

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, September 23, 2025 at 9:03 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson, Member, Stephanie Hutchcraft, 1st Deputy County Clerk, and Stacy Bateman-Woods, ADA.

GUESTS- Phil Solinger, Pott GOP, Scott Douthit, Wanette Schools, Jennifer Freeman, PCPSC, Freeland Wood, Pott Co Sheriff, Brad Hawkins, Maud Schools, Aaron Scott, Korey Wingo, and Stephanie Scarberry, PCEM, Roberta Lewis, Daniel Johnson and Crystal Romanyszyn, Shawnee Forward, Angela Williams, District 2, Kurt Schultz, Pott Co Maint, Suzie Campbell, Countywide & Sun, Tracy McDaniel, and Robin Ueltzen, Pott Co 911, were all welcomed to today's meeting.

PUBLIC COMMENTS- Tracy McDaniel addressed the Board about issues in the courthouse concerning noise and construction during jury trials. She asked about proper procedure to follow when having problems.

Roberta Lewis addressed the Board about 2 incidents that occurred at Lake Rd/Bethel Rd intersection and the issues with calls getting through to the dispatch center.

UPDATE FACILITIES MAINTENANCE- There were 67 maintenance tasks including 5 pm's. Roof and exterior repairs are ongoing on the courthouse and 90% is completed with canopies on Election Board.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 323. There are 262 males and 61 females. Fifty-five were booked-in and 53 released. Two inmates were placed on safety observations.

UPDATE POTT CO 911- There were 9 centerlines created/edited and 12 address points created/edited.

UPDATE POTT COUNTY EM- There was one drone response. They completed in-person NASAR/FUNSAR/SARTECH II training. They will be placing a light tower for Frontier Days.

UPDATE POTT COUNTY SHERIFF'S OFFICE- Sheriff Wood stated that everything was going well. They are waiting on one more vehicle.

WANETTE PUBLIC SCHOOLS- Mrs. Dennis made a motion to approve a quote of \$4,395.00 for Wanette Public Schools to replace a transmission in a suburban. It was approved to do a blanket for \$5000.00. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

MAUD PUBLIC SCHOOLS- Mrs. Dennis made a motion to approve Maud Public Schools to utilize a portion of their sales tax funds to pay for 2025-2026 property casualty insurance to OSIG for \$139,288.00. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Maud Public Schools to utilize a portion of their sales tax funds to pay for bus repairs in the amount of \$9,733.34. The motion carried with the following vote: AYE- Thompson, Dennis.

SIX-MONTH BIDS- A motion was made by Mrs. Dennis to approve going out on six-month materials bid with the removal of guardrails only. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve going out on six-month hauling and miscellaneous bid. The motion carried with the following vote: AYE- Thompson, Dennis.

MINUTES- A motion was made by Mrs. Thompson to approve the minutes of September 16, 2025. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for September 1 thru September 15, 2025. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

FEASIBILITY STUDY FROM MISSION CRITICAL PARTNERS- Mrs. Dennis made a motion to approve a feasibility study from Mission Critical Partners (MCP) to look at the best option for Pott Co 911 PSAP and dispatching services. Cost is \$59,535.00 (optional services are not included) which includes phases 1 through 4, to be paid from 911 sales tax account on state contract SW1050MI. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

PURCHASE FOR POTT COUNTY EM- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the purchase of one ASAP-18 tan shelter and one XACT 5-ton HVAC from DLX Enterprises, LLC totaling \$32,416.33 using sole source with the state reimbursing \$10,000.00. The motion carried with the following vote: AYE- Thompson, Dennis.

ARPA FUNDS- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve a resolution concerning American Rescue Plan Act of 2021 (ARPA) interest monies received. The motion carried with the following vote: AYE- Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: General Fund- \$24,971.29 from M & O to ARPA capital outlay; Maud School- \$149,021.34 from capital outlay to M & O; Maud Sr. Citizens- \$5000.00 from M & O to capital outlay. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis to approve the blanket purchase orders with the addition of one for Wanette Schools in the amount of \$5,000.00. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

CARE TO GROW GRANT- A motion was made by Mrs. Dennis to approve participating in the Care to Grow Grant. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

SHAWNEE'S FALL FESTIVAL- Mrs. Dennis made a motion to approve participating in the City of Shawnee's Fall Festival and approve the payment of \$20,500.00 for a ferris wheel. The City of Shawnee will contract for the ferris wheel and the county will reimburse. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

DISTRICT 3 PURCHASE- No action was taken regarding District 3 purchasing BF10CX-2EGN steel bed Belshe trailer for \$26,706.00.

No action was required for District 3 outside barn construction. It was stated that this project would be paid for in draws as items and work was completed.

RECEIVING OFFICER- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve Lisa Lyons replacing Melinda Howard as receiving officer for the treasurer's office.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus (2) 2023 Kubota tractors for District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 3661, Sirchie Acquisition Company, LLC, 613.00, SUPPLIES; 931, Great Western Trailer, 95800.00, mule bottom dump trailer; 932, Custom Fit Auto Glass & Calibration, 1475.06, Window Tinting; 933, 170, Great Plains II, 23626.90, rotary cutter/parts/labor; 441, BSN Sports, 225000.00, Service; 487, Amundsen Commercial Kitchens, 10647.24, dishwasher; 18, Shawnee Pittstop, Shawnee Lube, 577.25, OIL & LUBE; 37, Mother Natures, 100.00, SPRAY FOR BUGS; 38, 42, 43, 44, 39, 93, AT&T, 6922.17, PHONE; 39, OSU COOPERATIVE EXTENSION SERVICE, 17333.33, Contractual services; 15, HJ Awards Company, 950.00, Awards; 16, LUKA, CHRISTI D., 2500.00, Fair Managers; 735, County Treasurer's Association Of Oklahoma, 450.00, Annual Dues; 736, 737, American Self Storage, 273.00, Storage Rental; 738, Wolverine Storage, 248.00, Storage Rental; 739, 39, 473, 476, 39, 40, 35, 37, 40, 44, 40, 74, 75, OG&E, 54307.48, Utilities; 740, Holiday Inn Express & Suites, 2970.00, Hotel stay; 741, Rigney, S, 102.00, Per Diem Travel; 742, Crawford, J, 165.00, Per Diem Travel; 743, 92, Apex Complete Auto Repair, 564.50, Auto Repairs; 744, 475, I-COM Battery Supply, 299.97, Truck Batteries; 745, Officer, T, 500.00, REIMBURSEMENT; 746, ACCO, 206891.00, INSURANCE; 747, Secretary Of State, 10.00, Notary Bond; 36, 37, Galt Foundation, 10294.96, Employee Rates Pay; 38, Quadiant Leasing, 108.59, POSTAGE; 40, 41, 42, 43, 45, 166, Amazon Capital Services, 2785.35, SUPPLIES; 44, Sowder Heating & Air, 10940.00, Maintenance; 472, Premier Truck Group, 734.03, PARTS, LABOR & SERVICES; 474, 157, Plank Auto Supply, 573.23, Parts/Tools/Supplies; 477, Atwoods Distribution, 39.88, Parts/Tools/Supplies; 478, 158, P & K Equipment, 1229.14, PARTS, LABOR & SERVICES; 479, Rush, G, 115.78, MILEAGE; 480, 484, CL Boyd, 3272.01, PARTS, LABOR & SERVICES; 481, 164, Warren Cat, 2975.65, GRADER BLADES/LABOR; 482, RUSH TRUCK CENTER, 260.00, Parts; 483, 175, JAMES SUPPLIES, 344.88, RENTAL/SERVICE; 156, 161, 162, 165, 167, 173, 174, HASKELL LEMON, 371714.04, ASPHALT; 159, Bruckner Truck & Equipment, 457.20, Parts; 160, Cintas Corporation, 527.48, Rugs; 163, MHC Kenworth, 422.73, Parts; 168, 171, 172, Ada Aggregates, 25931.02, Rock; 169, Unifirst Corporation, 587.96, UNIFORM CHARGES; 176, Central Disposal, 1900.00, ROLL OFF DUMPSTER; 10, Flewallen, R, 228.80, TRAVEL; 11, Hutchcraft, S, 170.00, Per Diem Travel; 50, Kofile Technologies, 642.70, Service; 38, VERIZON WIRELESS, 286.07, PHONE; 41, Wex Bank DBA Wright Express FSC, 489.22, FUEL; 45, 36, 38, CVEC, 7750.46, Utilities; 46, Stolz Telecom, 100.00, RADIO & ACCESSORIES; 47, The Burrows Agency, 10755.00, INSURANCE; 3, Department Of Public Safety, 2592.00, SUBSCRIPTION; 32, 34, 42, 45, ONG, 2486.61, gas; 33, Brady Industries Of Kansas, 353.81, SUPPLIES; 34, ONG, 422.19, gas; 41, Wanette Public Works Authority, 410.97, WATER; 43, UMB Bank, 38160.04, Project; 46, Constellation New Energy-Gas Division, 27.33, gas; 88, Higginbotham Bros & Company, 79.56, MISC EXPENSE; 89, Shawnee Feed Center, 70.20, Dog food; 90, Eastside Waste Systems, 65.00, TRASH; 91, Evident, 245.27, SUPPLIES; 71, Braums, 192.69, supplies/groceries; 72, Dollar General, 140.35, SUPPLIES; 73, Firelake Foods, 495.80, supplies/groceries. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

EXECUTIVE SESSION- At 10:00 a.m., Mrs. Thompson made a motion to enter Executive Session pursuant to 25 O.S. § 307 (B)(3) for confidential communications between Board and its attorney concerning Board's consideration to purchase real property located on Industry Park Drive. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis.

At 10:31 a.m., Mrs. Dennis made a motion to exit Executive Session and reenter Open Session. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis.

A motion was made by Mrs. Thompson to order an appraisal and hire a title company for property located on Industrial Park Drive. Greg Rush shall have the authority to move forward with the purchase of the property and shall have authority to hire appraiser and title company and execute all documents necessary to proceed with the sale. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Dennis.

ADJOURN- There being no further business Mrs. Dennis made a motion to adjourn. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. The meeting adjourned at 10:32 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk