

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, August 26, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk, Stacy Bateman-Woods, ADA.

GUESTS- Phil Solinger, Pott GOP, Jason James, Shawnee SD, Jared Strand PCSO, Colton Lancaster, Raintree Services, Kurt Schultz, Maintenance, Braquel Stephens, Floodplain, Nickie Skaggs, Pott Co Admin, Jennifer Freeman, PCPSC, Robin Ueltzen, Pott Co 911, Suzie Campbell, Countywide, and Aaron Scott, PCEM, were all welcomed to today's meeting.

PUBLIC COMMENTS- Melissa Dennis stated that United Way was having a chili cookoff today at 11:30-1:30 at Gordon Cooper.

Raeshel Flewallen stated the county officers would be closing at 1:00 p.m. on Friday for Labor Day.

Jason James, Shawnee Superintendent, introduced himself and asked if the county could partner with them to get an area cleaned from down trees behind the middle school.

Colton Lancaster, Raintree Services, stated his company wanted to be added to bids for several services, which include pest control and spraying.

UPDATE FACILITIES MAINTENANCE- There were 47 maintenance tasks completed. Work started on the courthouse and election board yesterday.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 317. There are 263 males and 54 females. Fifty-nine were booked-in and 59 released. Five inmates were placed on safety observations.

UPDATE POTT CO 911- There were 20 address points created/edited.

UPDATE POTT COUNTY EM- There were 3 shelters added to OneMap. The attended Cops N Kids event, Inter Tribal EM Coalition, and will be assisting OU football game August 30 in Norman.

UPDATE POTT COUNTY SHERIFF'S OFFICE- Ten deputies just completed driving training.

PRESENTATION- No presentation was given from 4H Hall of Famer.

4-H PICTURES- Mrs. Dennis made a motion to approve the hanging of pictures of the yearly 4H Hall of Famers in the administration building. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the minutes of August 19, 2025. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for August 1 thru August 15, 2025 with 3 raises, two terminations, and 2 new hires. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfer of Appropriation: Courthouse Security- \$2,864.04 from salaries to benefits. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

BLANKET PURCHASE ORDERS- Mrs. Dennis made a motion to approve the blanket purchase orders. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

APPOINTMENT- Mrs. Dennis made a motion to appoint Braquel Stephens as the floodplain administrator for Pottawatomie County. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

CHEMICAL TO CLEAN COURTHOUSE- Mrs. Dennis made a motion to use D/2 chemical to use for cleaning outside of courthouse. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

QUOTES- The following quotes were received for demolition of 15 E. 10th: Total Demolition- \$28,883.00; Williamson Construction- \$55,000.00; McKeys Bobcat & Backhoe- \$30,400.00. A motion was made by Mrs. Dennis to accept low quote, \$28,883.00, from Total Demolition. This will be paid for with general government funds. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

DESIGN/ENVIRONMENTAL PROPOSAL- Mr. Rush made a motion to approve Pottawatomie County District 3 bridge 06812 design and environmental proposal. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Pottawatomie County District 3, South Rock Creek School safety project design and environmental proposal. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

Mrs. Thompson made a motion to approve Pottawatomie County District 3 bridge 07596 design and environmental proposal. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

FEASIBILITY STUDY- No action was taken regarding a feasibility study from Mission Critical Partners to look at the best option for Pott Co 911 PSAP.

AGREEMENT- A motion was made by Mrs. Dennis to approve a detention services agreement by and between CommunityWorks, LLC and the County of Pottawatomie. (Carter Hall) Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve a detention services agreement by and between CommunityWorks, LLC and the County of Pottawatomie. (Couch Center) Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

UTILITY RELOCATION AGREEMENTS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve utility relocation agreements for project No. STP-263C(115)CI, J/P No. J3-554418(08)RB. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a 2018 motor grader 18203, 2018 motor grader 18200, 2018 motor grader 18201, 2018 motor grader 18202, and 2018 motor grader 18199 for District 2. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to declare surplus (3) 2020 Dodge Ram 1500 pick-ups, a 2019 Chevrolet Tahoe, a 2013 Ford Fusion, 2013 Chevrolet Tahoe, a 2016 Ford Explorer, and a 2011 Ford Crown Victoria for the sheriff's office. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Thompson made a motion to approve the following Purchase Orders/Claims: 46, 47, Lippert Bros, 3274.92, Construction; 17, HASKELL LEMON, 152603.74, ASPHALT; 105, 106, Stuart & Clover, 1228.50, Legal Fees; 223, City Of Shawnee, 43.81, WATER; 3655, 3656, 451, All Hours Locksmith, 209.00, Lock Repair; 432, 22, 285, 286, 18, 16, 35, OG&E, 10688.79, electric; 433, CVEC, 697.00, electric; 434, 435, ONG, 624.31, gas; 5, Shawnee Pittstop, 989.90, Oil/Lube Changes; 23, OSU COOPERATIVE EXTENSION SERVICE, 20825.39, Contractual services; 24, Jasper, K, 70.00, Travel Claim; 25, EUREKA, 12.94, WATER; 2, A Cut Above Buckles, 7555.00, Belt Buckles for Co. fair; 437, 438, American Self Storage, 273.00, Storage Rental; 439, GreatAmerica Financial Services Corporation, 400.80, copier lease; 440, 101, 102, Central Disposal, 3940.00, DUMPSTER RENT; 441, 290, Atwoods Distribution, 498.12, SUPPLIES; 442, Alcom Security Systems, 49.95, Fire Alarm Monitoring; 443, South Central Industries, 131.52, Supplies; 444, QUILL, 305.77, SUPPLIES; 445, 446, FilterTec, 1333.65, Filters; 447, 454, ACCO, 241416.50, INSURANCE/ASSESSMENT FEE; 448, Oklahoma State Bureau Of Investigations, 4800.00, Annual Software Fee; 449, Kellpro, 3198.00, KELLPRO INVENTORY CONTROL SYSTEM; 450, LeadsOnline, 4158.00, Annual Software Fee; 452, Amazon Capital Services, 3581.78, COMPUTER; 453, Mason, J, 530.30, Textbook/course; 23, Quadient Leasing USA, 108.59, POSTAGE; 24, Higginbotham Bros & Company, 252.44, SUPPLIES; 280, Cintas Corporation, 263.41, Rugs; 281, Quality Lube Center, 316.23, OIL CHANGE; 282, P & K Equipment, 1131.97, PARTS, LABOR & SERVICES; 283, CL Boyd, 1847.85, PARTS, LABOR & SERVICES; 284, Bruckner Truck & Equipment, 338.81, PARTS, LABOR & SERVICES; 287, VERIZON WIRELESS, 230.39, Phone; 288, Vyve Broadband, 47.06, PHONE/INTERNET; 289, Alert 360, 74.66, ALARM MONITORING; 291, 292, 293, 294, 105, 107, HOOTEN OIL, 20269.74, Fuel Additive/Diesel/Def Fluid; 100, JAMES SUPPLIES, 14.88, Welding; 103, Jensen Tractor Ranch, 480.06, Mower Blades; 104, Jordan, M, 400.00, CLEANING; 106, DUB ROSS COMPANY, 9647.20, TINHORNS; 19, Circle B, 93.66, FUEL; 20, Wex Bank, 233.82, FUEL; 15, Vision Bank, 510561.04, Lease payment; 39, TransUnion Risk And Alternative Data Solutions, 168.80, TLO Searches; 40, AT&T, 2563.88, WIRELESS PHONE; 41, Seminole Chemical & Supplies, 507.00, GLOVES; 36, Firelake Foods, 1663.41, supplies/groceries; 37, U.S. FOODSERVICE, 284.44, supplies/groceries; 38, Sysco Oklahoma, 1067.54, Groceries; 39, Auto-chlor Services, 259.95, RENTAL; 19, Oklahoma Philharmonic Society, 35000.00, Sponsorship. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis.

EXECUTIVE SESSION- At 9:50 a.m., a motion was made by Mr. Rush and seconded by Mrs. Dennis to enter Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning Board's consideration to purchase real property located on Industry Park Drive. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

At 10:17 a.m., a motion was made by Mrs. Dennis to exit Executive Session and enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis to authorize Greg Rush to enter into negotiations regarding property on Industrial Park. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no other business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 10:18 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

By: Melissa Dennis, Chairman

ATTEST:

Raeshel Flewallen, County Clerk