

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, May 27, 2025. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk, Stacy Bateman-Woods, ADA.

GUESTS- Bill Rooth, Countywide News, Bob Moore, BizPower Benefits, Brad Baney, PCPSC, Thad Campbell, Maintenance, Freeland Wood, Sheriff, Fhionna Shaughnessy, Shawnee CTV, Aaron Scott and Isiah Osborne, Pott County EM, Rob Morris, Braquel Stephens and Robin Ueltzen, Pott County 911, Angela Williams, District 2, Nickie Skaggs, Pott County Admin, Cindy Horn and Scott Douthit, Wanette Schools were all welcomed to today's meeting.

PUBLIC COMMENTS- Bob Moore addressed the Board concerning a program called BizPower Benefits Payroll Savings Program.

Fhionna Shaughnessy wanted to thank all the staff and commissioners for helping with the school field trips. She stated how impressed she was by the work everyone did for the county.

UPDATE FACILITIES MAINTENANCE- There were 26 work tasks completed. They have started demo of the cubicles on the second floor. During the walk through for the ac project, 9 issues were found.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 341. There are 280 males and 61 females. Seventy-two were booked-in and 49 released. Eight inmates were placed on safety observations.

UPDATE POTT CO 911- There were 12 address points created/edited. The new online address application is working well. They received 2 quotes for landscaping and are currently working on IFYR sponsorships.

UPDATE POTT COUNTY EM- Thirty-six new storm shelters were entered into OneMap. They will be receiving applications for a Deputy Director PCEM position. An assessment was done on damage from May 24th damaging winds. They found mostly tree damage.

UPDATE POTT COUNTY SHERIFF'S OFFICE- Everything is going well and they are still waiting on new vehicles that will hopefully be in around the 1st of the month.

APPRECIATION- Scott Douthit, Superintendent Wanette Schools, presented the Board plaques and expressed his gratitude and appreciation for the work done on the roads and helping them to get new buses.

MINUTES- Mr. Rush made a motion to approve the minutes of May 20, 2025. Seconded by Mrs. Dennis the vote was: AYE- Rush, Dennis. Thompson abstained.

PAYROLL- Mrs. Dennis made a motion to approve payroll with one new hire, for May 1 thru May 15, 2025. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mr. Rush and seconded by Mrs. Dennis to approve the following Transfers of Appropriations: County Clerk- \$6,000.00 from salaries to benefits; Court Clerk- \$500.00 from benefits to salaries; Sheriff Service Fee- \$1,181.18 from M & O to salaries; District Attorney- \$15,000.00 from salaries to M & O. The motion passed with the following vote: AYE- Thompson, Rush, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

EM DEPUTY DIRECTOR OPENING- Mrs. Dennis made a motion to approve Emergency Management opening a position and hiring of a deputy director. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

SAM PROPOSAL- A motion was made by Mrs. Dennis to accept the 2-year proposal between Pottawatomie County 911 addressing and SAM, Surveying and Mapping, LLC, regarding maintenance and upkeep of all 911 mapping data to keep it in compliance with NG911 standards in the amount of \$10,300.00 for the first year and \$4,800.00 for the second year. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

RESOLUTION- A motion was made by Mrs. Dennis to approve a reimbursement resolution for the Pottawatomie County Election Board Secretary concerning compensation procedures. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

DATA SCOUT CONTRACT- No action was taken regarding Data Scout contract renewal.

CONTRACT- No action was taken regarding First Amendment of FY2024-2026 contract for regional secure detention with Board of Pottawatomie County Commissioners.

COUNTY FINANCIALS- Mrs. Dennis made a motion to approve the county financials for the month of April. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a 2021 Chevy Tahoe for the treasurer's office. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

DISPOSAL RESOLUTION- Mr. Rush made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: 2021 Chevy Tahoe; S/N: 1GNSKLED3MR280859; DATE ACQUIRED: 10/29/2021; ACQUIRED FROM: Carter Chevrolet; COST PRICE: \$37,752.00; TRANSFERRED TO: Pott County Sheriff; PRICE RECEIVED: \$0; Donated.

Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 88, 428, Arvest Bank, 2931.47, Hotel stay/Travel 89, 90, Stuart & Clover, 2252.25, Legal Fees 3148, Alcom Security Systems, 49.95, Fire Alarm Monitoring Service; 3149, 3150, 210, 211, 214, AT&T, 2453.06, PHONE/INTERNET; 3151, McElyea & Owens Funeral Group, 350.00, Cremation; 3152, 3153, American Self Storage, 266.00, MONTHLY STORAGE FEE; 3154, Watson & Sons, 1352.00, Carpet Cleaning; 3155, 6L Mechanical, 475.00, Toilet; 3156, Randy's Tire, Alignment & Autocare, 692.91, Auto Repairs; 3157, 8, LOWE'S, 1048.41, Supplies; 3158, Davison Fuels & Oil, 133.53, FUEL; 3159, 3160, DEMCO PRINTING, 680.00, SUPPLIES; 3161, 758, QUILL, 1075.25, SUPPLIES; 3162, Satterfield, L, 261.84, TRAVEL; 3163, AE Funeral Services, 350.00, Cremation 3164, DONS COPIERS, 540.00, Contract; 3165, PRESORT FIRST CLASS, 5000.00, POSTAGE; 345, 2044, 2045, 381, OG&E, 5847.30, electric; 346, 347, 348, 349, 750, Amazon Capital Services, 4511.88, SUPPLIES; 350, FRESH BABY, 2970.13, SUPPLIES; 351, PCRW Dist. 3, 581.57, WATER & SEWER; 352, Shine Early Learning, 79.95, SUPPLIES; 2040, 2042, CED 4, 659.40, Signs; 2041, Plank Auto Supply, 5082.73, LABOR AND MATERIALS; 2043, VERIZON WIRELESS, 230.53, Phone; 2046, 749, Atwoods Distribution, 1129.99, Parts And Supplies; 2047, O Reilly Automotive, 476.92, Parts/Tools/Supplies; 2048, Alert 360, 69.78, ALARM MONITORING; 2049, 2050, Security National Bank, 3305.88, LEASE PAYMENTS; 2051, Prosperity Bank, 4138.12, LEASE; 2052, 2053, Sovereign Bank, 7020.70, LEASES; 747, 754, Central Disposal, 4750.00, ROLL OFF DUMPSTERS; 748, Stewart Wholesale, 707.36, Parts; 751, Crafc0, 1260.00, ASPHALT; 752, Warren Cat, 238.38, PARTS AND LABOR; 753, Direct Discount Tire Of Stillwater, 1860.66, Tires; 755, 768, HOOTEN OIL, 7133.47, OIL AND SUPPLIES; 756, 763, CL Boyd, 1345.72, Parts And Supplies; 757, ROD'S PEST CONTROL, 75.00, Pest control; 759, P & K Equipment, 180.60, PARTS AND LABOR; 760, 762, CH&W Commercial Tire, 12046.62, TIRES AND REPAIRS; 761, G.W. VAN KEPPEL COMPANY, 283995.00, Paver; 764, DUB ROSS COMPANY, 6879.60, Tin Horn; 765, Van Eaton Ready Mix, 1772.50, CONCRETE; 766, Fastenal Company, 390.14, NUTS & BOLTS; 767, D & B Lawn Care, 600.00, Tree Removal; 769, 770, Smith, K, 1260.00, DIRT; 209, Redline Fire Equipment & Supply, 9437.31, Truck Accessories; 212, Wex Bank, 312.45, FUEL; 213, Joe Cooper Ford Of Shawnee, 5802.62, Vehicle Repairs; 380, 383, ONG, 1023.27, gas; 382, Constellation New Energy, 1036.62, gas; 384, Brady Industries Of Kansas, 188.26, SUPPLIES; 429, Pike Pass, 86.38, Toll Fees; 430, TransUnion Risk And Alternative Data Solutions, 165.00, TLO Searches; 431, SHAWNEE OFFICE SYSTEMS, 170.74, Copies; 394, 400, 402, 405, Guderian Foods, 656.55, supplies/groceries; 395, 396, Graves Foods, 147.56, supplies/groceries; 397, Sparks Heat & Air, 668.00, Repair/service; 398, 399, 401, 403, 406, 409, Firelake Foods, 2590.29, supplies/groceries; 404, Story, J, 288.00, Service; 407, 410, U.S. FOODSERVICE, 895.84, supplies/groceries; 408, GFL Environmental, 80.01, TRASH; 411, First Choice Services, 209.89, supplies/groceries; 412, Wanette Public Works Authority, 147.95, WATER & SEWER. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BUDGET PRESENTATIONS- At this time the following budgets were presented to the Board for FY 25-26:

DISTRICT ATTORNEY- The amount requested was \$597,870.00. This is \$343,609.45 more than received last year which will help pay for utilities, subscriptions, support staff salaries/benefits, and a new Child Crime Investigator and Bogus Check personnel.

SHERIFF- The amount requested was \$2,597,532.22. This is \$445,788.84 more than received last year which will help pay for raises, fuel and the hiring of two more deputies.

TREASURER- The amount requested was \$341,573.26. This is \$7,217.03 more than received last year which will pay for raises and ink.

TREASURER SCHOOL- The amount requested was \$30,000.00 which is the same amount as last year.

COUNTY CLERK- The amount requested was \$462,775.00. This is \$50,000.00 more than received last year to cover raises and a new employee.

COURT CLERK- The amount requested was \$593,884.32. This is \$17,907.28 more than received last year which will pay for raises.

ASSESSOR- The amount requested was \$487,580.00. This is \$37,867.00 more than received last year to pay for raises.

VISUAL INSPECTION- The amount requested was \$591,400.00. This is \$48,100.00 more than received last year to possibly hire more field appraisers.

GENERAL GOVERNMENT- The amount requested was \$3,382,230.17. This is \$477,820.19 more than received last year for increases in utilities, raises, and insurance.

EXCISE BOARD- The amount requested was \$8,000.00 which is the same amount as last year.

ELECTION BOARD- The amount requested was \$303,669.39 which is the same amount as last year.

JUVENILE DETENTION CENTER- The amount requested was \$30,000.00 which is \$10,000 more than received last year.

INDIGENT- The amount requested was \$20,000.00 which is \$15,000.00 more than last year.

JAIL TRUST- No money was requested.

EMERGENCY MANAGEMENT- The amount requested was \$125,000.00. This is \$26,000.00 more than received last year to pay for fuel, uniforms, training and public education.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 10:31 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk