

The Pottawatomie County Board of County Commissioners met in a regular meeting on Tuesday, November 18, 2025 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Abby Thompson and Greg Rush, Members, Stephanie Hutchcraft, 1<sup>st</sup> Deputy County Clerk, Stacy Bateman-Woods, ADA.

**GUESTS**- Jennifer Baker, PCSO, Suzie Campbell, Countywide & Sun, Patricia Carter, Election Board, Rob Morris, Robin Ueltzen, Pott Co 911, Ira Romine, Doug VanScoyac and Cody Roe, City of McLoud, Nickie Skaggs, Pott Co Admin, Jennifer Freeman, PCPSC, Aaron Scott, Pott Co EM, Kurt Schultz, Pott Co Maint, John Proctor, and April Grant were all welcomed to today's meeting.

**PUBLIC COMMENTS**- Mrs. Dennis stated she attended OBU Future Shapers and invited others to go see the program.

Rob Morris asked when the commissioners were going to let people know the rodeo was leaving Shawnee. He also wanted to know how a commissioner could receive the \$1000 travel allowance and ride in a county vehicle. He said DA should hold them accountable.

Mrs. Thompson stated she did receive the \$1000 travel allowance and checked with the state auditor's about riding in a county vehicle and they told her it was not a problem.

**UPDATE FACILITIES MAINTENANCE**- There were 45 maintenance tasks and 2 pm's completed. The concrete replacement continues on the front of the courthouse with expected completion before Thanksgiving. Demolition on 15 E 10<sup>th</sup> continues and is expected to be completed by the end of the week.

**UPDATE PUBLIC SAFETY CENTER**- The current number of inmates is 323. There are 277 males and 46 females. There were 52 booked in and 46 released. Four inmates were placed on safety observations.

**UPDATE POTT CO 911**- There were 27 address points created/edited and 4 centerlines created/edited.

**UPDATE POTT CO EM**- There were 2 drone responses. Wildland Equipment training will be done for the county barns. Four shelters were mapped in OneMap. They will be partnering with Pottawatomie Giving Project.

**UPDATE POTT CO SHERIFF'S OFFICE**- An update was not given at today's meeting.

**PLAT**- A motion was made by Mrs. Dennis to approve the Oak Landing Estates final plat, plat only. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**BID**- Mrs. Dennis made a motion to award the digital ballot printing bid to Royal Printing, sole bid, as follows:

Regular Ballots, Absentee Ballots and Sample Ballots

8.5 x 14.0 inches 16.5¢

8.5 x 17.0 inches 17.5¢

8.5 x 19.0 inches 17.5¢

Seconded by Mr. Rush the vote was: AYE- Thompson, Rush, Dennis.

**AWARDED QUOTE**- No action was taken regarding awarded quote to Mill Creek for flooring in the sheriff's office.

**MINUTES**- A motion was made by Mrs. Dennis and seconded by Mrs. Thompson to approve the minutes of November 4, 2025. The motion carried with the following vote: AYE- Rush, Thompson, Dennis.

Mrs. Dennis made a motion to approve the minutes of November 12, 2025. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Dennis. Rush abstained.

**TRANSFERS OF APPROPRIATIONS**- There were no transfers submitted for approval.

**BLANKET PURCHASE ORDERS**- A motion was made by Mrs. Dennis to approve the blanket purchase orders. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**PAYROLL**- A motion was made by Mrs. Dennis to approve payroll for November 1, 2025 thru November 15, 2025 with one new hire in the court clerk and District 2. Fourteen raises were given in District 2 and 2 raises in District 3. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**ROSE ROCK HABITAT FOR HUMANITY**- No action was taken regarding Rose Rock Habitat for Humanity original \$12,500 box truck gift.

**RESOLUTION**- Mrs. Dennis made a motion to approve the resolution regarding salaries of elected officials. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**SAFETY INCENTIVES**- A motion was made by Mrs. Dennis to approve the county employee safety incentive for 2025. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**15 E 10<sup>TH</sup> STREET PROPERTY**- Mrs. Dennis made a motion to continue with the maintenance building and to allow Kurt and Greg to develop a set of plans for rebuilding. Seconded by Mrs. Thompson the vote was: AYE- Thompson, Rush, Dennis.

**MEMORDANUM**- No action was taken regarding a Memorandum of Understanding with Maud/Maud Municipal Authority regarding the transfer of property located at 117M South Maud, Block 3, Lot 13, Maud, Ok.

**COUNTY FINANCIALS**- Mrs. Dennis made a motion to accept the county financials for the month of October. Seconded by Mr. Rush the vote was: AYE- Rush, Thompson, Dennis.

**PURCHASE ORDERS/CLAIMS**- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 4, Citizen Potawatomi Nation, 48923.36, 911 fees; 34, Stuart & Clover, 666.75, Legal Fees; 68, Office Depot, 281.61, SUPPLIES; 69, 1295, 150, EUREKA, 124.01, WATER; 70, 1296, CITY OF SHAWNEE, 1359.36, WATER; 71, 138, Vyve Broadband, 457.53, INTERNET/PHONE; 72, 1298, 1299, 1304, 859, 864, 866, 301, 109, AT&T, 3544.17, PHONE; 1297, 861, Cintas Corporation, 951.71, Rugs; 1300, Shred-Away, 50.00, Shredding; 1301, LOWE'S, 746.99, Supplies; 1302, Allied Elevator Services, 1473.56, Elevator Maintenance; 1303, Pottawatomie County District #1, 235.71, FUEL; 1305, 1306, 77, QUILL, 759.59, SUPPLIES; 856, I-COM Battery Supply, 498.24, Battery; 857, OSU-CTP, 125.00, Class; 858, Rush, G, 175.28, MILEAGE; 860, Buddys Hardware, 516.98, SUPPLIES; 862, Stewart Wholesale, 317.66, Parts; 863, Windstream, 414.28, Phone; 868, South Central Industries, 843.99, Service; 869, PCRW Dist. 3, 41.33, WATER; 870, Perfection Equipment, 3510.54, Tools/Supplies; 871, Fink, R, 170.00, Per Diem Travel; 872, 307, 319, 320, 82, HOOTEN OIL, 16594.01, Fuel Additive/Fuel; 873, Yearwood Design Works, 75.00, Stickers; 300, Ada Aggregates, 9313.13, 1 1/2 CRUSHER RUN; 302, Centerline Supply Inc, 109.50, SUPPLIES; 303, CITY OF MAUD, 92.50, TRASH; 304, Joe Cooper Chevrolet Of Shawnee, 60578.00, Vehicle; 305, 315, Amazon Capital Services, 797.96, SUPPLIES; 306, Industrial Truck Equipment, 14200.00, Equipment; 308, 309, CL Boyd, 1690.54, PARTS, LABOR & SERVICES; 310, 76, Plank Auto Supply, 1065.12, Parts; 311, Direct Discount Tire Of Stillwater, 1983.00, Tires; 312, CED 4, 1390.00, Signs; 313, MHC Kenworth, 601.80, Parts; 314, 316, 321, HASKELL LEMON, 78820.08, PATCH ASPHALT; 317, Warren Cat, 1713.90, GRADER BLADES; 318, Express Wellness Urgent Care, 50.00, DRUG TESTING; 5, PCPSC, 174185.08, Payroll; 74, 867, 79, 103, 145, CVEC, 4860.27, Utilities; 76, 104, 105, 107, 80, 146, OG&E, 8174.04, Utilities; 77, VERIZON WIRELESS, 240.06, Utilities; 78, 100, 101, 106, 142, ONG, 2131.67, Utilities; 80, OMES Risk Management, 2965.47, INSURANCE; 865, 99, PCDA, 3139.14.00, WATER; 102, Wanette Public Works Authority, 547.97, WATER; 108, 34Ed LLC DBA Centegix, 55400.00, Annual Fee; 110, Tri County RWD #2, 1039.21, WATER; 76, Plank Auto Supply, 1000.00, Parts And Supplies; 78, Kasterke Tire & Alignment, 173.65, Repair; 79, CITY OF TECUMSEH, 63.32, WATER; 81, One Ten Broadcast Group, 300.00, Radio ad; 137, Dobson Telephone Company, 74.59, Phone; 139, Summit Utilities Oklahoma, 116.00, gas; 140, Potelco Lockbox, 66.41, PHONE; 141, Guderian Foods, 242.40, SUPPLIES; 143, 147, Firelake Foods, 574.15, supplies/groceries; 144, U.S. FOODSERVICE, 469.21, supplies/groceries; 148, Carls Sanitation, 32.90, TRASH; 149, GO Consulting Services/Atlas Systems, 1385.34, COMPUTER; 151, Sysco Oklahoma, 804.23, Groceries; 69, Autoclear, 23088.00, x-ray machine. Seconded by Mrs. Thompson the vote was: AYE- Rush, Thompson, Dennis.

**NEW BUSINESS**- No one addressed the Board under "New Business".

**ADJOURN**- There being no further business Mrs. Thompson made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Thompson, Rush, Dennis. The meeting adjourned at 9:35 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk