500.00, FUEL; 227, City Of Shawnee, 315.28, WATER; 228, Dobson Telephone Company, 2743.43, PHONE; 229, Hampel Oil Distributors, 3882.35, FUEL; 230, McCloud Water Department, 4834.65, WATER; 124, 231, 232, 137, 138, OG&E, 14382.73, electric; 233, 259, SHAWNEE OFFICE SYSTEMS, 2307.70, COPIER LEASE/COMPUTER; 234, T-Mobile, 3750.00, PHONE; 235, Xerox Corporation, 185.12, Copier; 132, CH&W Commercial Tire, 35.00, Supplies/Repair; 133, CITY OF TECUMSEH, 55.30, WATER; 135, Culligan Water Conditioning, 16.50, WATER; 136, John Deere Financial, 214.83, Parts And Supplies; 140, QUILL, 370.55, SUPPLIES; 256, Hagar Restaurant Service, 566.00, Repair; 257, Potelco Lockbox, 66.24, PHONE; 260, Wanette Public Works Authority, 97.25, WATER & SEWER; 140, Circle P Painting, 6270.00, Painting Services; 141, L&m Office Furniture, 9182.35, Furniture. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 9:31 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk