The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, September 9, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1st Deputy County Clerk, Stacy Bateman-Woods, ADA.

GUESTS- Phil Solinger, Pott GOP, Jared Strand and Jason Seikel, PCSO, Suzie Campbell, Countywide & Sun, Matt Possy, Bethel Schools, Robin Ueltzen, Pott Co 911, Lacey Holt, Legacy Parenting Center, Micah Barton, Gordon Cooper, Nickie Skaggs, Pott Co Admin, Kurt Schultz, Pott Co Maint, Patricia Carter, Election Board, and Jennifer Colbert, PCPSC, were all welcomed to today's meeting.

PUBLIC COMMENTS- Lacey Holt, Legacy Parenting Center, wanted to let everyone know that it was National Diaper Awareness week and they are collection diapers. Sizes 4-7 are the biggest need.

UPDATE FACILITIES MAINTENANCE- There were 31 maintenance tasks over the past two weeks. Waterproofing of the courthouse steps continues. The courthouse and election board roofs are starting next week and exterior painting on election board should be completed by the end of the day.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 320. There are 267 males and 53 females. Sixty-two were booked-in and 52 released. Four inmates were placed on safety observations.

UPDATE POTT CO 911- There were 86 address points created/edited and 12 centerlines created/edited.

UPDATE POTT COUNTY EM- An update was not given at today's meeting.

UPDATE POTT COUNTY SHERIFF'S OFFICE- For the month of August there were 1,802 service calls, 381 traffic stops, 60 citations, 73 written warnings, 248 verbal warnings, 222 paper service, 52 violent crimes, 46 property crimes, and 8 missing persons. Deputies will be attending LEDT and rifle classes.

BETHEL PUBLIC SCHOOLS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve Bethel Public Schools to utilize a portion of their sales tax funds to pay monthly bills to OG&E, Constellation NewEnergy, Vyve Communications, and Pottawatomie County Water Authority. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve Bethel Public Schools to utilize a portion of their sales tax funds to pay a portion of their yearly insurance premium to Oklahoma Schools Insurance Group in the amount of $217,708.67. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

MINUTES- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the special meeting minutes of August 21, 2025. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve the minutes of August 26, 2025. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- A motion was made by Mrs. Dennis to approve payroll for August 16 thru August 31, 2025 with 2 new hires, 1 termination, and 1 raise. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Sr. Citizens ST- $21,876.95; County Hgwy Unrest- $382,651.83; Rural Fire ST- $77,796.29; Em Mgmt ST- $44,465.96; School ST- $516,073.68; CBRI- $40,213.21; LATCF- $468.26; Treas Mtg Cert- $1,172.14; Assessor Rev Fee- $68.10;w Jail ST- $191,878.79; 911 Phone Fees- $49,012.02; County Clerk Rec Mgmt/Presv- $14,799.35; Em Mgmt- $126.39; County Clerk Lien Fee- $8,923.31; Sheriff Serv Fee- $40,106.01; DA Just Cnt- $6,630.67; Eco Dev ST- $24,320.58; Rental of County Prop- $2,500.00; Use Tax ST- $432,022.22; Fair Maint ST- $10,409.28; Extension ST- $30,951.59; Road & Bridges ST- $613,127.54; VOCA- $2,917.34; Soil Conserv ST- $9,872.43. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

MONTHLY REPORTS- A motion was made to approve the monthly reports for the sheriff, court clerk, health department, election board, treasurer, and county clerk. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- A motion was made by Mrs. Dennis to approve the following Transfers of Appropriations: Sheriff Serv Fee- $2,827.59 from Cap Outlay to M & O; VOCA- $2,289.06 from salaries to benefits; Court Clerk- $15,000.00 from salaries to benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the blanket purchase orders. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

CED CLOSEOUT FORM- No action was taken regarding CED4 special transportation funding closeout form.

DIVISION ORDER- No action was taken regarding a division order from Webb Energy Resources, Inc.

SEFA REPORT- Mrs. Dennis made a motion to approve the SEFA report for fiscal year 2024/2025 as presented. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

LETTER- No action was taken regarding a verification letter to extend lease contracts with Security National Bank.

DONATION- Mr. Rush made a motion to approve a donation of the following items to the District Attorney's office from the Pott County Sheriff's office: Armscorp AC-15 AR 15- lower serial #AC002016; Colt Firearms M16 A2- lower serial #8093884; Bushmaster AR15- lower serial #BFI493232; Armscorp AC 15 AR 15- lower serial #AC002032; 6 sears- lower serial #'s DAW 1489, 1490, 1491, 1492, 1493, and 1494. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a donation of 3 stinger spike strips, model number 090200, to the McLoud Police Department from the Pott County sheriff's office. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve the donation of 1 Stalker radar system, 5 Decatur radar systems, 1 Genisis radar system, and mic cords and radar heads to the Lincoln County sheriff's office from the Pott County sheriff's office. Seconded by Mr. Rush the vote was: AYE- Rush, Thomspson, Dennis.

A motion was made by Mrs. Dennis to approve the donation of 1 set of stinger spike strips, 4 tan point blank vests, and 1 black point-blank vest to the Earlsboro Police Department from the Pott County sheriff's office. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

Mrs. Dennis made a motion to approve the donation of 9 streamlight flashlights with batteries, 5 silver tan vests- one with no armor, 4 watchguard body cameras (045760, 045791, 045790, 045829), 3 body camera chargers, and 1 set of scorpion spike strips to the Maud Police Department from the Pott County sheriff's office. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

REQUEST FOR FUNDS- Mrs. Dennis made a motion to approve the funds request to purchase licenses (2) for digital forensics software through Cellebrite in the amount of $123,180.12 for the sheriff's office. This will be paid for Use Tax funds. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

CANOPY EXTENSION FOR DISTRICT 2- Mrs. Dennis made a motion to approve the quote for construction of the canopy extension at the District 2 county barn. The quote was awarded to Williamson Construction for $26,886.01 (materials) and labor cost $21,500.00. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

BARN CONSTRUCTION DISTRICT 3- No action was taken regarding quotes for District 3 barn outside construction.

LEASING OF 231 N BELL- Mrs. Dennis made a motion to approve doing communications about leasing 231 N. Bell St., Shawnee to OESC/Workforce. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

TORT CLAIM- Mrs. Dennis made a motion to approve a tort claim for Troy Officer in the amount of $500. This is the amount of the security deposit he didn't get back. This item will be back on next week to determine an extra amount for the furniture. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a 1995 Chevy ambulance for the Brooksville FD. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

DISPOSAL RESOLUTION- A motion was made by Mr. Rush and seconded by Mrs. Thompson to approve the following Disposal Resolution for the Brooksville FD:

ITEM DISPOSED: 1995 Chevy ambulance; S/N: NA; DATE ACQUIRED: 2001/2002; ACQUIRED FROM: State Surplus Property Distribution; COST PRICE: $10,000.00; DATE DISPOSED: 9/9/2025; TRANSFERRED TO: Junked.

The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

UTILITY PERMIT- Mrs. Thompson made a motion to approve the utility permit for Recoil Oil Field Services in the NENE/4 of Section 15-T6N-R4E parallel to west side of N3450 Road. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mr. Rush made a motion to approve the following Purchase Orders/Claims: 37, DALE PUBLIC SCHOOLS, 1950.00, Repairs; 3657, CSG Forte Payments, 949.20, Credit Card Readers; 3658, 3659, Integrated Network Solutions, 3999.98, COMPUTER; 3660, Dana Safety Supply, 29700.00, Equipment; 2329, 5, OSU-CTP, 325.00, Training; 925, UTLEY & ASSOCIATES, 3630.00, Engineering fees; 926, Indaco Metals, 26886.01, Parts; 927, 108, 113, 117, 118, Ada Aggregates, 34737.16, Rock/Crusher run; 928, Frankfurt Short Bruza Associates, 4747.00, Architectural Services; 269, Casco Industries, 11481.00, Fire Dept. Supplies; 436, 566, 358, 359, 361, 23, 27, 22, 68, 21, 52, AT&T, 3078.97, Phone/Internet; 437, 23, Tri County RWD #2, 1122.75, WATER; 438, Metro Sign Corporation, 69625.00, Sign; 439, 561, 20, City Of Shawnee, 1645.51, WATER; 440, 564, 570, 587, 600, 29, 120, 127, 132, 24, 25, 28, Central Disposal, 8416.00, TRASH; 2, Citizen Potawatomi Nation, 50665.55, 911 fees; 1, 581, DataScout, 12100.00, Mapping/Website; 6, 8, 10, 11, Randy's Tire, Alignment & AutoCare, 3505.76, Auto Repairs; 7, OTA-Plate Pay, 36.50, Toll Fees; 9, Foremost Promotions, 1844.43, SUPPLIES; 12, 592, 593, 601, 610, 370, 372, 379, Amazon Capital Services, 3389.01, Supplies; 26, Smith, C, 341.67, TRAVEL; 27, 572, 31, 18, 22, 23, 25, 27, ONG, 2966.76, gas; 28, 576, 17, 26, OG&E, 13696.45, electric; 29, MCDANIEL, S, 592.85, TRAVEL; 30, King S, 93.17, TRAVEL; 31, 562, 563, 374, 57, 59, Cintas, 1838.71, SUPPLIES; 32, Stone, F, 150.00, Cleaning Office; 3, Stossel, B, 500.00, office help; 4, 65, Heritage Embroidery, 613.00, Awards/Patches; 5, OKGTPA, 700.00, Contract; 6, Kidney, Jr., C, 1260.00, SECURITY; 7, Extreme Inflatables, 7500.00, Contract; 557, Ueltzen, V, 800.00, Travel Allowance; 558, Anderson, B, 800.00, Travel Allowance; 559, 565, BCW, 16062.00, CLEANING; 567, Allied Elevator Services, 385.00, Elevator Maintenance; 568, 571, 371, Vyve Broadband, 14529.03, PHONE/INTERNET; 569, 53, 30, EUREKA WATER, 137.37, WATER; 573, 603, 364, 366, RODS PEST CONTROL, 620.00, Pest control; 574, 115, 19, QUILL, 568.31, SUPPLIES; 575, Watson & Sons, 1360.00, Carpet Cleaning; 577, 578, DISTRICT ATTORNEYS COUNCIL, 13399.77, Payroll; 579, Paris Fire Extinguisher, 222.00, Service; 580, South Central Industries, 932.23, Janitorial Supplies; 582, 583, 591, Davison Fuels & Oil, 6509.41, FUEL; 584, Alcom Security Systems, 59.95, SECURITY; 585, Satterfield, L, 900.00, TRAVEL; 586, COAST, 689.96, FUEL; 588, Department Of Public Safety, 80.00, Service; 589, 110, LOWE'S, 267.81, Supplies; 590, Glass Action, 453.00, WINDSHIELD; 594, 64, FRED'S TIRE & BATTERY, 1771.20, TIRE, MOUNT, BALANCE; 595, 54, 58, 67, Arvest Bank, 7324.27, Transport/Travel Expenses; 596, Mccord, J, 102.00, Per Diem Travel; 597, Palmer, J, 102.00, Per Diem Travel; 598, Beckham, A, 102.00, Per Diem Travel; 599, Lovell, S, 102.00, Per Diem Travel; 602, ITEMC, 1200.00, CONFERENCE; 604, NASAR, National Association For Search And Rescue, 2534.25, COURSE; 605, 367, 21, PCRW Dist. 3, 101.70, WATER; 606, Global Industrial, 1479.20, office equipment; 607, DEMCO PRINTING 380.00, flyers; 608, Four Corners Emergency Management Association, 875.00, Registration; 609, Quality Plumbing Company, 755.25, PLUMBING REPAIRS; 611, CODA, 450.00, REGISTRATION FOR CLASS; 25, Oklahoma State Department Of Health, 29990.28, Payroll; 26, Wilson, Dotson And Associates, 650.00, estimate of needs; 27, Special Cleaning Services, 2500.00, CLEANING; 28, 32, VIP Voice Services, 2663.50, Rent/Phone; 357, 61, GFL Environmental/WCA Of Oklahoma, 315.90, trash pickup; 360, 362, Bruckner Truck & Equipment, 7825.69, PARTS AND LABOR; 363, 375, 116, CL Boyd, 7239.40, PARTS, LABOR & SERVICES; 365, 56, 66, 44, 57, First Choice Services, 1359.12, COFFEE; 368, ATMAX Equipment, 730.79, PARTS AND LABOR; 369, Midstate Traffic Control, 873.10, REPAIR FLASHING LIGHT; 373, 380, 390, 130, 133, 134, HOOTEN OIL, 17445.37, Fuel Additive/Oil/Fuel; 376, Rush, G, 1000.00, Travel Allowance; 377, ACCO, 30.00, Registration; 378, Thompson, A, 1000.00, Travel Allowance; 381, DENNIS, M, 1000.00, TRAVEL; 382, 383, 388, 389, Sovereign Bank, 15178.50, lease payments; 384, 385, 386, 387, Security National Bank, 3021.71, lease payments; 109, O'REILLY'S AUTO PARTS, 1123.38, Parts; 111, Higginbotham Bros & Company, 62.06, Tools/Supplies; 112, CH&W Commercial Tire, 306.24, TIRES AND REPAIRS; 114, 124, Buddys Hardware, 692.88, SUPPLIES; 119, Fensco, 520.68, Fencing; 121, Chris Foster Trucking, 17724.18, Hauling; 122, Blessings Gravel, 8506.81, Rock; 123, Direct Discount Tire Of Stillwater, 1131.60, Tires; 125, DUB ROSS, 711.20, Tin Horn; 126, Jones Truck Repair, 991.30, Repair; 128, Jordan, M, 400.00, CLEANING; 129, Fastenal Company, 496.05, NUTS & BOLTS; 131, Pontotoc Sand And Stone, 184.00, Rock; 135, ATMAX Equipment, 308.64, Blades; 136, Cross Timbers Consulting, 2595.00, Engineer Service; 7, Shrum, C, 404.84, Per Diem Travel; 8, Knutsen, N, 424.94, Per Diem Travel; 560, 9, DONS COPIERS, 7860.00, Copier/Lease; 22, VERIZON WIRELESS, 286.07, CELL PHONE; 24, Myder, 1393.35, Ladder; 25, Redline Fire Equipment & Supply, 9764.65, Supplies; 26, Haley Diesel And Automotive, 6881.22, Truck Repairs; 28, Windstream, 235.08, Utilities; 29, Rhynes Fleet Repair, 3209.56, Truck Repairs; 19, McLoud Water Department, 4989.70, WATER; 20, 51, Dobson Telephone Company, 2747.55, PHONE; 21, De Lage Landen Public Finance, 1260.04, Copier Service; 55, Shawnee Feed Center, 78.10, K9 Supplies; 60, Apex Complete Auto Repair, 186.00, Auto Repairs; 61, Oklahoma State Agency For Surplus Property, 11000.00, Vehicle; 62, Scarberry, S, 85.18, REIMBURSEMENT; 63, Robbins, J, 78.12, Reimbursement; 24, City Of Tecumseh, 57.56, WATER; 25, KPWA, 109.50, WATER & SEWER; 29, AR Association Of Conservation Districts, 825.00, Registration; 40, 41, 46, 47, Guderian Foods, 307.05, Groceries; 42, Braums, 191.42, supplies/groceries; 43, 48, 49, 55, Firelake Foods, 1528.79, supplies/groceries; 45, Dollar General, 376.40, Groceries; 50, Story, J, 384.00, Service; 53, Carls Sanitation, 32.90, TRASH; 54, Hardin, S, 140.00, Mowing; 56, Wanette Public Works Authority, 81.00, WATER & SEWER; 58, Auto-chlor Services, 263.95, RENTAL; 59, Town Of Asher, 450.00, Rent; 60, Graves Foods, 104.05, Groceries. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thomspon, Dennis.

EXECUTIVE SESSION- At 10:15 a.m., Mrs. Thompson made a motion to enter Executive Session pursuant to 25 O.S. § (B)(3) for confidential communications between Board and its attorney concerning Board's consideration to purchase real property located on Industry Park Drive. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

At 10:43 a.m., Mr. Rush made a motion to exit Executive Session and re-enter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mr. Rush to enter into a contract for the purchase of property on Industry Park Drive. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 10:44 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk