

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, October 7, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Raeshel Flewallen, County Clerk, Stacy Bateman-Woods, ADA.

GUESTS- Robin Ueltzen, Pott Co 911, Jennifer Freeman, PCPSC, Kurt Schultz, Pott Co Maint., Doug Van Scayoc, City of McCloud, Patricia Carter, Election Board, Tommy Wylie, Advance Workzone, Suzie Campbell, Countywide & Sun, James Bishop, Pott Co IT, Aaron Scott, Pott Co EM, and Jared Strand and Jason Seikel, PCSO, were all welcomed to today's meeting.

PUBLIC COMMENTS- Robin Ueltzen thanked everyone for their participation and support of Breast Cancer Awareness Month.

UPDATE FACILITIES MAINTENANCE- There were 69 maintenance tasks including one pm. The courthouse roof should be completed today. Tirts phase on the courthouse steps will be completed by the end of the week and roofing will start on the Election Board today, weather permitting.

UPDATE PUBLIC SAFETY CENTER- The current number of inmates is 328. There are 277 males and 51 females. Sixty-one were booked-in and 59 released. Two inmates were placed on safety observations.

UPDATE POTT CO 911- There were 8 address points created/edited and two centerlines edited. A new addition in Wanette City limits is being added.

UPDATE POTT COUNTY EM- There was one drone response last week. One shelter was mapped on OneMap. There were 9 individuals that completed CPR/AED training.

UPDATE POTT CO SHERIFF'S OFFICE- An update was not given at today's meeting.

PRESENTATION- Tommy Wylie from Advanced Workzone informed the commissioners about the cones they could sell for \$21 each if purchased in a pallet of 225.

MINUTES- Mrs. Dennis made a motion to approve the minutes of September 23, 2025. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Rush abstained.

MONTHLY REPORTS- Mrs. Dennis made a motion to approve the monthly reports of the court clerk, assessor, health department, treasurer, and county clerk. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

PAYROLL- Mrs. Dennis made a motion to approve payroll for September 16 thru September 31, 2025 with raises for all in the assessor and all except 2 in the court clerks. One raise was given in District 3. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: County Donations- \$46,559.60; ARPA 2021- \$11,384.85; Em Mgmt.- \$118.37; VOCA- \$2,917.34; County Clerk Lien Fee- \$6,403.21; County Clerk Rec Mgmt/Presv-\$14,345.43; Rental of County Prop- \$2,000.00; LATCF- \$438.55; CBRI- \$45,923.81; Jail ST- \$194,469.96; 911 Phone Fees- \$48,923.36; Sheriff Service Fee- \$21,196.39; Fair Maint ST- \$10,548.65; Extension ST- \$31,091.44; Soil Conserv ST- \$10,035.21; Treasurer Mtg Cert- \$1,255.02; Assessor Rev Fee- \$789.78; DA Justice Cnt- \$6,608.91; Road & Bridges ST- \$640,718.75; Use Tax ST- \$326,759.88; Eco Dev ST- \$24,390.14; Sr Citizens ST- \$22,038.46; School ST- \$539,417.58; Rural Fire ST- \$78,197.62; County Hgwy Unrest- \$396,345.90; Em Mgmt. ST- \$45,033.60. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

TRANSFERS OF APPROPRIATIONS- Mr. Rush made a motion to approve the following Transfers of Appropriations: County Clerk- \$14,000.00 from salaries to benefits; Court Clerk- \$20,000.00 from salaries to benefits. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

BLANKET PURCHASE ORDERS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve the blanket purchase orders. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

POTT COUNTY BUDGET- No action was taken regarding approval of 2025/2026 Pottawatomie County budget.

RESOLUTION- No action was taken regarding a resolution for the use of Use Tax funds.

JUSTICE ASSISTANCE GRANT- Mrs. Dennis made a motion to approve applying for the Justice Assistance Grant for the sheriff's office. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

X-RAY MACHINE PURCHASE- Three quotes were received as follows: Auto Clear Security- \$23,088.00; Security Pro USA- \$26,583.00; Anchortex Corp- \$29,066.67. Mrs. Dennis made a motion to approve low

bid, Auto Clear, for \$23,088.00, for a new x-ray machine for security at the Courthouse. This will be purchased with Use Tax funds. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

RADIOS FOR POTT CO EM- Mr. Rush made a motion to approve Emergency Management purchasing 5 TP9 battery high-capacity LI-ion 3300mAh, 5 TP 8/9 belt clip 55 mm, and 1 TP81/93/94 charger multi LI-ion wall kit from Stolz Telecom LLC for \$1,294.50. Seconded by Mrs. Dennis the vote was: AYE- Rush, Thompson, Dennis.

A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the purchase of 3 radios and installation for the new EM1 vehicle from Stolz Telecom LLC for \$11,779.47. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

RIGHT-OF-WAY AFFIDAVIT- Mrs. Dennis made a motion to approve the right-of-way affidavit and form ER-02 for ODOT reimbursement of flood damage on Dancing Streams Road in District 2. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

A motion was made by Mr. Rush to approve the right-of-way affidavit and form ER-02 for ODOT reimbursement of flood damage on Walker Road in District 2. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- Mrs. Dennis made a motion to approve declaring surplus a 2021 NUC computer for the treasurer's office. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

DISPOSAL RESOLUTION- Mrs. Dennis made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: 2021 NUC Computer; S/N: BTTN13600DFN; DATE ACQUIRED: 12/16/2021; ACQUIRED FROM: TM Consulting; COST PRICE: \$879.00; DATE DISPOSED: 10/7/2025; TRANSFERRED TO: Pott County Commissioners; PRICE RECEIVED: Donated.

Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

SURPLUS- A motion was made by Mrs. Dennis and seconded by Mr. Rush to approve declaring surplus a tool box, Chevrolet 4X4 truck, Chevrolet pick-up (red), 6120 M John Deere cab tractor CTS belly dump trailer, JD ditching bucket, Dynapac CP-142 tyred belly weights, 1-ton engine hoist, PTO tank w/pump, Luno tool box, 110-gallon fuel tanks (3), Tiger mower blade JD ditching bucket, JD CX15 brush hog and Tiger 50" saw head for District 3. The motion carried with the following vote: AYE- Thompson, Rush, Dennis.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims with the correction amount of \$177,883.00 for PO 2574: 272, Banner Fire Equipment, 3978.55, SUPPLIES; 273, Redline Fire Equipment & Supply, 16391.39, SUPPLIES; 442, AC Owen Construction, 169022.95, Construction Management; 443, Brady Industries Of Kansas, 182.47, SUPPLIES; 5, Town Of Wanette, 319304.00, ARPA; 19, 558, Amazon Capital Services, 1348.73, SUPPLIES; 40, Cherryroad Media, 180.00, Subscription; 41, 876, 877, 878, Cintas Corporation, 1273.43, Supplies; 42, Office Depot, 242.13, SUPPLIES; 43, 56, 57, OG&E, 30692.62, electric; 44, 890, 52, 58, 59, ONG, 4968.22, gas; 45, Stone, F, 150.00, Cleaning Office; 17, Shawnee Feed Center, 281.00, ADVERTISING; 869, Alcom Security Systems, 59.95, ALARM SERVICE; 870, Anderson, B, 800.00, Travel Allowance; 871, Carter, P, 307.80, Per Diem Travel; 872, Carter, S, 200.00, Per Diem Travel; 873, 874, 875, 46, 47, 199, 50, Central Disposal, 3623.00, TRASH/DUMPSTER RENTAL; 879, COAST, 579.81, FUEL; 880, Countywide News, 12000.00, Contract; 881, Department Of Public Safety, 80.00, Service; 882, 883, DISTRICT ATTORNEYS COUNCIL, 14559.64, Payroll; 884, 885, EUREKA, 26.88, Water; 886, Flewallen, R, 800.00, Travel Allowance; 887, Gray, K, 200.00, Per Diem Travel; 888, HASBELL, T, 263.00, Per Diem Travel; 889, LOWE'S, 321.33, Supplies; 891, Rodriguez, T, 917.00, LAWN MAINTENANCE; 892, 893, 894, 574, 575, 208, RODS PEST CONTROL, 685.00, Pest control; 894, Satterfield, L, 900.00, Travel Allowance; 895, Staybridge Suites, 928.00, Hotel stay; 896, Total Assessment Solutions Corp, 7500.00, installment; 897, Ueltzen, V, 800.00, Travel Allowance; 48, Epperley Lawn Care & Prop. Maintenance, 750.00, Maintenance; 49, 50, Galt Foundation, 13000.00, Employee Rates Pay; 51, Oklahoma State Department Of Health, 29783.86, Payroll; 53, STEVENS LAWN SERVICE, 160.00, LAWN MAINTENANCE; 54, Summit Fire & Security, 442.00, Monitoring; 559, AT&T, 1168.33, Phone; 560, 561, Atwoods Distribution, 825.11, Parts And Supplies; 562, Black Knight Diesel Tuning & Performance, 3500.00, PARTS, LABOR & SERVICES; 563, Bruckner Truck & Equipment, 1711.35, PARTS, LABOR & SERVICES; 564, Chappel Supply & Equipment, 492.89, SUPPLIES; 565, 566, 567, 568, CODA, 500.00, CODA CONFERENCE; 569, DENNIS, M, 1000.00, Travel Allowance; 570, 204, HOOTEN OIL, 3171.52, Fuel Additive/Fuel; 571, 572, 573, OSU-CTP, 195.00, Class; 576, 577, 578, Rush, G, 382.28, MILEAGE/TRAVEL ALLOWANCE; 579, 580, 581, 582, Security National Bank, 9349.30, lease payments; 583, 584, 585, 586, Sovereign Bank, 15178.50, lease payments; 587, Thompson, A, 1000.00, Travel Allowance; 198, BELSHE INDUSTRIES, 11229.49, Parts; 200, Fastenal Company, 499.82, NUTS & BOLTS; 201, HASKELL LEMON, 24572.97, ASPHALT; 202, 203, Hayes Canteen, 783.79, COFFEE/SUPPLIES; 205, Jordan, M, 400.00, CLEANING SERVICE; 206, Premier Truck Group/ATC, 519.98, PARTS AND LABOR; 207, Robinett Construction, 2000.00, Labor; 209, SMS Power Train And Hardware, 339.36, Parts; 210, Warren Cat, 1703.30, GRADER BLADES; 211, WYCHE QUARRY, 6400.00, 18 WHEELER BLUE SHALE; 22, QUILL, 207.72, SUPPLIES; 52, PCRW Dist. 3, 30.00, Utilities; 53, 54, Stolz Telecom, 12983.95, RADIO & ACCESSORIES; 55, Wex Bank DBA Wright Express FSC, 72.00, FUEL; 56,

Windstream, 235.08, Utilities; 51, City Of Shawnee, 504.61, WATER; 52, Constellation New Energy-Gas Division, 36.18, gas; 53, Dannahshat Transmission Installations, 4670.00, Repair; 54, De Lage Landen Public Finance, 1260.04, Copier Service; 55, Hampel Oil Distributors, 4380.61, Gas/Fuel; 60, UMB Bank, 38160.04, Project; 106, Shawnee Police Department, 750.00, CLEET; 90, Ace Mart Restaurant Supply, 4759.00, Freezer; 91, City Green Lawn Care, 300.00, LAWN MAINTENANCE; 92, 93, Firelake Foods, 1107.53, supplies/groceries; 94, Guderian Foods, 227.85, SUPPLIES; 95, Hardin, S, 140.00, Mowing Service; 96, Potelco Lockbox, 66.41, PHONE; 97, U.S. FOODSERVICE, 400.16, supplies/groceries; 98, Wnette Public Works Authority, 75.16, WATER & SEWER; 42, Child Advocacy Center Of Central Oklahoma, 243179.52, Annual Contract; 43, Heart Of Oklahoma Expo Center, 177883.00, IFYR; 44, Shawnee Forward, 75000.00, Economic Development. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

ADJOURN- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 9:46 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk