

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, May 13, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk and Stacy Bateman-Woods ADA were present at today's meeting.

GUESTS- Bill Rooth, Countywide News, Brad Wittrock, Zyzer Asphalt, Thad Campbell, Maintenance, James Kriwanek and Mark McLain, Shawnee FD, Steve Martin M & M Metalwork, Kegan Darker, USFT, Phil Solinger, Pott GOP, Jared Strand and Sheriff Wood, PCSO, Robin Ueltzen, Pott Co 911, Fhionna Shaughnessy, Shawnee CTV, and Stephanie Scarberry, PCEM, were all welcomed to today's meeting.

PUBLIC COMMENTS- Mrs. Dennis stated the Crow Family was having a tour of the farm on May 22nd, at 9:30 a.m.

Phil Solinger stated the Crow family did a tremendous job and that all the vegetables and fruits are home grown.

UPDATE FACILITIES MAINTENANCE- There were 39 tasks completed and 1 pm. There were 3 work tasks at Carter Hall. They have started mowing at the county buildings. Clean-up at 10th street building has begun.

UPDATE PUBLIC SAFETY CENTER- An update was not given at today's meeting.

UPDATE POTT CO 911- There were 6 address points created/edited and 80 centerlines edited by program SAM.

UPDATE POTT CO EM- There were 2 drone responses last week. There is currently a pending OEM preliminary damage assessment from flooding.

UPDATE POTT COUNTY SHERIFF'S OFFICE- Three of the seven new vehicles are at the upfitters. Sheriff Wood thanked emergency management for their assist with a suicide attempt. He also stated two individuals helped a man out of a burning truck.

BID- There were two bids received as follows for one or more brush pumpers for Shawnee FD: Redline Fire Supply- \$91,025.25 and M & M Metalworx- \$78,500.00. Mrs. Dennis made a motion to award the bid to M & M Metalworks, low bid, for \$78,500.00 upon the Shawnee Fire Chiefs recommendation. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MINUTES- Mrs. Dennis made a motion to approve the minutes of May 6, 2025 with the correction of grammatical errors. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the county clerk, health department, treasurer, court clerk, and election board. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Soil Conservation ST- \$8,503.99; Road & Bridges ST- \$550,073.80; Fair Maint. ST- \$8,880.76; Extension ST- \$26,779.44; Emergency Mgmt.- \$111.10; VOCA- \$2,917.34; STOP VAWA- \$8,708.04; Eco Dev ST- \$20,790.30; Rental of County Prop- \$2,000.00; 911 Phone Fees- \$47,431.54; County Clerk Lien Fee- \$11,109.33; Use Tax ST- \$297,024.92; County Clerk Rec Mgmt & Presv- \$14,969.21; Assessor Rev Fee- \$58.41; Treasurer Mtg Cert- \$1,312.17; Jail ST- \$163,902.32; Flood Plain- \$100.00; CBRI- \$45,843.66; LATCF- \$411.61; DA Justice Cnt- \$5,664.50; Sheriff Serv Fee- \$21,460.11; Emergency Mgmt ST- \$38,367.59; Sr. Citizens ST- \$18,788.07; School ST- \$45,139.80; Rural Fire ST- \$66,737.47; County Hgwy Unrest- \$413,032.57. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the following Transfers of Appropriations: Highway ST- \$13,000.00 from District 1 M & O to District 2 M & O. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- Mr. Rush made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DONATION- Mrs. Dennis made a motion for the sheriff's office to accept a donation of a new canine from Pottawatomie County Sheriff's foundation totaling \$10,000.00. German shepherd Karma (\$7,000.00) and handler school (\$3,000.00). Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

PRESENTATION- A presentation was given from US Fleet tracker for GPS and dash cameras.

CONTRACT- Mrs. Dennis made a motion to approve a contract with FSB for an emergency grant policy in the amount of \$9,494.00. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DISCUSSION- There was a brief discussion concerning the insurance claim on a 2024 Ford Expedition.

PROPERTY PURCHASE- Mrs. Dennis made a motion to approve a corrected amount of \$332,010.90 for purchase of property at 35634 State Highway 39, Wanette, OK for Pottawatomie County that was approved last week. There was an overpayment of \$36.10 and First American Title issued a refund check to be put back in Use Tax. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

MEMORANDUM- Mrs. Dennis made a motion to approve a Memorandum of Understanding for Citizen Potawatomi Nation and Pottawatomie County Board of Commissioners for asphalt overlay of BIA route number 8930, 9048, and 8705. Potawatomi Nation will provide a one-time payment of \$200,000.00. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

CONTRACT- No action was taken regarding First Amendment of FY2024-2026 contract for regional secure detention with Board of Pottawatomie County Commissioners.

SOLID WASTE GRANT- Mrs. Dennis made a motion to approve District 3 applying for Solid Waste Grant in the amount of \$35,000.00. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve District 1 applying for the Solid Waste Grant in the amount of \$15,000.00. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

DONATION- Mrs. Dennis made a motion to approve the donation of 500ft of 24 in. poly pipe from the Ironhorse Industrial Park. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

DISCUSSION- There was a brief discussion about the problem with the P-Cards.

P-CARDS- Mrs. Dennis made a motion to stop the use of the P-Cards at this time. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

AGREEMENT- Mrs. Dennis made a motion to approve the Cooperative Service Agreement between Pottawatomie County Board of Commissioners and US Department of Agriculture Animal and Plant Health Inspection Service (APHIS) Wildlife Services. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 213, Guernsey, 1590.00, ARPA Project; 37, Roberts General Contracting, 86671.24, Construction; 38, Lippert Bros, 75225.56, Construction; 39, Lippert Bros, 84168.87, Construction; 15, Maud Municipal Authority, 311358.00, ARPA Project; 1, 198, Reflections Salon And Beauty Bar, 40000.00, Economic Development; 85, 3004, 3008, 3024, 337, 1953, AT&T, 6469.06, Phone/Internet; 86, Davison Fuels & Oil, 5603.13, FUEL; 172, 362, City Of Shawnee, 2710.23, WATER; 173, 175, Jasper, K, 338.59, TRAVEL; 174, McDaniel, S, 829.45, Travel; 176, Smith, C, 130.20, TRAVEL; 177, King S, 393.36, Travel; 178, 3001, 3020, Cintas Corporation, 1000.27, Rugs/Supplies; 179, 361, OG&E, 1573.57, ELECTRIC; 180, Vyve Broadband, 114.95, INTERNET; 181, 2990, 2995, 3006, 336, 409, EUREKA, 272.38, WATER; 182, Sparks Heat & Air, 23194.00, HVAC Unit; 2986, 3000, Alcom Security Systems, 85.00, Fire Alarm Monitoring Service; 2987, BCW, Inc., 16349.50, CLEANING; 2988, 2989, Garratt-Callahan, 1304.16, Water Treatment; 2991, 6L Mechanical, 370.00, Toilet; 2992, Thomson Reuters, 350.60, Software; 2993, DONS COPIERS, 453.72, MONTHLY LEASE; 2994, 2996, 2998, Central Disposal, 773.00, Trash; 2997, 380, Countywide News, 766.30, PUBLICATIONS; 2999, 724, Amazon Capital Services, 203.80, SUPPLIES; 3002, 3005, 1955, 718, RODS PEST CONTROL, 525.00, Pest control; 3003, Integrated Network Solutions, 5000.00, IT Fees; 3007, 1958, OSU-CTP, 112.50, Training; 3009, Shred-Away, 50.00, Shredding; 3010, AE Funeral Services, 350.00, Cremation; 3011, PRESORT FIRST CLASS, 500.00, POSTAGE; 3012, Pottawatomie County Election Board, 8656.60, Election Board Expenses; 3013, JD Oasis, 3840.00, Data Entry; 3014, Caltopo, 700.00, Teams; 3015, Liberty Flags, 815.40, FLAGS; 3016, QUILL, 282.41, SUPPLIES; 3017, Joe Cooper Ford, 169.00, Maintenance; 3018, 3021, 3022, Oklahoma Employment Security Commission, 5336.11, UNEMPLOYMENT; 87, 3019, 413, Prosource Specialties, 2422.67, SUPPLIES; 3023, Communityworks, 4137.80, HOUSING JUVENILES; 3025, LOWE'S, 2165.43, Equipment; 3026, LOWE'S, 439.35, Supplies; 330, Special Cleaning Services, 2500.00, CLEANING; 331, 332, 333, Standley Systems, 646.98, COPIER LEASES; 334, 338, VIP Voice Services, 2663.50, PHONE/RENT; 335, Brandons Lawn Care & Landscaping, 500.00, LAWN MAINTENANCE; 339, Higginbotham Bros & Company, 61.75, SUPPLIES; 340, Quadient Leasing USA, 109.61, POSTAGE; 341, 342, 343, Galt Foundation, 10122.79, Employee Rates Pay; 344, Positive Promotions, 240.80, SUPPLIES; 1951, Alert 360, 69.78, ALARM MONITORING; 1952, Buddys Hardware, 219.44, SUPPLIES; 1954, PCDA, 81.37, WATER; 1956, First Choice Services, 79.31, COFFEE AND SUPPLIES; 1957, J&A Traffic Products, 2612.50, Misc Signs; 1960, Detco Industries, 129.43, Auto Supplies; 1961, 1962, Security National Bank, 6043.42, LEASE PAYMENTS; 1963, 1964, Sovereign Bank, 7147.59, LEASE PAYMENTS; 1965, Rush, G, 159.60, Per Diem Travel; 710, Ada Aggregates, 8521.55, 1 1/2 CRUSHER RUN; 711, 712, 713, 714, WYCHE QUARRY, 8920.00, SHALE; 715, HASKELL LEMON, 35702.26, ASPHALT; 716, Jones Truck Repair, 2713.20, Truck Repairs; 717, Jordan, M, 400.00, CLEANING SERVICE; 719, 206, Plank Auto Supply, 1082.33, Parts; 720, Hampel Oil Distributors, 530.86, DEF Fluid; 721, Hoidale Co., 515.70, Service Call; 722, Central Technology Center, 2200.00, Tuition; 723, HOOTEN OIL COMPANY, 6681.22, FUEL; 31, Shred-It USA, 146.29, Shredding; 197, Wex Bank DBA Wright Express FSC, 618.80, FUEL; 198,

Casco Industries, 3549.00, Supplies; 199, Stolz Telecom, 317.50, RADIO & ACCESSORIES; 200, 210, ONG, 4162.64, Utilities; 360, Empire Finance, 142567.00, LEASE PAYMENT; 363, ONG, 4061.16, gas; 364, Xerox Corporation, 500.00, Copier Service; 406, 407, 410, Eastside Waste Systems, 195.00, TRASH; 408, Shawnee Feed Center, 155.92, K9 Supplies; 410, Eastside Waste Systems, 65.00, TRASH; 411, SHAWNEE OFFICE SYSTEMS, 150.68, Copies; 412, 414, Robbins, J, 157.44, REIMBURSEMENT; 205, One Ten Broadcast Group, 300.00, Radio ad; 207, Randy's Tire, Alignment & Autocare, 177.90, Supplies/Repair; 208, Culligan Water Conditioning, 37.52, WATER; 209, Comdata, 571.90, FUEL; 211, CITY OF TECUMSEH, 55.30, WATER; 212, John Deere Financial, 206.72, Parts And Supplies; 213, HOLT TRAILER, 141.00, Parts; 214, KPWA, 109.50, WATER & SEWER; 378, PCRW Dist. 3, 34.17, WATER & SEWER; 382, Summit Utilities Oklahoma, 111.31, gas; 383, Wanette Public Works Authority, 52.97, WATER & SEWER; 384, United States Postal Service, 438.00, POSTAGE; 385, Buddys Hardware, 199.33, supplies/groceries. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis. The meeting adjourned at 10:02 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk